

## **AWC Online Tutoring**

With just a few simple steps, you can access a writing support specialist and chat with that individual in real-time.

### **What Do You Need?**

You only need a couple of things to chat with an online writing specialist. First, you need a computer that has a web camera and microphone. These things are usually installed in most laptops, but your desktop computer may not have one.

Second, since we are using Google Hangouts to provide the service, you do need a gmail account. If you do not have one, go to [google.com](http://google.com) and click sign-in and create an account. It takes a few minutes and is really easy to do.

This service works in most internet browsers. However, it works best in Google Chrome. If you do not use Chrome, you may have to install a plug-in to make your browser compatible with Google Hangouts.

### **How to Access AWC Online Tutoring**

Once your computer is ready and your appointment is scheduled, follow these simple steps to use the service:

At the time of your appointment, **copy and paste this link into your browser:** [bit.ly/awctutoring](http://bit.ly/awctutoring)

This link will take you to the Google Hangout Room where your tutor will be waiting. Once you click “join,” you will be able to chat with the tutor.

### **The AWC Online Session**

Here are some things to consider to ensure that your session goes smoothly with the tutor:

1. Right before the session, email your paper (and the assignment sheet if possible) to [awc@uc.edu](mailto:awc@uc.edu). That way, the tutor can access your paper.
2. You can also utilize the “screen share” feature in Google Hangouts to simultaneously work on a paper.
3. Have a series of questions for the tutor before the session. Also, be prepared to answer the following questions: 1. What do you want to accomplish in the session? 2. What are the requirements of the assignment? 3. What specific writing issues do you want to discuss in the session?

### **And That’s It!**

That’s really all there is to it. Access to a writing specialist is just a click away with AWC Online Tutoring. Feel free to use it throughout the semester for assignments in this class and other writing assignments.

If you have any questions or concerns, you can always email Joseph Cunningham at [joseph.cunningham@uc.edu](mailto:joseph.cunningham@uc.edu) or call the AWC at 513-556-3912.