

Equal Employment Opportunity Requirements

Division of Administration and Finance
 Planning + Design + Construction
 PO Box 210186 • Cincinnati, Ohio 45221-0186



A/E Information

A/E Name _____
 Address _____
 City, State, Zip _____
 Tax I.D. Number _____

Project Information

UC Project No. _____
 Purchase Order # _____
 Project Name _____
 Project Location _____

Composition of Firm (insert number of individuals in appropriate spaces. See Notes 1 and 2 below).

	Total	Ohio Only		Total	Nationwide	
		Minorities	Women		Minorities	Women
A. Administrative						
1. Manager	_____	_____	_____	_____	_____	_____
2. Administrative Support	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
B. Professional						
1. Registered Architects	_____	_____	_____	_____	_____	_____
2. Professional Engineers	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
C. Para-Professional						
1. CAD Operator	_____	_____	_____	_____	_____	_____
2. Interns	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
D. Other (List)						
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
E. Total	_____	_____	_____	_____	_____	_____

Note 1: Include the number of minority group individuals in the Total and Women columns, as applicable. Minorities include: Black, Asian or Pacific Islander, American Indian/Alaskan Native, Hispanic, Other (Specify).

Note 2: Include the number of Women in both the Total and Minorities columns, as applicable.

Previous EEO Reporting

This firm has previously participated in contracts with EEO reporting requirements for the following government types (check all that apply):

Ohio Yes No
 Federal Yes No

A/E's Certification

General

By signing and submitting this form, the firm certifies that the information it has provided is accurate on the date submitted, and that the firm understands, agrees to and will comply with the requirement of Equal Employment Opportunity as set forth in Sections 153.59 and 153.591 of the Ohio Revised Code.

EEO Notices

The firm also certifies that it will post EEO notices on its premises, representing its policy to employees.

Non-segregated Facilities

Further, the firm certifies that it does not and will not maintain any facilities for employees in segregated manner and will not permit its employees to perform their services at any location under its control, where segregated facilities are maintained.

Signature _____

Typed Name / Title _____

Date _____