



## EXAM PROCTOR FORM

Persons who administer remote examinations for the University of Cincinnati, CEAS - Applied Science Open Learning Fire Service Program, must be faculty members of a university or school, city officials, clergymen, librarians or similar professionals. We do *not* allow fire chiefs or fire personnel to serve as proctors for our Final exams.

Please PRINT information about the proctor named below, who has agreed to volunteer time necessary to administer the examination(s) and maintain exam security for:

STUDENT: \_\_\_\_\_ COURSE(S) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME OF PROCTOR: \_\_\_\_\_

TITLE/POSITION: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_ or

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Proctor's signature (*optional*)

\_\_\_\_\_  
Date

Mail to Open Learning Fire Service, 2220 Victory Parkway, Cincinnati, OH 45206  
Or fax to (513) 556-4856