

Faculty Senate IT Committee Meeting Report (2016-2017)

Committee:	IT	Prepared By:	Victoria Wangia-Anderson	Meeting Date: 3/2/2017 Time: 1:30-3:00 pm
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Meeting Location	1) Meeting in Edwards One – Rm. 3120G 2) Webex option also made available to attendees
Committee Members Invited:	Lawrence Bennett, Michelle Conda, Laura Dell, Sherry Donaworth, Prince Ellis, Ted Ferdinand, Todd Foley, Valorie Grant, Melanie Kroger-Jarvis, Bryan Mackenzie, Bill McMillin, Erin Redle, Cynthia Ris, Rob Rokey, Victoria Wangia-Anderson
Invited Guests:	Mark Konecny and Faculty Senate Academic Affairs Committee
Attended:	Lawrence Bennett, Michelle Conda, Laura Dell, Sherry Donaworth, Ted Ferdinand, Todd Foley, Melanie Kroger-Jarvis, Bryan Mackenzie, Bill McMillin, Erin Redle, Cynthia Ris, Victoria Wangia-Anderson
Regrets	Prince Ellis, Valorie Grant

	<p>March Meeting Minutes</p> <ol style="list-style-type: none"> 1. Introductions 2. T.E.A.C.H Act policy and Copyright policy review and Q&A – Mark Konecny <ol style="list-style-type: none"> a. The draft policy was shared with committee members b. The TEACH Act provides a straightforward legal means to use copyrightable works in distance learning or digital streaming. c. Cynthia Ris sent her feedback to Mark and he has responded to them. d. Mark emphasized the need for a policy e. Contact Mark for questions or to provide input f. Mark has formed a taskforce and faculty are represented on the taskforce g. This policy been in the works for 12 years and was not approved by a previous faculty senate committee h. The policy will allow faculty to use materials that they have not been allowed to use
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- i. UCIT and library are supporting the TEACH Act
- j. Mark is recommending that faculty support the TEACH Act
- k. Mark will take input from anyone willing to give input
- l. Mark thinks faculty senate needs to decide on the penalties and procedure for handling non-compliance to include in the policy
- m. Faculty senate IT committee members would like to see more specific language
- n. Policy is intended to protect the UC IT staff who perform the streaming
- o. Faculty make the request for how it needs to be done
- p. Penalties are not what the university imposes but what the copyright holder imposes
- q. The policy gives Mark the tools to understand what the rights are for faculty
- r. Discussed some examples of what would be allowable and what might be a violation
- s. Mark clarified that paperwork will be required by UCIT
- t. Mark and team to develop a copyright portal with the TEACH Act policy and resources
- u. Mark's office will work closely with IP and UCIT
- v. Once the policy is in place, faculty will be expected to comply
- w. The plan is for warning/alert messages to be embedded in Blackboard
- x. Faculty Senate IT committee members recommended
 - i. Including portal link on Canopy
 - ii. Making faculty aware of the policy
 - iii. More specific language in the policy
- y. Mark and the taskforce are working on a paper which he will share with the committee

3. LMS update – Todd Foley

- a. The LMS taskforce met recently and approved pilot to go to Canvas beginning this summer (small scale)
- b. They have met with Eileen Stempel and various committees
- c. Approval still needed by IT Council
- d. They will be presenting to Faculty Senate as well
- e. Spring 2018 – Large scale pilot of about 100 faculty
- f. The proposal was sent to Faculty Senate IT committee members

- g. If there were to be a transition, that would happen after the HLC site visit
- h. Summer 2019 – transition begins
- i. Blackboard 9 is being phased out and moving to Blackboard Ultra (behind schedule thought and disappointing)
- j. Migration of courses is a requirement

Committee Feedback:

- 4. Recommend summer transition (easier to transition in the summer than fall or spring)

Draft resolution with Academic Affairs Committee (joint meeting)

Summary - Academic Affairs joined us at this point in the meeting. Laura Nabors (Chair for FS Academic Affairs committee) summarized the discussion Sally, Academic Affairs, Victoria and AAUP (Cynthia Ris and Ron Jones) had that resulted in the recommendation that both committees draft a resolution. This was to be a working meeting to brainstorm the language for a resolution that specified, short-term to stop access by users other than the faculty member and enrolled student users. The committee felt that a resolution was not needed and as long as a taskforce was formed, the recommendations would be made through that taskforce. When Sally, Victoria and Cynthia (on behalf of AAUP) met with the Academic Affairs committee (Laura Nabors and her committee) we decided to consider two action items: Short-term: Draft Resolution stating that no one should be in Blackboard courses other than the instructor and students enrolled in the course b) Long-term: Form taskforce/committee (made up of mostly faculty) to continue working on this

Discussion:

- 5. Sally is already setting up the taskforce
- 6. Struggled with the rationale for the resolution and whereas clauses for the resolution since a taskforce is being formed and a resolution was already in place and the CBA now includes language advocating for the implementation of the recommendations in the eLearning report by administrators (this issue is addressed in the eLearning report)
- 7. If the resolution we draft today says nobody can be in courses, what would the goal of the taskforce be?
- 8. Will there be concerns raised by administrators who require additional users in courses if we propose a resolution stating that no one can be in courses short-term?
- 9. We have met and think it is important that the taskforce is formed so the taskforce can put forward the recommendations

Concluded that the resolution is not necessary – recommending that the taskforce be formed and comprised of mostly faculty. The taskforce would take this issue on

Related Discussion

- 10. Academic Affairs discussion began with the discussion about Academic Advisors access to courses and has extended beyond that user audience
- 11. Victoria suggested that both committees work together. Faculty Senate IT should be involved because the LMS is the channel through which courses were being accessed.

12. Discussion

- a. Some colleges require instructional designers to be in courses
- b. Is there any reason why instructional designers would need to be in courses after the course is set up?
 - i. Some faculty felt they remained in courses to help troubleshoot if needed
 - 1. Recommendation: Could they be e-mailed if their assistance is needed after they are removed from the courses

13. How much access do users (besides faculty and students) of Blackboard actually have?

14. What can these users see in courses?

15. In some colleges, ID staff remain in courses after the course is developed

16. Is the access in alignment with academic freedom, FERPA?

17. Academic Advisors show up as observer next to the students name – Can Advisor’s just see other student’s grades?

- a. Students should be telling advisors what their grades are. There should be communication between the advisor and students if they are there to help them.

18. Students in the course can only see their own grades

19. There are no instructions for faculty on how to add peer leaders and in what role

20. Discussed the complaint AAUP had received from Social Work

21. Students should be informed who is in the course - students could complain that they were not informed

22. Blue Ash: Faculty rejected proposal to include Department Chairs in courses

23. CECH has a policy. If a student complains about a faculty not participating a course (for example) -> they follow up on the student’s complaint by notifying the faculty member -> Give the faculty member 24 hours to respond

24. What is the bear minimum users should have to not violate other student’s rights or faculty’s privacy/ academic freedom (??)

25. Michelle Conda: The relationship in a class is sacrosanct "too important or valuable to be interfered with." The individual's right to work has been upheld as sacrosanct" Faculty and student relationship should be private.

In Summary, Academic Affairs had agreed that opting in would be a good way to know who was in our course. Both committees (Faculty Senate Academic Affairs and IT) agreed at this meeting that this is the approach we would recommend and felt like we could model this after the opt-in option for Academic Advisors (if it hasn’t changed)

- a. We all agreed:

- i. Nobody should be allowed into any instructor’s course unless they are

	<p>registered for the courses or allowed into the course by the faculty</p> <ul style="list-style-type: none"> ii. Privacy between the professor and student should be maintained and if it is changed it should be approved by the instructor iii. Faculty should have the right to include the users they choose iv. If anyone (including managers, administrators, IDs etc.) need access to a course due to concerns that have been raised, the faculty member should be made aware that this access will be needed and given some time to respond
Action Items:	<p>On behalf of the committee – Victoria to report to Sally that both committees (Faculty Senate Academic Affairs joined us for part of the meeting) felt that a resolution may not be needed at this point and recommended that we advocate for the formation of the taskforce and also request that Sally asks the Provost follow up with the Deans to remind them about the recommendations in the eLearning report. The issue about observers in courses is addressed in the report. Committee members strongly supported the opt-in approach for giving access to other users in Blackboard who are not students (enrolled) or instructors in the course. Victoria will let taskforce members and Sally know what the committee’s position is on this.</p>

Describe action needed on items above (discussion and input, vote, etc):	By Whom: <input type="checkbox"/> By Faculty Senate <input checked="" type="checkbox"/> By Faculty Senate Chair <input type="checkbox"/> By Cabinet <input type="checkbox"/> Others (FS IT Committee Members)
Next Meeting: April 7	