



Office of University Judicial Affairs
Application for Administrative Review Committee

Form fields for Date, Name, SSN, Address, City, State, Zip, College of, and Major.

Student Standing: Freshman / Sophomore / Junior / Senior / Fifth Year / Graduate Student
(Please circle)

All Applicants must be registered students at the University of Cincinnati and must be in good academic standing.

Please indicate how you would serve and assist the Administrative Review committee?

What skills do you feel that you possess to add as a Administrative Review Committee member?

Please submit a letter of recommendation, stating your potential abilities and work ethics with application to the following.

Daniel Cummins
Director of Judicial Affairs
Suite 745 Steger Student Life Center
PO Box 210193
Cincinnati, Ohio 45221-0193
(513) 556-6814 Office (513) 556-1458 Fax
www.studentlife.uc.edu/conduct

## The Office of University Judicial Affairs Mission Statement

The Mission of the Office of University Judicial Affairs is to support the mission of the University of Cincinnati, through the implementation of the Student Code of Conduct, educational programs/sanctions, interventional programs and a due process judicial system.

The Office of Judicial Affairs is committed to promoting a safe, orderly, civil, and just community by utilizing the Student Code of Conduct to hold students accountable for decisions and behavior that impact the University Community.

### Role of the Administrative Review Committee

The Administrative Review Committee is a group of faculty, staff, and students who are selected by the Office of University Judicial Affairs to participate in the review process for individuals who have allegedly violated the Student Code of Conduct. When an allegation against a student is made, the student is invited to meet with a Procedural Hearing Administrator to resolve the allegation. The student has the option of accepting responsibility for the action and the sanction determined by the Procedural Hearing Administrator, or the student may elect to have his/her case heard by the Administrative Review Committee.

The role of the ARC is to listen actively and objectively to all the information presented by both the accused student and any witness or other statements. The ARC is responsible for determining whether the accused student is responsible for violating the Student Code of Conduct and/or administering the appropriate sanction. The main goals of the ARC are to uphold the University's rules and protect the University community while also promoting the educational growth and development of each student.

### Student Impact on the Administrative Review Committee

Student members of the ARC play a very important role in shaping the University's response to student behavior, as there are twice as many students on the ARC as faculty or staff. This creates a great opportunity for students, as peers, to understand and address an alleged violation from a similar perspective as the accused student, which ultimately makes the decisions of the ARC stronger and more influential. If you are interested in serving on the Administrative Review Committee as a student representative, then complete the attached application and return it to the Office of University Judicial Affairs. Please feel free to make as many copies of the application.

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