University of Cincinnati  
St. Charles Community College / UC College of Allied Health Science  
Health Information Management / Bachelor in Science

**Originating Institution:** St. Charles Community College  
**Degree/Program:** Associate of Science Degree in Health Information Technology

**Target Institution:** University of Cincinnati, College of Allied Health Sciences  
**Degree/Program:** Bachelor of Science in Health Information Management

**Introduction:** This agreement details the program to program articulation of credits from the Associate of Science Degree in Health Information Technology at St. Charles Community College to the Bachelor of Science degree program in Health Information Management at the College of Allied Health Sciences of the University of Cincinnati. As a public institution governed by the Ohio Board of Regents, UC complies with the Ohio Transfer Module and the Transfer Assurance Guides (TAGs). Students who have completed the Associate of Science Degree in Health Information Technology at St. Charles Community College have satisfied the University of Cincinnati General Education requirement.

The acceptability of credit to the University is determined by the central credit evaluation process. The purpose of this agreement is to describe which of those acceptable credits apply to requirements in this particular college and major at UC. For students accepted into the BS in Health Information Management all college-level credit earned at St. Charles Community College will transfer to the University of Cincinnati.

Applicable transfer courses satisfy degree requirements for graduation. The purpose of this Transfer Articulation Agreement is to identify transfer courses that will apply toward degree requirements. A maximum of 60 Semester hours transferred St. Charles Community College will apply toward the 120 semester hours required for the Bachelor of Science degree in Health Information Management.

**Articulation Overview:** Graduates from St. Charles Community College who have followed and completed the Associate of Science program and are accepted into the College of Allied Health Science will be granted junior status in the Bachelor of Science in Health Information Technology. All degree requirements are completed online.

**Admission Criteria:**
- Hold an A.S. degree from the Health Information Technology program at St. Charles Community College
- Hold a RHIT certification (or be RHIT eligible and take the exam within six months of admission to the University of Cincinnati) and be a current member of AHIMA
- Complete a UC application
- Complete a program application
- Submit official transcripts from all schools attended
- Submit a letter of intent and resume
- Pay UC’s Application and Matriculation fees

**Minimum GPA:** 2.6

**Admission Period:** Graduates of St. Charles Community College must be admitted to the College of Allied Health Science during the duration of this agreement, i.e. between 9/01/2014 and 9/01/2017.

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<td>9/01/2014</td>
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EXECUTION, DURATION AND REVIEW OF AGREEMENT:

This agreement becomes effective upon its signing by the Deans of both Colleges and will remain effective for three years. At the end of this time, the agreement will be reviewed and may be renegotiated. St. Charles Community College and the College of Allied Health Science agree to keep one another informed as program changes affecting the agreement occur. The Deans of both Colleges will agree upon any future additions and/or amendments to this document in writing.

This agreement will be reviewed on an annual basis and is subject to change due to revisions in program curriculum. St. Charles Community College graduates are encouraged to work closely with their academic advisor to monitor possible changes.

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Legal Research Specialist
Assistant Contracting Officer
UC Signatory [UC Legal]

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