

**Faculty Senate Meeting Agenda for
May 14, 2015
TUC 415AB (New Location)**

3:00 – Meeting of the Faculty Senate – Call to Order

3:02 – Approval of Minutes of the April Meeting

3:05 – Report of the Faculty Chair (T. Herrmann)

3:15 – Report of the President (S. Ono)

3:40 – Old Business/Committee Reports

- Academic Affairs Committee— A Resolution Regarding Policy Development for Distance Learning in Courses and Programs
- Planning Committee—A Resolution Regarding the Implementation of a Tobacco-Free Campus
- April Committee Reports—
 - Budget & Priorities:
http://www.uc.edu/facultysenate/standing_committees/budget.html
 - Research & Scholarship:
http://www.uc.edu/facultysenate/standing_committees/research_and_scholarship.html
- Other

4:00 – New Business

- Residency (R. Miller)
- Motion to cancel June & July Faculty Senate meetings
- Other

4:15 – Report from the Undergraduate Student Government Association (A. Naab)

4:20 – Report from Graduate Student Government Association (A. Mazman)

4:25 – Report from AAUP President (G. Loving)

4:30 – Q & A with the Provost—Faculty Morale (B. Davenport)

5:00 - Adjourn

A Resolution Regarding Policy Development for Distance Learning in Courses and Programs

WHEREAS the Faculty Senate created a Task Force and charged it to:

"Create a report that addresses Faculty Best Practices in distance education and online teaching (DE-OT). This report should include, but not be limited to, recommendations in the following areas:

1. *Differentiation of faculty and staff role in development, implementation, evaluation, and revision of courses offered via DE-OT;*
2. *Faculty Workload Best Practices addressing, but not limited to, such topics as various instructional roles within a course, faculty student ratios, course ownership, workload credit, variation factors among disciplines;*
3. *Faculty Development for DE-OT, including but not limited to, core knowledge including regulations i.e. FERPA required, recommended administrative and staff (IT/ID) support, suggested knowledge updates for faculty involved with DE-OT; and*
4. *Program and course curricular alignment, including but not limited to, normalization of grading and other pedagogical practices between instructor of record and other instructors within a DE-OT course and faculty adherence to program and course curricular design.*

A final report is due to the Chair of the University Faculty no later than November 1, 2014 with a mid-project report no later than July 31, 2014."

WHEREAS the Task Force thoroughly investigated the items above and produced a final report addressing them, including recommendations for best practices;

WHEREAS it is UC's stated aim to offer Distance Learning (DL) courses and programs that maintain the same academic integrity as all other course offerings;

WHEREAS the faculty have responsibility for academic affairs and the content of courses taught;

THEREFORE BE IT RESOLVED that the Provost for Academic Affairs charge the faculty and administration in each unit/division/college to develop a policy for distance learning in courses and programs in their unit/division/college during the 2015-2016 academic year; that each report to the Provost that the policies have been created; and that the policies address and fall within the guidelines of the following

1. Ensure adequate training of all faculty prior to teaching distance learning courses;
2. Provide appropriate support of faculty with the unit, division, or college;
3. Clarify workload expectations for DL courses, including relative obligations of faculty and facilitators within large enrollment classes;
4. Identify faculty as having primary control of course content;
5. Ensure protection of faculty Intellectual Property;
6. Clarify the role of ID/IT support personnel;
7. Identify the criteria for determining the creation of DL courses;
8. Identify the maximum students per instructor/facilitator in DL courses;

9. Align, where appropriate, DL course/program expectations with face-to-face course/program.
10. Identify how DL courses/programs will be assessed and improved on an ongoing basis.

Rationale: The Academic Affairs Committee thoroughly researched the issues regarding distance learning courses, and their programs, from a faculty perspective. The report discusses this research, as well as the findings of the surveys and interviews. Since the University wishes to continue and expand distance taught courses and programs, and that there are few policies which faculty have had a voice in developing, the AAC found that the impetus needs to come from the chief academic advisor.

The AAC lists the important areas such policies need to include, but recognizes that the each unit, department or college has different and often unique needs. However, the faculty need to have a voice in the creation of such policies.

The AAC also found that this would need to be a full-year project to ensure that the policy was well-thought out, and that both faculty and administrators needed to work together.

A RESOLUTION REGARDING THE IMPLEMENTATION OF A TOBACCO-FREE CAMPUS

WHEREAS Substitute House Bill 64 Section 733.10 requires that the Department of Higher Education and the Ohio Department of Health shall develop a model policy regarding the use of tobacco at state institutions of higher education by the end of the calendar year; and

WHEREAS the same section of HB64 requires that each state institution of higher education shall adopt policies that are not less stringent than the model policy; and

WHEREAS HB 64 is likely to be signed by the Governor by June 30, 2015, with this language intact; and

WHEREAS the model policy to be developed by the Department of Higher Education and the Department of Health is likely to require that all campuses of the University of Cincinnati become a substantially tobacco-free campus by the end of 2016; and

WHEREAS previous efforts to make the University a tobacco-free campus have revealed that there are legitimate concerns among the faculty, staff, and student body with regard to the sudden imposition of any tobacco-free regime; and

WHEREAS the University Health System has sponsored a number of highly successful smoking-cessation initiatives and programs in the past decade as its own research has shown the public health and personal benefits to those ending their use of tobacco;

BE IT HEREBY RESOLVED that the Faculty Senate requests that the University President and the Board of Trustees devote financial and professional resources to an effective smoking-cessation campaign targeted at every applicable member of the University community, to be launched as soon as practicable, and timed to ensure that no faculty, staff, or continuing student will be unable to thrive in a tobacco-free environment at its implementation.