

**Minutes of the Joint Governance Meeting of the Student Government Association,
Graduate Student Government Association and Faculty Senate Agenda
February 12, 2015, 3:00 – 5:00 p.m.
400 ABC TUC**

1. Call to Order and welcome by TH.

2. UC Faculty Senate business

2a. Faculty Senate Minutes

Minutes of the January meeting were approved unanimously.

2b. Chair's Report

Provided by TH, reproduced below.

Chair's Report for February 12, 2015

- Please plan to attend the Presidential Lecture Series "Education, Universities and the American Future" presented by Earl Lewis, PhD, President, Andrew W. Mellon Foundation, on February 26, 2015 at 12:15 p.m. in Werner Recital Hall CCM. This lecture is free and open to the public. For details see www.uc.edu/presidential-lecture.
- Catalyst is the student information system update project. For more details visit the web-site at www.uc.edu/catalyst.
- Blackboard Analytics—Blackboard (Bb) representatives visited UC to share information about analytics functions available in BB. These may be useful to identify at risk students, correlations to student success, and best practices. A plan for data governance will be needed at UC. Madison Wisconsin was identified as a potential model.
- Accessibility—UC is in the process of finalizing an agreement with the US Department of Education for a plan to implement required accessibility functions, monitoring and enforcement for electronic resources. <http://www.uc.edu/ucomm/web/accessibility.html>
- Enterprise Risk Management (ERM)—Anita C. Ingram, Assistant Vice President & Chief Risk Officer is leading the new Enterprise Risk Management Council. The purpose of ERM is to better manage risk to support opportunities, identify, assess and prepare for what could go wrong, and focus on what is most important to the organization and its stakeholders.
- Faculty Tea in March—Mark your calendar for a Faculty Tea with President Ono. All Faculty will be invited. The date/time is March 3, 2015 from 4:30-6:00 p.m.
- Faculty Dinners with the President—Faculty Senators will be asked to select faculty leaders to attend dinners with the President to be scheduled next year. More details coming soon.
- Fifth Third Arena—Renovations for Fifth Third arena are being proposed. A business model will be presented by the Athletic Director prior to approval by Board of Trustees. A model has not been presented at this time.

Additional comments: TH stated that we need to set aside time to perform Title IX training. She then asked the faculty if we would rather have a separate training session session, or an extended April or May FS meeting. The majority agreed that an extended meeting would work best. Gail Pyne-Geithman (COM) volunteered for, and was appointed, Chair of

the nominating Committee. The remainder of the committee consists of 4 year one senators. Dan Carl (Allied Health), Tiffany Roman (Allied Health), Larry Bennett (CEAS) and Melanie Kroger-Jarvis (CON) volunteered and were appointed to serve.

2c. Reminders and To Do's:

- Please note that we will begin this week early at 3:00 p.m. due to the joint nature of the meeting. Refreshments and a Meet and Greet will follow the meeting.
- Faculty Senate meetings are held on the second Thursday of the month typically from 3:30 to 5:00 p.m. Details are available at www.uc.edu/facultysenate. The remaining meetings for spring semester are on March 12 (in the College of Medicine, 4051 MSB) and April 9. We will also hold a meeting on May 14. Please mark your calendar.
- The report from the Task Force for Online Teaching was sent in a separate email on Saturday, February 7, 2015. Please share this with your faculty constituents and obtain feedback. Details are provided in the February 7 email.
- WE NEED A FEW GOOD FACULTY!! The call for elections to committees will be coming out next week via the Faculty list serve. Please remind your faculty of the importance of these committees in shared governance and in providing a strong voice for faculty and convince them to run.
- The IT Council Sub-committee on eClassrooms would like your feedback. Please complete the questions provided in the link below by February 28, 2015. Thank you for your help in providing feedback.

https://qtrial2015az1.az1.qualtrics.com/SE/?SID=SV_6hdPswzK1KoTtPL

2d. Committee Reports (available through links in meeting packet)

Faculty Senate Academic Affairs Committee: Notes from the January 30, 2015 meeting
Committee Members: Deborah Page, Lisa Beckelheimer, Rebecca Leugers, Sally Moomaw

Also attending: Douglas Burgess, University Registrar, and Cecily Goode, Director SIS Administration

Doug and Cecily presented information to the committee regarding the progress in converting university systems from Universis to Catalyst. Although a 91% fit between systems has already been achieved, some changes to current business practices and procedures will be necessary to conform to the new system. These changes primarily impact registration, billing, financial aid, advising, and enrollment management. The focus of this meeting was systems changes that will affect faculty.

1. There will be a slight modification in calculating student grade point averages. Universis rounds to 4 decimal places, which will change to 3 decimal places under Catalyst. In rare situations this conversion could affect individual students in terms of graduation or awards. These will be handled individually if and when a situation arises.
2. For undergraduate students, there will be a change in the conversion of grades of "Incomplete" into what are called punitive-Is, which affect GPA. Under the current system, faculty have one year to change a grade of I into a letter grade; however, Universis converts this I into a punitive-I after one term, which means it is figured into the student's GPA. Under the new Catalyst system, the grade of I will not turn into a punitive-I until the entire year has elapsed without a change of grade.
3. Under the current Universis system, faculty can submit a grade change for up to one year. Under Catalyst, this time restriction will end. Faculty will be able to submit a change of grade for an indefinite period.
4. Dual-level courses will not be permitted under the new Catalyst system. Therefore, the current 6000 UG/G courses will have to be reclassified as graduate courses. If programs wish to offer an equivalent undergraduate course, a new 5000-level undergraduate course will have to be created. These courses could be scheduled to be taught concurrently, but students would register under two course numbers.
5. Undergraduate class ranking will not be possible under Catalyst. Only a few programs currently request this service. While class ranking will not be compatible with Catalyst, individual programs can make queries if needed.
6. Residency policy is currently determined by colleges. Under the Catalyst system, there will be one residency policy for the entire university.
7. The last area of change is due to government regulations under Title IV and relates to the federal dispersal of financial aid. Faculty will need to develop a method of recording attendance. Schools are currently being audited and fined if they cannot produce the required information for students receiving federal aid.
 - Currently when a student receives financial aid and withdraws from a class at some point in the term after the drop deadline, faculty are asked to enter the grading system and indicate the student's participation or non-participation in the class. What is being planned is that faculty will be required to indicate the *last date of participation* for that withdrawing student in that class as well as participation/non-participation. This means some record of attendance will be necessary.
 - For students who receive financial aid, but for a variety of reasons have not received aid disbursement prior to the first day of the term, faculty will be asked to verify that the student has begun to participate in the class by means of an act of learning (e.g., class participation, participating in a BlackBoard conversation, etc.) before the student's aid for the term can legally be disbursed.
 - Faculty will also be asked to report the last date of participation of all students who enroll in class and then drop the class prior to the drop deadline (i.e., the first two weeks). This affects the return of money to students.

(i) Academic Affairs:

Prepared by the Secretary, Gail Pyne-Geithman

Faculty Senate/All University Committee Report (2014-2015)

| Committee: | Research & Scholarship | Prepared By: | Sarah Stitzlein | Date: | 1/22/2015 |
|---|--|--------------|-----------------|-------|-----------|
| Committee Members at the Meeting: | Sarah Stitzlein, Kevin Li, Daria Narmoneva, Lilit Yeghiazarian-Nistor, Arlene Johnson. | | | | |
| Topics Discussed: provide a brief description of each | <ul style="list-style-type: none"> • Sarah provided update regarding efforts to emphasize cross-disciplinarity in e-currents and other UC PR pieces. E-currents director and PR staff were very willing to meet our requests to link to researchers in the Research Directory and feature more stories about cross-disciplinarity. • We discussed and revised the letter Sarah drafted for Provost Davenport regarding cross disciplinarity, including a discussion of potentially adding joint appointment issues to the letter. Committee declined to do so. • Sarah solicited ideas for her meeting with Phil Taylor's cross-disciplinarity task force meeting on 1/23/2015. • Sarah introduced new Scholarship of Teaching and Learning research initiative from the CET&L office via her conversation with Melinda Rhodes. Committee felt that this wasn't new and there were significant people already working in this area. Committee wanted more information about what was being ask of in regard to this initiative beyond just starting a conversation about it. • Discussed problems with IRB members of CECH have been encountering. The committee did not feel that these reflected experiences outside of CECH. The committee recommended finding out more about the particular experiences within CECH to determine whether action on behalf of the committee was warranted. | | | | |
| Action Items: List item and attach supporting document if action requires such background | <ul style="list-style-type: none"> • Individual committee members will contact their college PR people to request links to the Research Directory and stories highlighting successful cross disciplinary research in e-current and college related publications, website, and PR pieces. • Sarah will follow up with CECH Associate Dean, Holly Johnson, regarding IRB issues. • Sarah will circulate revised letter to the Provost for approval, then send to Tracy for her approval, before sending to Provost. | | | | |

| Describe action needed on items above (discussion and input, vote, etc): | By Whom: |
|--|--|
| | <input type="checkbox"/> By Faculty Senate <input type="checkbox"/> By Cabinet <input type="checkbox"/> Others (List-) |
| Next Meeting: February 19, 2015 from 3:30-5:00 pm | |

(ii) Budget and Priorities (no new report since last minutes)

(iii) Governance (no new report since last minutes)

(iv) Human Relations (no new report since last minutes)

(v) Information Technology (at left)

(vi) Planning (no new report since last minutes)

(vii) Research and Scholarship (below)

Faculty Senate/All University Committee Report (2014-2015)

| Committee: | IT Committee | Prepared By: | Robert Rokey | Date: | Dec 9 |
|---|--|--------------|--------------|-------|-------|
| Committee Members at the Meeting: | John Hutton (Med), David Hartz (Blue Ash), Dan Milz (CECH), Robert S. Rokey (Chair) | | | | |
| Topics Discussed: provide a brief description of each | <ol style="list-style-type: none"> 1. Meeting called to order at 1:00 PM. 2. Continued discussion of Copyright Compliance in Courseware, Fair Use Checklist – UC Draft, Teach Act @ UC – Information and Checklist, and Teach Act 3. Discussed feedback from faculty as regards TEACH Act and Fair Use. 4. Discussed looking into the development of a best practices in IT repository 5. It was suggested that it would be beneficial to have the CIO come to our next meeting 6. Recap—Robert Rokey recapped key points from today's meeting. 7. Established an official meeting schedule for the spring semester. The schedule is the 3rd Tuesday of each month at 3:30pm. Our next meeting is Tuesday January 8. Meeting adjourned at 2:00pm | | | | |
| Action Items: List item and attach supporting document if action requires such background | <ol style="list-style-type: none"> 1. Committee members will continue to work on obtaining feedback concerning Teach Act and Fair Use 2. Robert Rokey will reach out to the CIO about attending our next meeting. | | | | |

| Describe action needed on items above (discussion and input, vote, etc): | By Whom: |
|--|--|
| | <input type="checkbox"/> By Faculty Senate <input type="checkbox"/> By Cabinet <input type="checkbox"/> Others (List-) |
| Next Meeting: TBD | |

Ratee Apana (COB) announced that there would be 2 more open-house discussion sessions for the Student Code of Conduct and Title IX Legislation on February 13th at noon in TUC cinema and February 18th at noon in TUC 417.

AM (GSGA President): the GSGA is sponsoring the February 18th session.

RH: The AAC report indicates that there are some important changes that need to be made due to switching over to the new Student Information System (Catalyst). Has that information been disseminated through the appropriate GS and UGS committees?

TH: They have, or will be, via Doug Burgess (registrar)

There followed some discussion of the magnitude of the changes and the short timeline for curriculum committees. It was then established that RH was under the misconception that these changes had to be in place in Fall 2015, whereas in actuality, they would not be implemented until Fall of 2016 (per S. Moomaw, Chair, AAC).

3. SGA Minutes and Reports

3a. Report provided by C. Beer, reproduced here.

Report for Joint Meeting

NightRide Lights: Student Government has agreed to partner with Student Safety Board to fund light beacons for the top of the NightRide vans. These lights will make the vans more visible at night. Did you know in January, NightRide transported over 15,000 students?

Justice Collaborative: We are so excited to partner with Trustee Richardson Justice Collaborative: "A Conversation on Criminal Justice, Reform, and Race" on January 24th from 5-8pm in the Alumni Center. Trustees, administrators, students and community members will gather to discuss criminal justice, reform, and race. All are welcome.

TEDxUCincinnati: On March 27th, the University of Cincinnati will host the first ever TEDxUCincinnati. If you don't know what TED is, it's a set of conferences that highlight "Ideas worth spreading." TEDx events are independently organized. Our event will highlight speakers affiliated with the university ranging from alumni, faculty, administrators, professors, donors, and a student. Videos of these talks will be hosted on TED's website online after the event. I am so excited to also announce that Shivam Shah, the Student Body VP, was selected as a speaker at the Global TEDActive conference over in mid March. Congratulations to him!

SAB has recognized and approved 35 student organizations for 2014-2015, bringing our campus total to 440 student organizations.

UFB has a budget approval rating of 97%, with approving 76 budgets and allocating a total of \$154,637, which is 50% of their total allocations.

SSB made the transition of an adviser out of SALD to the Public Information Officer in Public Safety in order to help connect the dots more between students and Public Safety. SSB created a Continuous Education Program. This is a program where people come in and educate us (such as the police chief, district chief of fire, crime prevention officers, ombuds, etc) and then we take what we learn and educate other students in order to spread awareness and be a resource to help students stay safe.

Student Government Elections: Student Government kicks-off election season on Monday. A new Student Body President and Vice President will be elected by February 27th. It's hard to believe I am almost done!

4. GSGA Minutes and Reports

4a. Report provided by A. Mazman (President), reproduced here.

- 1 **Joint Governance Meeting**
Thursday, February 12 2015
- 2 **President's Report**
- 3 **Approaching Deadlines**
- 4 **GSGA Executive Board Elections**
- 5 **Announcements**
 - There are changes to the Student Code of Conduct. Per our request, the Student Affairs arranged an info session that is co-sponsored by GSGA to provide details on the changes.

Date: Wednesday, February 18
Time: 12pm

Location: TUC 417

Please send at least one rep from your GSAs to attend this info session.

- 6 **Announcements cont.**
Changes to the Student Health Insurance (SHI)

- There will be an inevitable increase (about 10%). More details to come.
- Good news: Dependent coverage will be significantly lower (only a couple of hundred dollars more than the single student coverage)
- The changes in our current coverage moves our policies

from Gold to Platinum-level coverage.

4b. Further on the student code of conduct sessions

RH: Are these sessions to inform the faculty or ask for input?

RA: Definitely open for input, there will be a link sent to all faculty by email./

AM: There won't be any input on the Title IX regulations, because this is to be in compliance with Federal Regulations.

RA: But the Student Code of Conduct has to be approved by the Board of Trustees, so our input is important for that.

Prepared by the Secretary, Gail Pyne-Geithman

AM: Let's (graduate students) have a quick vote on a smoke free campus. If there was a proposal that smoking would be banned from campus (not just 20 feet from building), would you vote "yes" to ban smoking or "no"?

By rough show of hands, there was a 20:12 vote in favor of banning smoking from campus.

TH asked faculty to think on this proposal, and charged the Planning Committee with discussion of the issue as it relates to faculty.

5. Chief of Police (Jason Goodrich)

I am here to share with you what Public Safety is currently doing, and what our goals are. The last 3 months have been a period of assessment within the UC Police and University as a whole. We have undergone a significant reorganization, almost doubling our sworn officers from ~35 to ~70 in the last year. Now we need to catch up (administration and support) to handle that number of officers; there will be some restructuring necessary.

I am trying to implement a "balanced philosophy" to address a two-pronged issue. Firstly, actual crime in this area; we collect data and strategize based on that data to make good decisions regarding proactive policing and best placement of officers. We have restructured beats and we are maintaining a larger off-campus presence, in line with distribution of student and faculty housing.

Secondly, community engagement to address the public perception issue. In actuality, violent crime in this area is at an all-time historic low; however, fear of crime is high. We are approaching this by having a greater visible presence and finding ways to engage and get feedback from the community. We really value feedback: how can we make you feel safer? Lighting?

Citizen's police academy: You can learn what it is like to be a UC police officer; take part in officer training, go on ride-alongs. We feel this will make the UC Police more transparent and engaged, and build a cadre of involved community members.

We are very proud of the progress in the Victims Service Coordination efforts. It is important for victims to have an advocate; someone who can walk them through the legal process and/or to get counselling. We will work with the Special Investigations Division, who are specifically trained in handling cases of sexual assault. This is a high profile problem and the US Government among other agencies has recommended having a dedicated team to deal with sexual assault as a "Best Practices": guideline; we work closely with Jyl (Title IX).

The President's Committee on Public Safety (students, CPD, UCPD, ICS and so on) meets monthly. The role of the Advisory Committee on Public Safety is currently under review, in terms of what its role will be going forward.

Jeff Corcoran is now in charge of Emergency Management. His team will focus on bomb threats, active shooters and so on. Contact Jeff for training in this area.

Prepared by the Secretary, Gail Pyne-Geithman

This is an exciting time to be at UC, with record student growth and decreasing crime; I am happy to be here.

SM: If you witness a crime on or near campus?....

JG: Call 911; if appropriate, CPD will route to UCPD.

AJ: The victim Services coordinator will serve all campuses?

JG: Absolutely.

Q: What is being done about thefts in laboratory buildings?

JG: We are developing a camera policy and looking into software; limited by funding.

Q: How do we deal with loss of personal data?

JG: We can put that on our website (identity theft) and you can talk to our crime prevention officers.

Q: I have heard that Edwards building (I) is implementing CardKey access. When will that go live?

JG: Not sure of timeline, because there are issues with the software.

Q: Are there enough personnel in the Special Investigations section such that the victim can talk to a person they are comfortable with?

JG: The data shows that gender is not too important, HOWEVER we are planning on expanding the team and will have both male and female trained officers on hand.

Q: As a female, I would not be comfortable talking to a male officer, and I expect most women would say the same thing.

JG: We recognize that and you can request a female officer.

AM: There is a problem with implementation of widespread cardkey access restriction regarding people taking shortcuts through buildings (at night and when it's really cold).

JG: I believe access is determined by individual Departments/Units. You would have to request access to particular points.

AM: Concealed carry on campus?

JG: Personally, I do not think it is a good idea. As the UCPD stands, we will enforce whatever the law dictates.

Q: Perhaps there should be an event to "introduce" everyone to the Officers.

JG: We are working with the Dean of Students to engage the community and share ideas.

Q: We appreciate the officers on Segways.

RA: It is very important, particularly on a multicultural college, that students know how to contact officers. There need to be more visible officers on patrol.

Prepared by the Secretary, Gail Pyne-Geithman

JG: We are very aware of this and we are definitely working on it. Even with 74 officers, it takes time to train them. However Santa Ono is committed. Ideally we need at least 2.4 officers per 1000 students, which would be 95 or thereabouts for UC.

RA: When will UCPD be at full force?

JG: Again it comes down to money. We need to justify the cost to Bob Ambach, and, make sure we do that smartly.

WM: You should talk to the regional campuses regarding their perception that main campus is unsafe: we lose students to NKU and Cincinnati State.

JG: We have some officers to come out and present that kind of information. We shot ourselves in the foot because of the large Clery area; we send out crime reports for the entire Clery area so it looks bad. There is actually very little crime on campus. Often, students are targeted because of money/drug issues, and we cannot publicize that. We have hired a new PR person from TV background.

RA: What is the student perception? (Crime survey)

JG: Students perception is that there is more crime than there actually is.

6. Jyl Schaffer, Title IX Coordinator.

I started at UC on November 14th, 2014, and it has been an exciting past couple of months. There has always been a title IX coordinator, but it was an “other duties as assigned” position for someone else who already held a full-time position. Now it is a dedicated position. We are in the process of hiring a program coordinator and an investigator. We have seen a higher number of cases in the last quarter, not because there are more incidents, but because there is a better level of reporting. Counselling and psychological services has 2 counsellors who are specifically trained for Title IX issues (although all counsellors are appropriately trained); Title IX victims are entitled to free counselling. We are also hiring a male counsellor as our office expands.

We have good relationships with Fraternities and Sororities; if I need to, I draw on a lot of people to mobilize for events. IFC, Pan-Hellenic and local Greek societies Chapters are all very good in this aspect. We have already trained all the Athletic Department support staff, and now we will train teams to recognize Title IX issues. The Women’s Center “Reclaim” program has research tools for tracking our efficacy and success. Other organizations pledged to support Title IX implementation are the LGBTQ Center, “RAP” Students and Genderblock. Representatives of student groups and leadership were on the search committee for this position, which says a lot about student engagement at UC. Title IX office is currently located in Crossley Tower, but will soon relocate to Edwards I. The space is being designed to allow privacy for victim’s interviews and counselling (Title IX interviews are not recorded, unlike UCPD). A victim can walk in to Edwards III (UCPD) and walk through to the Title IX area without leaving the building; a unique relationship between Title IX office and UCPD.

Q. How do you interact with the Office of the Ombuds?

JS: We coordinate closely with them and seek their advice. They are also involved in looking for our next investigator.

AM: I am looking for an online Title IX training module and cannot find it. It would be useful from an educational perspective.

JS: The best educational package out there is called “think about it”. It has customizable units on alcohol and drug use also. All incoming undergraduates take the course, and we are working with UCBA and Clermont to connect to GS and older students. There is also a curriculum for employees, which we have to customize before sending out. All employees are required to report Title IX events; there will be tools on how to do that and how to handle a crisis. We realize that the faculty, deans etc are constantly changing and we want to make sure we can be dynamic and adaptable. There is always face-to-face training. We are also talking with PR people to provide some UC-specific learning modules.

7. Input Session with the Provost (B. Davenport)—Update on Academic Initiatives

Provost Davenport spoke with a PowerPoint presentation.

3rd Century: We are still gathering information for the 3rd Century Initiative regarding What have we done, what we need to do and what we need to get it done (budgets). We have currently heard from ~70 of the 99 Department Heads.

Hiring new faculty: We have approved many more hiring lines than have been filled, so there is a lot of searching and hiring that has to happen. We really need to track where our first choice candidates go if they don't come here, and find out why they chose to go elsewhere.

Provosts Fellow Program: Faculty with >10 experience with an interest in academic leadership can come and spend time in the Provosts office.

Faculty Development Fund: Talked with Greg Loving and Deborah Herman (AAUP) and those funds were pushed out to the Colleges for distribution. There was about \$80,000 left and it is better that that money is used instead of sitting in an account.

Senate Report on e-learning: We need input from CETL, UCIT, Nelson Vincent and Chris Edwards. They are all working with me and we plan to hire 5 new instructional designers.

Cluster Hiring: There will be a website launching in the next week or so for the cluster hires. We are still building the website, gathering money and hiring faculty. I am participating in a National conference on cluster hiring.

Faculty retirement: This is a big retirement year. Over 25% of our faculty are technically eligible for retirement (by years at UC or age), so we need to be hiring replacements for those who leave. For underrepresented minorities, the Provosts office will match the Departmental monies. We have done this for 26 faculty so far, and will do this for 2-3 years. The Dual Career Assistance Program also helps with recruitment.

Reimagining the Student Experience: We are envisioning a student success center, a learning commons and a Langsam Library learning café with technology-enhanced features such as a talking wall to facilitate global interaction. We will need to restructure the infrastructure and retrain faculty to maximize this.

CBL: In Langsam USGA will be piloting an “Innovation Bar” (like a genius bar). This is funded by USGA and may happen in March 2015.

CM: We have acquired 222 Senator Place as GS Housing.

Q: Will you be helping residents that already live there find a new place to live?

CM: That will certainly be a consequence that we will have to deal with.

Prepared by the Secretary, Gail Pyne-Geithman

There followed discussion of the UIC shuttle services. It was agreed that AM would bring these concerns to the next transportation meeting, a more appropriate venue.

RH: Creating a niche with the Dual Career Assistance Program is very important and requires more resources. Also, education of the professional community that this program exists here is an investment in the institution and will raise our profile in the marketplace.

BD: Yes, both partners have to be wanted and hired by the relevant Departmental Faculty; a spousal hire will not be forced upon the Departments.

JGuo: I agree with all these initiatives. Need to further empower faculty, a lot has still not changed, for instance, Business Manager micromanagement of faculty: lack of trust.

8. Adjourn

MH. Seconded JG *et al.*

A Meet and Greet with refreshments followed.