

## ActiveSync Settings for UCMail Users

Server address: **ucmail.uc.edu**

SSL Encryption: **Enabled**

Username: **six+two** (Do NOT use AD\ in front of the username)

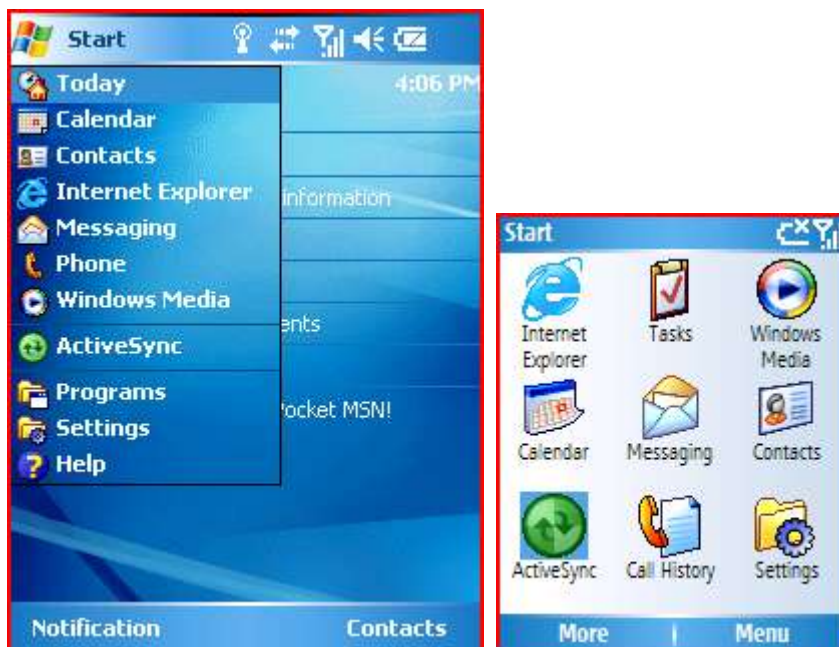
Password: **Active Directory/Exchange password**

(All other settings are adjustable; default settings are generally acceptable to most users)

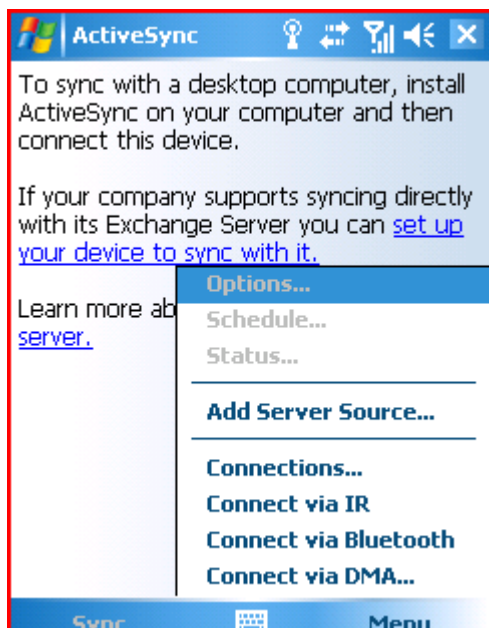
## Creating an ActiveSync/Exchange Connection

### For PocketPC 2003/Windows Mobile 5.0/WM6 (including Smartphones)

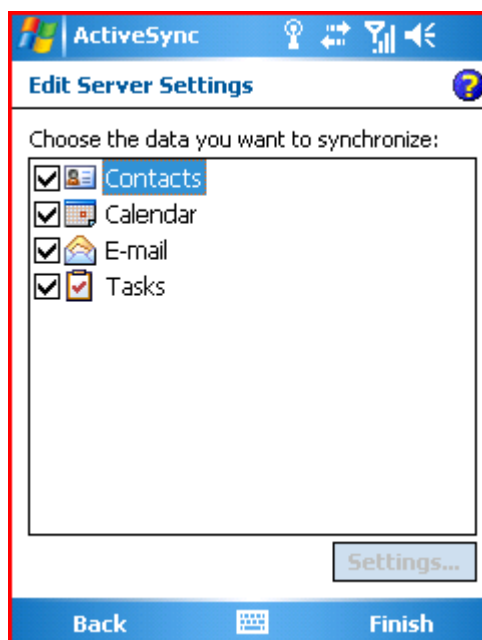
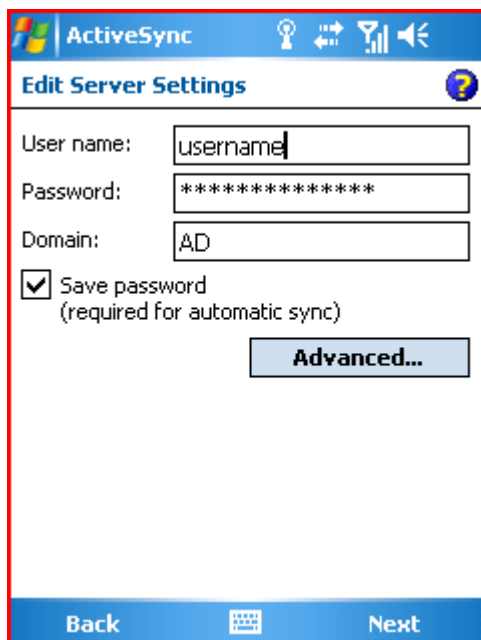
Select "ActiveSync" from the Start menu (or from Start, Programs):



Tap or softkey "Menu" and then select "Add Server Source":



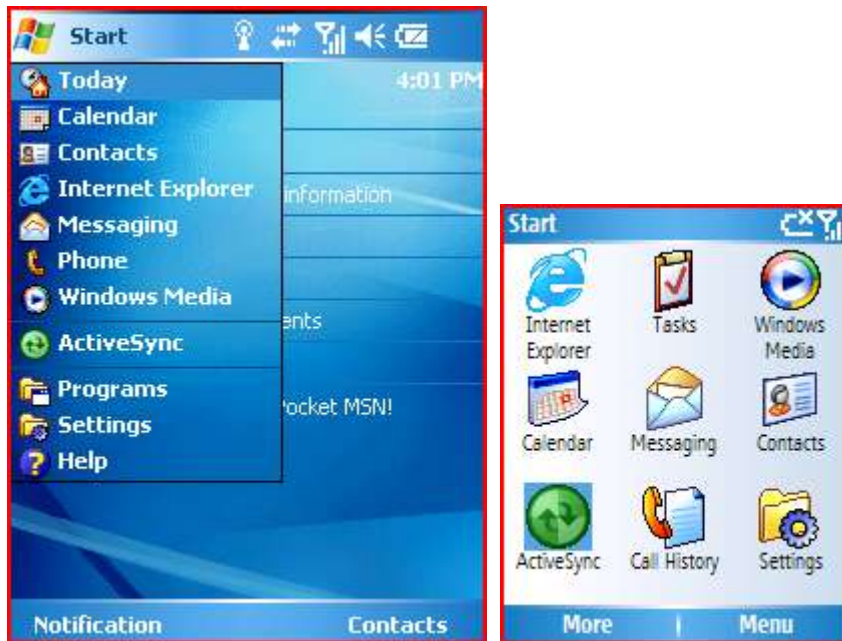
Fill out the Server Address, SSL, Username, Password and Domain options using the guidelines listed in the beginning of this document. Select Finish to initiate the first synchronization:



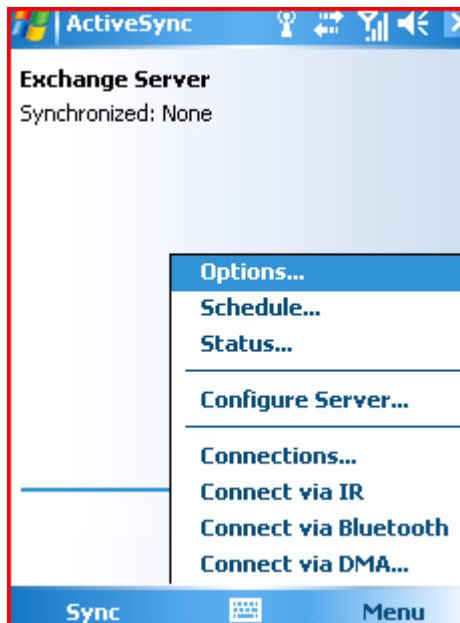
## Removing an ActiveSync/Exchange Connection

### For PocketPC 2003/Windows Mobile 5.0/WM6 (including Smartphones)

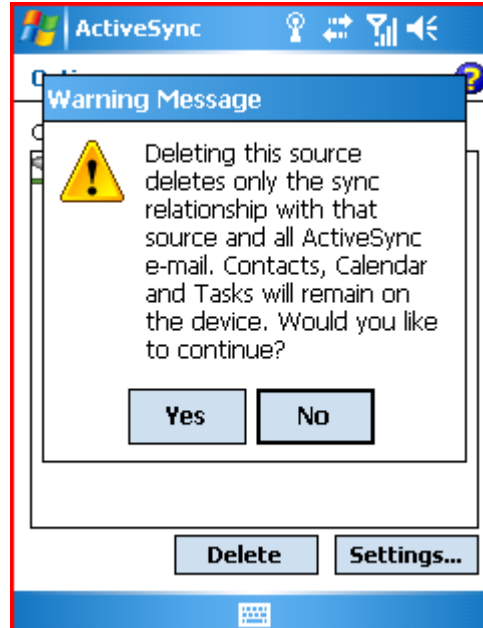
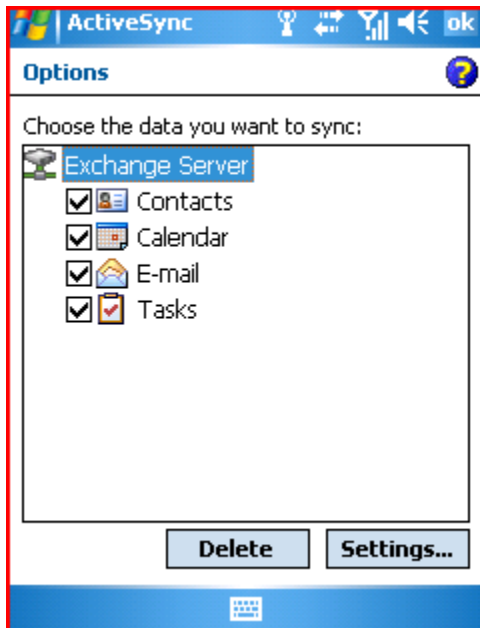
Select "ActiveSync" from the Start menu (or from Start, Programs):



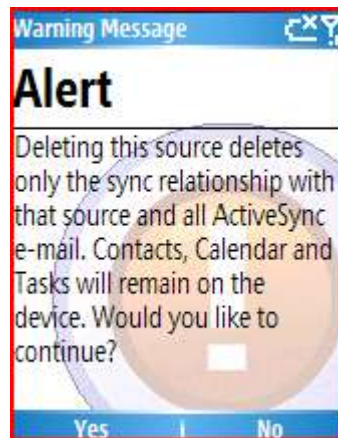
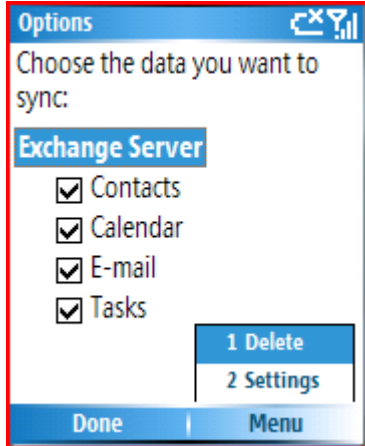
From the ActiveSync screen, select "Menu" and then "Options":



**PocketPCs:** Tap the Delete button to remove the connection; tap Yes on the warning message:



**Smartphones:** Press the Menu softkey, and select Delete, click the Yes softkey:



The Exchange profile is now deleted.