



University of Cincinnati
FRATERNITY & SORORITY LIFE
Division of Student Affairs
COMMUNITY GUIDELINES MANUAL & EVENT POLICY

Revised August 2017

Table of Contents

COMMUNITY GUIDELINES	2
INTRODUCTION	2
COMMUNITY EXPECTATIONS	2
INTERNAL OPERATIONS	3
OFFICIAL RECOGNITION	3
ADVISING	3
ROSTER AND OFFICER INFORMATION	3
RECRUITMENT AND INTAKE	4
SCHOLARSHIP AND ACADEMIC PERFORMANCE	5
EXTERNAL OPERATIONS	5
EVENT PLANNING	5
UC BRANDING AND LICENSING	5
DOMESTIC TRAVEL POLICY	6
INTERNATIONAL TRAVEL	7
RISK MANAGEMENT	7
HAZING	11
EVENT POLICY	13
PURPOSE AND SCOPE OF AUTHORITY	13
DEFINITIONS	13
RULES AND REGULATIONS	14
BYOB EVENTS	17
THIRD PARTY VENDOR EVENTS	18
WELCOME WEEK POLICY	19
JOINT HOMECOMING POLICY	19
ENFORCEMENT	20



University of Cincinnati
FRATERNITY & SORORITY LIFE
Division of Student Affairs
COMMUNITY GUIDELINES MANUAL & EVENT POLICY

Revised August 2017

INTRODUCTION

As a department within the Division of Student Affairs at the University of Cincinnati, the Office of Fraternity & Sorority Life (FSL) is committed to cultivating the intellectual, social, and ethical development of our members. Affiliation with a fraternity or sorority comes with an implication of being held to a higher standard. While this affiliation affords members certain privileges, it also bears greater responsibility. Peer accountability and self-governance are key principles to the development of our members, and the success of our community, however, self-governance is a *privilege*, not a *right*. Failure to uphold expectations and comply with all university rules, including student organization policies, FSL policies, the Student Code of Conduct, domestic and international travel policies, governing council policies, inter/national organization policies, and local, state, and federal laws risk jeopardizing this privilege.

Your chapter's charter is a franchise license, and your recognition as a university student organization is conditional. **Act with integrity, respect for others, and common sense; know and follow these policies.** Always keep the **Bearcat Bond** in mind and know that one person's actions can have immediate and long-lasting effects on their chapter, and our greater FSL community.

The FSL Community Guidelines manual is an educational document intended to guide individual fraternities and sororities in maintaining recognition and to outline harm reduction practices for events hosted by independent fraternities and sororities.

Article I: COMMUNITY EXPECTATIONS

Students at the University of Cincinnati are expected to conduct themselves in a manner supportive of the educational mission of the institution. Integrity, respect for the person and property of others, and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to membership in this University community. The following basic expectations for fraternity and sorority members have been established:

1. I will know and understand the ideals expressed in my chapter ritual and will strive to incorporate them in my daily life.
2. I will respect the health and safety of all human beings.
3. I will support a positive new member education program that is alcohol free.
4. I will not harm or threaten the mental health and safety of any person or persons, or bring physical harm or threaten physical harm to any person or persons, including but not limited to assault, hazing, sexual abuse, other forms of physical abuse, drug or alcohol abuse, and other forms of destructive behavior.

5. I will not allow theft of or damage to chapter, personal, University or public property or services, or illegal possession or use of the same.
6. I will not use nor support the illegal purchase, use, possession or distribution of alcohol, drugs or controlled substances.
7. I will acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, I will do my best to see that the chapter property is properly cleaned and maintained.
8. I will not tolerate or condone any form of sexually abusive behavior on the part of my chapter or community members, whether physical, mental, or emotional. This is to include any actions, which are demeaning to any person or persons including but not limited to sexual assault or verbal harassment. Culpability is not diminished for acts in violation of this Code that are committed in ignorance of the Code or under the influence of alcohol, illegal drugs or improper use of controlled substances.

Article II: INTERNAL OPERATIONS

Section 1. Official Recognition

- A. All registered social fraternities and sororities must complete the annual chapter renewal process with Fraternity & Sorority Life through CampusLINK during the Spring Semester. This process requires chapters to submit a renewal with the following information:
 - a. Updated Officer and Advisor information (including a designated faculty/staff advisor)
 - b. Updated roster
 - c. Current constitution and bylaws (substitutions will not be accepted)
 - d. Current Certificate of Liability Insurance
- B. Registration of new fraternities and sororities are permitted on a rolling basis, under the following circumstances:
 - a. Fraternities and sororities can only register if they have been granted official recognition as a colony by their national organization.
 - b. New chapter registrations require the submission of the documents outlined in Article II Section 1A.

Section 2. Advising

- A. The University of Cincinnati strongly supports the contributions that inter/national headquarters make to both the Fraternity and Sorority community and the University. We feel that it is essential for each chapter to work closely with the representatives of their inter/national organizations to exemplify the ideals and values of those organizations within both the Fraternity/Sorority and campus communities. To this end, it is expected that:
 - a. Each chapter will have an alumni advisor and/or team, in accordance with the structure prescribed by the inter/national organization.
 - b. At minimum, the alumni advisory team will oversee the following areas: recruitment, standards, finances, scholarship, and chapter operations.
 - c. For those organizations with facilities, the alumni advisory team shall include a liaison with the House Corporation or an individual otherwise responsible for advising issues relating to chapter facilities.
 - d. Alumni advisors and members of alumni advisory team are expected and encouraged to meet regularly with Fraternity & Sorority Life staff and participate in programs sponsored by the University specifically for Fraternity and Sorority chapter advisors.
 - e. In accordance with the registration procedures for student organizations, each chapter must have a designated faculty/staff advisor to serve as a campus resource and assist with events and chapter operations.

Section 3. Roster and Officer Information

- A. Chapters are required to maintain current, up-to-date rosters at all times, and to ensure these rosters are on file with FSL. At a minimum, rosters must be submitted using the template provided, following any primary recruitment period, and at the end of each semester, for the purpose of running grade reports.
- B. Roster changes that occur because of recruitment should be reported using the [New Member Compliance Form](#).
 - a. The [New Member Compliance Form](#) must be completed by each individual new member within 48 hours of them accepting their bid or offer for membership.
- C. Roster changes throughout the semester, such as for members who resign or go inactive, must be submitted to FSL through the [Member Change of Status Form](#) within seven (7) calendar days.

Section 4. Recruitment and Intake

Recruitment and intake are governed by both Fraternity & Sorority Life policies and procedures, along with applicable council bylaws. All organizations must submit a comprehensive overview of your new member education programs to the FSL staff or appropriate council officer no less than two weeks prior to the first day of your recruitment/intake window. This overview must include the date, time (start and end), location(s), agenda, description, and point of contact for each new member meeting/event/activity. All new members are expected to attend the New Member Welcome held each fall. Participation should be included in the new member development calendar.

- A. IFC:
 - a. All IFC recruitment activities are guided by the NIC standard of 365-recruitment.
 - b. Each term, IFC will identify a Showcase Week, to take place no more than six weeks after the opening of the term. Chapters must submit a comprehensive schedule of all Showcase Week events to the IFC Vice President of Recruitment and the IFC Advisor no later than 3 weeks prior to the start of Showcase Week. The comprehensive schedule must include: date, time, location, description, outline, and point of contact for each event.
 - c. Potential members are considered any person not already affiliated with a social fraternity, and must be matriculating students at the University of Cincinnati, which begins the first day of classes during each term.
 - d. Chapters are required to have all new members complete a [New Member Compliance Form](#) within 48 hours of them accepting a bid.
 - i. The [New Member Compliance Form](#) must be completed by the individual and will not be accepted if someone else fills out the document for them.
 - ii. The New Member Compliance Form includes a new members Hazing compliance form as well as grade release form.
- B. CPH:
 - a. All College Panhellenic recruitment activities are governed by NPC Unanimous Agreements and conducted in accordance with NPC Standards. Panhellenic Recruitment Rules are reviewed annually and published no later than May 1st each calendar year.
 - b. Chapters are required to have all new members complete a [New Member Compliance Form](#) within 48 hours of them accepting a bid.
 - i. The [New Member Compliance Form](#) must be completed by the individual and will not be accepted if someone else fills out the document for them.
 - ii. The New Member Compliance Form includes a new members Hazing compliance form as well as grade release form.
 - c. New members added through Continuous Open Recruitment must be submitted within 48 hours of a signed bid through submitting the necessary information and documentation via the [New Member Compliance Form](#) on Campus *LINK* along with a signed [COBABA form](#).

C. NPHC/MGC:

- a. Intake processes are conducted in accordance with the [Fraternity & Sorority Life Membership Intake Policy](#).
- b. Chapters are required to have all new members complete a [New Member Compliance Form](#) within 48 hours of them accepting their offer for membership.
 - i. The [New Member Compliance Form](#) must be completed by the individual and will not be accepted if someone else fills out the document for them.
 - ii. The New Member Compliance Form includes a new members Hazing compliance form as well as grade release form.
- c. All New Members must attend an NPHC or MGC New Member Orientation within one semester of initiation.
- d. Chapters must submit aspirant/new member rosters in accordance with the intake policy and expectations of the NPHC or MGC Advisor.

Section 5. Scholarship and Academic Performance

It is assumed that a student at University of Cincinnati, by virtue of enrollment, is here primarily for an education. Accordingly, it is expected that the basic academic relationship between the student and the University will be enhanced, and not altered, by membership in a Fraternity or Sorority. It should be a primary goal of all fraternities and sororities to lead the effort of promoting academic success. To this end, chapters are expected to:

- A. Establish standards of academic performance for both current and new/prospective members.
 - a. All **chapters** will be expected to maintain a minimum semester GPA of 2.3 and/or meet the minimum academic and membership standards of their respective affiliated council and inter/national affiliation, with deference to the more stringent policy.
 - b. All **members** within student organizations must be a matriculating student at the University of Cincinnati and maintain a *minimum* 2.3 grade point average (or higher if required by individual chapter standards).
- B. Demonstrate support of academic success in the larger University community by providing programming which focuses on academic skills and strategies. Chapters are urged to take advantage of educational programs and services, such as the tutoring, writing center, and supplemental instruction from the [Learning Assistance Center](#).
- C. A chapter that fails to meet the minimum standard for Fraternity and Sorority organizations (2.3 semester GPA or higher as defined by council expectations) will face the following sanctions:
 - a. Semester 1: Chapter will be placed on academic probation and required to submit academic improvement plan.
 - b. Semester 2: Social privileges will be revoked, continued academic probation, and required to submit enhanced academic improvement plan.
 - c. Semester 3: Chapter recognition suspended at the discretion of Fraternity & Sorority Life.

Article III: EXTERNAL OPERATIONS

Section 1. Event Planning

As a registered student organization, fraternities and sororities have the privilege of utilizing on campus space for events. Any on campus event should be planned and facilitated with [Campus and Event Services](#), in accordance with all applicable [facility policies](#). Room reservations can be made through [25Live](#).

Section 2. UC Branding and Licensing

As a registered student organization, fraternities and sororities have the privilege of utilizing trademarks of the University. A trademark is a word, phrase, symbol or design, or a combination of words, phrases, symbols or designs, that identifies and distinguishes the University of Cincinnati. Merchandise designs must be approved in advance through the policies and protocols established by [UC Trademarks & Licensing](#). Examples include but are not limited to: stationary, t-shirts, posters,

give-a-ways, marketing/information brochures. Merchandise with trademarks may only be ordered from licensed vendors. You can review their full policies, and [access the request form](#) on their website.

Section 3. Domestic Travel Policy

- A. Traveling for any purpose, regardless of distance from campus, as an organization, or for members traveling on behalf of the organization, must register the travel as an event, in accordance with our FSL Event Policy.
- B. All organizations must submit any and all necessary Travel Authorization forms if they are traveling outside a 100 mile radius of Cincinnati, **or** if traveling overnight (regardless of the radius to campus).
 - a. Travel Monitor
 - i. Three (3) or more students traveling together are considered a group and therefore require a travel monitor, if traveling over 100 miles
 - 1. This is typically your chapter president, risk management officer, or advisor (regardless if they are attending/chaperoning the trip). The travel monitor is not required to travel with the group, but they must:
 - a. Obtain itinerary details and contact information for each traveler
 - b. Arrange a pre-travel meeting to discuss emergency procedures
 - c. Submit a copy of the itinerary and contact information obtained from letter (a) to the chapter advisor and Office of Fraternity & Sorority Life
 - b. For group travel, where all members attending the trip travel by the same method of transportation (passenger van, coach bus, airplane, etc.) the travel monitor must complete the [Group Travel Authorization](#), with all fields completed for each traveler.
 - i. Faculty/staff advisors must review and approve Group Travel Authorizations as the “Campus Contact”.
 - c. For people who are traveling individually (personal vehicles, or traveling at different times) each traveler must complete the [Individual Travel Authorization](#) form and submit it to the Travel Monitor, who will submit them to FSL. Travel Authorization forms are due 10 calendar days prior to travel.
- C. UC rental vehicles or hired Transportation must be used:
 - a. for all FULL chapter events outside the 100 miles radius or overnight unless an exception is approved in advance
 - b. for individuals traveling outside the 100 miles radius **or** overnight unless an exception is approved in advance
- D. Regardless of distance, hired transportation (Charter Buses) must be used:
 - a. for all events with alcohol
- E. If you are looking to rent UC vehicles for your travel, you must also complete and submit the [Transportation Rental Request Form](#). This needs to be signed by your faculty/staff advisor, and submitted to FSL **21** days prior to travel.
 - a. For car or van rentals, each driver must be 21+ and is required to complete an online defensive driving course, and must include a copy of their certificate with the request form and Travel Authorization.
 - i. To access the Defensive Driving Course: go to <http://ehs.uc.edu/itc/>, under “Training We Offer”, click on “All Courses”, then click on “Defensive Driving Course (online)”, use your UC username and log-in and have your driver’s license close by. Be sure to click directly on **Quiz** to get to the test. Transportation Services will check to make sure that the listed drivers of the vehicles have taken and passed the online training course. The course with quizzes takes about an hour to complete. Upon completion, print the certificate and give a copy to the Travel Monitor to submit with the additional applicable forms.
 - b. Payment for transportation requests must be made by check to UC Fraternity & Sorority Life and is due 72 hours prior to travel. Additional costs incurred as a result of the trip is due within seven (7) days of receipt of invoice.
- F. If you are requesting a coach bus, you will also need to complete and submit the [Coach Bus Request Form](#).

- G. In the event that an organization utilizes personal transportation, documentation of a driver's license and proof of insurance for each driver must be submitted with the travel authorization.
- H. Travel Considerations: In an effort to foster critical thinking, preparedness, and risk management, travel monitors should work with advisors to develop a plan for the following circumstances. It is recommended that you review applicable policies mandated by your inter/national office.
 - a. A traveler becomes ill and has to stay behind.
 - b. A traveler becomes separated from the organization.
 - c. Someone misses a flight, bus, etc.? OR car breaks down.
 - d. A traveler is arrested.
 - e. A natural disaster occurs on-site. What if participants are not together during disaster? What is the designated meeting location?
 - f. A traveler is robbed and loses identification and all money?

Section 4. International Travel

- A. Students are required to register with UC International and complete all relevant documentation in UC International's online system (Terra Dotta).
 - a. *Further instructions are listed as an addendum to this manual.*
- B. Students agree to abide by UC International's rules and regulations, which include reading and understanding all aspects of this policy.
- C. Students who plan to travel abroad are expected to review the [U.S. State Department's List of Current Travel Warnings](#) and the list of countries sanctions or embargoes by the [U.S. Treasury Department Office of Foreign Asset Control](#) (OFAC).
 - a. Countries frequently listed with travel warnings include: Haiti, Turkey, Kenya, Honduras, El Salvador, Philippines, Mexico, and Israel.
- D. Students may travel to all locations that are not included on the U.S. State Department List of Current Travel Warnings or countries sanctions or embargoes by OFAC.
 - a. Students planning travel to countries with travel warnings or those sanctioned or embargoed by OFAC must [request an exemption](#) by appeal to the International Travel Oversight Committee (ITOC). Decisions of the ITOC are final.
 - b. If a student chooses to go to a location on the Travel Warning List or a country sanctioned or embargoes by OFAC without an exemption from the policy, they may not participate in a university-sponsored program, receive support from the university or receive credits (including transfer credits) from the overseas program.
- E. All students traveling abroad are required to attend a pre-departure orientation with UC International prior to travel ([2016-2017 schedule](#))

Article IV: RISK MANAGEMENT

The University of Cincinnati expects all fraternities and sororities and affiliated councils, committees, and honorary organizations to exercise smart risk management and harm reduction principles. Smart risk management reduces the likelihood of accidents, reduces liability and insurance costs, and helps to make sure incidents are handled properly. **The aim is to keep students safe and ensure the longevity of our fraternities and sororities.** Keep in mind that your individual organization may have more restrictive policies and you are expected to adhere to the more stringent policy.

Section 1. Drugs and Controlled Substances

Use, manufacturing, distribution, buying, selling, offering for sale, or possession of illegal drugs, narcotics, drug paraphernalia, or prescription medication violates UC's [Student Code of Conduct](#). Violations must be reported to the Office of Student Conduct and Community Standards, and will be investigated and adjudicated through the appropriate process.

Chapters are advised to also refer to Article III, Section 3, Ea of the FSL Event Policy for FIPG stipulations on drugs and controlled substances.

Section 2. Firearms

Firearms—including bee bee, pellet, or air guns—and other weapons and explosives must not be kept or permitted at fraternity/sorority events, on chapter property, or in fraternity/sorority facilities. Use, storage, or possession of a firearm, explosive device of any description, ammunition or anything used to threaten, harm, or disrupt the university community including, but not limited to, firecrackers, compressed air or spring activated guns, pellet guns, BB guns, paintball guns, water guns, nerf guns and knives of any type or any other items which would reasonably be deemed threatening by a reasonable person violate UC's Student Code of Conduct.

Section 3. Sexual Misconduct and Violence

- A. In an effort to combat sexual misconduct and violence, FSL recognizes and supports the definitions, policies and procedures established by UC's Title IX Office:
- a. **Consent** is informed, freely given, mutual, and can be withdrawn at any time. A person cannot give consent if he or she is mentally or physically incapacitated or impaired such that the person cannot understand the fact, nature or extent of the sexual situation; this includes impairment or incapacitation due to age, alcohol or drug consumption, or being asleep or unconscious. Similarly, a person cannot give consent if force, expressed or implied, duress, intimidation, threats or deception are used on the complainant. Silence or the absence of resistance does not necessarily imply consent. Consent to some sexual acts does not imply consent to other acts, nor does prior consent to sexual activities imply ongoing future consent with that person or consent to that same sexual activity with another person. Whether an individual has taken advantage of a position of influence or authority over an alleged victim may be a factor in determining consent.
 - b. **Dating Violence** is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes sexual or physical abuse or the threat of such abuse.
 - c. **Domestic Violence** is violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; -or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of Ohio.
 - i. Pursuant to [Ohio Revised Code § 2919.25 Domestic Violence](#):
 1. No person shall knowingly cause or attempt to cause physical harm to a family or household member.
 2. No person shall recklessly cause serious physical harm to a family or household member.
 3. No person, by threat of force, shall knowingly cause a family or household member to believe that the offender will cause imminent physical harm to the family or household member.
 - d. **Sex discrimination** takes place where a UC student or third party receives negative or adverse treatment based on sex, gender, or gender identity and the conduct denies or limits the individual's ability to obtain the benefits of UC's programs or activities.
 - e. **Sexual/gender-based harassment** is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature where:
 - i. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic success; or

- ii. Submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual; or
 - iii. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or study environment.
 - iv. In addition, harassment without an overt sexual component can also violate the law and university policies where it is shown that the harassment is directed at an individual because of the individual's gender or gender identity. In determining whether alleged conduct constitutes sexual harassment, the University will look at the totality of the circumstances, such as the nature of the sexual advances and the context in which the alleged incidents occurred. The determination whether a particular action violates this policy will be made from the facts, on a case by case basis. In cases in which a hostile environment is alleged, a determination of a violation requires not only a finding that the victim regarded the environment as hostile, but also that such conduct was severe, persistent or pervasive and would be considered hostile by any reasonable person. Offensive conduct that does not rise to the level of harassment, however, may be grounds for discipline under other applicable policies.
- f. **Sexual/gender-based violence** refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the person's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability. A number of different acts fall into the category of sexual violence, including rape, sexual assault, and sexual coercion. All such acts of sexual violence are forms of sexual harassment covered under Title IX. Gender-based violence may be directed at a person because of the person's gender, gender identity or perceived gender/gender identity.
- i. **Rape:** Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the complainant.
 - ii. **Sexual assault:** Offenses including rape, fondling, or statutory rape. Sexual assault includes non-consensual intercourse (see definition of rape above) as well as non-consensual sexual contact (intentional sexual contact of the body parts of another person without that person's consent.)
 - iii. **Sexual coercion:** This occurs when a respondent unreasonably pressures a complainant to engage in sexual activity despite the complainant indicating that he or she does not want to engage in sexual interaction. Sexual coercion can occur through the use of words/pressure, substances such as drugs or alcohol, force, or manipulation. Sexual coercion can also occur where the respondent is in a position of influence or authority over the complainant, or where the complainant is a minor.
- g. **Stalking** means engaging in a course of conduct directed at a specific person that would: cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.
- i. Pursuant to [Ohio Revised Code §2903.211 Menacing by Stalking](#):
 - 1. No person by engaging in a pattern of conduct shall knowingly cause another person to believe that the offender will cause physical harm to the other person or cause mental distress to the other person. In addition to any other basis for the other person's belief that the offender will cause physical harm to the other person or the other person's mental distress, the other person's belief or mental distress may be based on words or conduct of the offender that are directed at or identify a corporation, association, or other organization that employs the other person or to which the other person belongs.
 - 2. No person, through the use of any electronic method of remotely transferring information, including, but not limited to, any computer, computer network, computer program, or computer system, shall post a message with purpose to urge or incite another to commit a violation of division (1) of this section.

3. No person, with a sexual motivation, shall violate division (1) or (2) of this section.
 4. Please note: The university's policies and definitions may differ from Ohio state law. Conduct may be both punishable under the criminal statutes and university policy. These processes are separate and distinct from one another, but can run concurrently. Definitions cited from the Ohio Revised Code may be revised at any time.
- B. Fraternity & Sorority Life has a zero tolerance policy for sexual misconduct. Chapters found responsible for creating or fostering an environment that encourages or condones sexual misconduct will lose all rights and privileges as a FSL organization.

Section 4. Retaliation & Intimidation

Threats or acts of retaliation or intimidation made to another person or organization in response to the implementation of the SCOC or university rules and policies is a violation of the SCOC and will be adjudicated through OSCCS.

Section 5. Health & Wellness

Chapters are encouraged to implement programming aimed at supporting and developing holistic health and wellness. At a minimum, chapters should inform their members of the resources available to them through the following offices:

- A. [Counseling & Psychological Services](#) (CAPS) is a professional counseling office within Student Affairs. We provide counseling, outreach programs, and related services for UC students and those concerned about their welfare. We help students address and resolve personal issues so that they can make the most of their educational opportunities at the University. CAPS is located at 225 Calhoun Street, Suite 200, and can be reached at 513-556-0648.
- B. [On-Campus Advocates](#) provide direct crisis intervention services to campus survivors of sexual assault, domestic violence, and stalking. They can provide telephone, one-on-one, and in-person crisis intervention, hospital advocacy, civil and criminal court accompaniment, campus-based referrals, and accompaniment to campus hearings. Our two campus advocates can be reached by visiting 559 Steger Student Life Center or by calling 513-556-4418
- C. [The Student Wellness Center](#) (SWC) offers an extensive collection of resources and information about various health and wellness topics. Topics include but are not limited to alcohol, body image, financial wellness, general health and wellness, mental health, nutrition & fitness, sexual health, stress management, and tobacco & drugs. Students are encouraged to stop in during office hours for questions and to pick up a variety of free health products. Certified Peer Educators are available to present programs to university organizations. The SWC also provides health awareness events on campus throughout the year. The Student Wellness Center is located in room 675 of the Steger Student Life Center, and can be reached at 513-556-6124.
- D. [UC Health Services](#) offers two campus clinics for students - one in the Richard E. Lindner Center and the other in Holmes Hospital.
 - a. Lindner Location (Main Campus), phone: 513-556-2564, hours: Monday, Tuesday, Thursday and Friday: 8:30 a.m. to 4:30 p.m., Wednesdays: 9:30 a.m. to 4:30 p.m.
 - b. Holmes Location (Medical Campus), phone: 513-584-4457, hours: Monday, Tuesday, Thursday and Friday: 8:00 a.m. to 4:00 p.m., Wednesdays: 9:30 a.m. to 4:00 p.m.

Section 6. Crisis Management

You should never hesitate to call 911 when an individual's appearance or conduct would reasonably cause one to be concerned for another's well-being. FSL promotes and encourages **active** bystanderism. Students should assist another in receiving appropriate medical care or otherwise reporting an incident, even if the student who is assisting was a contributing factor to the cause of the emergency. The Fraternity & Sorority Life Professional Staff is also accessible to assist in responding to a crisis. In the event of a crisis or emergency related to the chapter, or a member of the chapter, you are advised to:

1. Call 911 immediately for necessary emergency services

2. Notify a FSL staff member
3. Notify your chapter advisor and applicable chapter services representative with your national office
4. Review and enact crisis/emergency protocol provided by your national office
5. In the event of serious injury or death, information must not be shared publicly or privately (within the chapter) without consent from the member's family, guardian, or next of kin.

Section 7. Incident Reporting and Judicial Process

- A. Violations of the Student Code of Conduct (SCOC) must be reported to the Office of Student Conduct and Community Standards. Fraternities & Sororities are bound by the SCOC, and are not exempt from adjudication through OSCCS protocol.
- B. Infractions of council-specific bylaws will be referred to and adjudicated through the applicable peer-judicial process until and unless it is identified that a violation of the SCOC has occurred.
 - a. Incidents involving hazing, sexual assault, violence, serious injury or death, will always be referred to OSCCS for investigation.
- C. Any member of the UC community may file a concern or complaint regarding a fraternity or sorority, or affiliated member(s) using the [online referral form](#).
- D. Each national fraternity/sorority has its own judicial or conduct process to handle members and chapters that fail to uphold its financial or personal conduct responsibilities. Each national fraternity/sorority has authority to hold its members and chapters accountable to their responsibilities, and may charge advisors and alumni volunteers to dismiss members, conduct a membership review, re-organize a chapter, or close a chapter entirely.

Article V: HAZING

Section 1. Definitions

- A. *Hazing violates our FSL community expectations, your national organization policies, university policy, and is illegal in the State of Ohio. The University of Cincinnati SCOC defines hazing as: "...any act which endangers the mental or physical health or safety of a student, for the purpose of initiation, admission into, affiliation with, or as a condition of continued membership in a group or organization **regardless of one's willingness to participate.**"*
- B. The laws of the state of Ohio and the [University of Cincinnati Board of Trustees policy](#) concerning hazing shall be observed: *Hazing shall be defined as participating in or allowing any act or coercing another, including the victim, to do any act that creates a substantial risk of causing mental or physical harm to any person. A forced or coerced activity shall also be considered hazing when the initiation or administration into, or continued affiliation with, a university organization is directly or indirectly conditional upon performing the activity. In no event shall the willingness of an individual to participate in such an activity serve as defense in cases of hazing.*

Section 2. Reporting

- A. A hazing incident may be reported by anyone; a person who the activity directly affected, a person who was involved in the incident; faculty/staff, parents, friends, or community members. If you have witnessed or have knowledge of a possible hazing incident, please report the incident using the [online referral form](#).

Section 3. Hazing Explained

If you have to ask if an activity is hazing, then it probably is. Think of this another way: would you videotape your new member activities and feel entirely comfortable sending that videotape to your national fraternity/sorority HQ, showing it to your parents, or even posting it online without being able to explain what was going on?

FSL interprets hazing to include, but not limited to the following: paddling; creation of excessive fatigue; restraining people against their will; physical and psychological shocks; public displays which are unreasonably disruptive to other members of the campus and/or public; wearing publicly costumes which are conspicuous and not normally in good taste; engaging in

compulsory public stunts, buffoonery, morally degrading or humiliating games and activities; forced ingestion of any substance (particularly alcohol); servitude; and any other activities which are not consistent with the policies or regulations of UC FSL. The definition of hazing applies whether or not the participants or others perceive the behavior as “voluntary.” **The implied or expressed consent of any person toward whom an act of hazing is directed is not a defense. Assertions that the conduct or activity was not part of an official organizational event or was not officially sanctioned or approved by the organization are also not a defense.** This definition applies to behavior on or off university property or organization premises.

Downsides of hazing:

- Death, serious injury, arrest, litigation, imprisonment, kicked out of school.
- Poor academics.
- Degenerative social development and poor non-fraternity/sorority relationships.
- Negatively affects recruitment (you haze, it’s likely that you’ll recruit people that will want to haze and will further jeopardize the future of your fraternity/sorority).
- Poor retention—who wants to be treated like garbage, screwed around with, and pulled away from the other important things in life?
- Apathy—if everything is “front loaded” (there’s mass stuff to do when you’re a pledge or new member) then you’re initiated and have “earned” it, what’s left for you to do? New members can still “earn it,” prove themselves, gain a respect and appreciation for the fraternity/sorority and its members, and bond, **by doing the stuff that actually matters:**
 - Demonstrating real leadership within and outside of any chapter leadership roles (by showing integrity, inspiration, transparency, honesty, positivity, selflessness, compassion, support, and ambition).
 - Maintaining good grades and succeed academically.
 - Study abroad, serve the community, and give back.
 - Work a job (or 2), and pay your way through school.
 - Learn the real history and tradition of fraternity/sorority. Learn the real history and tradition of the University of Cincinnati, our fraternity/sorority community, and other fraternities/sororities.
 - Learn business operations, network, professional development, etiquette.
 - Healthy living experiences to relax, stay in shape, and reduce stress.
 - Healthy competition: Greek Week, intramurals, step/stroll shows, and so on. Safe and smart socializing.

One of the best ways to relieve any concerns of hazing in your fraternity/sorority—to assure recruits, potential new members, parents, family, campus or community stakeholders that you’re not hazing—is to **publish your new member education program**. This should outline, in writing, every step of the pledge, new member, or intake process from the point a potential member receives a formal invitation to the point they’re initiated. Nothing should be left to guess. This will require you to think critically about your pledge, new member, or intake education, and spell out a detailed, creative, and meaningful no-hazing education. Make it public. Give it to recruits. Give it to your new members. Give it to all your members. Give it to parents. Give it to your alumni. Give it to your national fraternity/sorority. Give it to your governing council. Give it to the university. You can still keep the real, esoteric, ritual of your fraternity/sorority “secret” if it’s *real* ritual (in your ritual manuals, unspoken meanings, and insignia).

FRATERNITY & SORORITY EVENT POLICY

Article I: Purpose and Scope of Authority

Section 1. Purpose

- A. Provide accountability for risk management and harm reduction to all fraternity and sorority organizations (thus mitigating injuries, conduct proceedings, and litigation).
- B. Provide a structure for council's to govern policy compliance.
- C. Provide a comprehensive expectation for practical application.

Section 2. Scope of Authority

- A. All organizations affiliated with the University of Cincinnati's Fraternity & Sorority Life community, including all initiated and uninitiated members, must act in accordance with this policy. This includes governing councils, chapters (regardless of council affiliation), honoraries, and colonies.
 - a. Parents and alumni attending fraternity and sorority events are expected to model responsible behavior and uphold the expectations contained in this policy
- B. This policy applies to events that meet the criteria in Article II, Section 1, regardless if they are held on or off campus, including privately owned housing, annex* houses, or third party establishments.
 - a. An annex is any dwelling where 80% or more of the people living there are affiliated with the same organization and on the active roster.
- C. This policy applies to all fraternity and sorority events, regardless if these events comply with our FSL event registration policy, or any registration process with your inter/national fraternity or sorority.

Article II: Definitions

Section 1. What counts as an event?

- A. An organization event is any activity for which the chapter pays (directly or indirectly), and/or plans or coordinates. Also, any event or activity that takes place in an organization's house (where applicable) is the responsibility of the organization. Organizations that use any off-campus facility to host social events may be held accountable by the University for violations of city, state, and/or federal law, as well as the applicable policies outlined in the Student Code of Conduct, FSL Community Guidelines, SALD Student Organization Handbook, and council governing documents.

Per FIGP: "Simply because an officer or member decides or declares that an event is not associated with the organization does not mean that if something goes wrong, the chapter and members may not be named in a lawsuit or otherwise held accountable. Therefore, it is safer and more sensible to assume that any time more than a few members or pledged members are involved in an event, it will be considered a chapter event, and the policies apply. That is the reason for the language, "...or at any event an observer would associate with the (fraternity)". An observer may associate an event with a chapter even if only a few members are present. And, juries are made up of people who are also "observers".

Section 2. What needs to be registered?

- A. With the exception of business meetings, religious observances, and meals, all events must be registered.

Section 3. Event Registration Process

- A. Events must be registered seven (7) calendar days prior to the event, through the **Events tab** on CampusLINK.

Section 4. Event Type

- A. There are three (3) types of events: BYOB, Third Party Vendor, and dry.

Section 5. Event Categories: We recognize the following event categories:

- A. Socials:
 - a. Single host = members from one chapter and up to 3 guests per member in attendance
 - b. 2-Way = only members of two specific chapters
 - c. 3-Way = only members of three specific chapters
 - d. 4-Way = only members of four specific chapters
- B. Philanthropy/Fundraiser
- C. Service
- D. Brotherhood/Sisterhood
- E. Educational/developmental
- F. Parent/Alumni
- G. Recruitment

Article III: Rules & Regulations

Section 1. Scheduling of events

- A. All events (wet or dry) must end by 2 AM (EST).
 - a. Hosts of BYOB events must cease distribution of alcoholic beverages 30 minutes prior to the end of the event.
 - b. Exceptions for overnight events will be reviewed on a case-by-case basis.
- B. Social events may not be scheduled for more than a five (5) hour period of time. Back-to-back social events are prohibited.

Section 2. Organization Responsibility

An organization sponsoring or co-sponsoring an event is responsible for ensuring that the FSL Event Policy is observed, and will be held responsible for violations of the policy by individuals in attendance. Individual students who violate the applicable policies will also be held accountable and, when appropriate, both individuals and organizations will be subject to the conduct process.

- A. Per FIGP, chapters must have 1 sober monitor for every 15 people at any event where alcohol is present (even at third party vendor events).
- B. Chapters must have 1 sober monitor for every 25 people at dry events. Sober monitors at dry events are responsible for ensuring that the event is dry, and that members and guests are not permitted entrance if they are intoxicated.
- C. Per FIGP, chapters hosting a BYOB event are responsible for ensuring that only persons 21 years of age or older consume alcoholic beverages. The chapter, and any applicable individuals involved in the distribution to, or consumption of, alcohol for persons under the legal drinking age will result in adjudication through the Office of Student Conduct & Community Standards.
- D. Fraternities and sororities are responsible for taking steps necessary to prevent uninvited guests and noticeably intoxicated people from entering the event; to prevent underage persons from bringing alcohol into the event; and to make certain individuals do not leave the event with open containers of alcohol .
- E. Chapters must designate one door as the sole entrance and exit throughout the duration of the event. Additional doors can only be used in the event of an emergency. The designated entrance/exit must be monitored at all times.

If a student is given this responsibility, he/she must be a fully initiated member of the host organization. The person monitoring the entrance/exit is not permitted to consume alcoholic beverages or be under the influence of drugs or alcohol during the event.

- a. Door monitors shall deny access to any person who appears or actually is intoxicated.
- F. If the police intervene (meaning a police report is filed) during any event held at a chapter house, annex, or third party location, the FSL coordinator and council's primary Judicial contact must be notified by the chapter within 24 hours.
- G. Event attendance must not exceed the fire safety capacity where the event is being held.

Section 3. Alcohol & Drugs (As outlined in the Fraternal Information & Programming Group (FIPG) Policy Manual)

- A. The possession, sale, use or consumption of ALCOHOLIC BEVERAGES, while on chapter premises or during a fraternity event, in any situation sponsored or endorsed by the chapter, or at any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, province, county, city and institution of higher education, and must comply with either the BYOB or Third Party Vendor Guidelines.
 - a. *BYOB guidelines provide that **an individual of legal age may bring one six-pack of twelve-ounce beers or one four-pack of wine coolers to an event for personal consumption.** The six-pack or four-pack policy was chosen for a number of reasons, including the fact that beer and wine are sold in those amounts and that it would be difficult for one person to become intoxicated while consuming a limited amount of alcohol unless that individual drank the beer or wine very quickly.*
- B. No alcoholic beverages may be purchased through or with chapter funds nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of or on behalf of the chapter. The purchase or use of a bulk quantity or **common source(s) of alcoholic beverage, for example, kegs or cases, is prohibited.**
- C. OPEN PARTIES, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, are prohibited.
 - a. *Any event at which alcohol is present must have a guest list. **A guest list is prepared at least 24 hours in advance of the event and contains the names of all guests.** Your national organization may have a specific guest to member limit—some use two guests per member, while others use three. A guest list is not a sign-in list. The student directory is not a guest list. A chapter membership list is not a guest list. The purpose of the guest list is to limit attendance to those persons who know a member and to **have a witness list in the event something does occur which may end up in court two or more years later.***
- D. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (those under legal drinking age).
- E. The possession, sale or use of any illegal drugs or controlled substances while on chapter premises, during a fraternity event, or at any event that an observer would associate with the fraternity, is strictly prohibited.
 - a. *Most jurisdictions allow the government to initiate legal action to take any tangible asset used for the purpose of the sale of drugs. Examples: cars, boats, houses, airplanes. These are usually referred to as forfeiture proceedings. **A chapter house can be forfeited if it can be shown that drug sales occurred in the house or that the house was used to store or keep drugs prior to distribution.** In one case, forfeiture proceedings were initiated against a men's fraternity on a campus when a police raid revealed that members were growing marihuana in the house.*
- F. Philanthropy events must be dry, and must not be held at, or in close proximity to, a bar, tavern, or liquor store, or establishment that makes 50% of their revenue from the sale of alcohol.
 - a. Exceptions for banquets or galas require approval from the applicable FSL staff member, and your organization's national headquarters.
- G. No chapter may co-sponsor an event with an alcohol distributor or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) at which alcohol is given away, sold or otherwise

provided to those present. This includes any event held in, at or on the property of a tavern as defined above for purposes of fundraising. However, a chapter may rent or use a room or area in a tavern as defined above for a closed event held within the provisions of this policy, including the use of a third party vendor and guest list. An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.

- a. *Are you tired of people referring to Greeks as “drunks”? We are. Then why would we do something very good for other people, such as raise funds to help the homeless, in conjunction with or affiliation with a bar or club? **There are numerous legal liability concerns as well, but the image and perception factors are powerful and very negative.** Therefore, let us raise money in a way that does not involve a bar, a club or alcohol. In addition, the chapter assumes certain risks in affiliating with a bar, club or tavern—if someone is injured on the premises or in some fashion that relates to the event, the bar or tavern is protected in most states with a cap on monetary damages. Men’s and women’s fraternities and sororities have no such cap on damages. If a chapter wishes to hold a closed event in a bar or tavern, using a third party vendor (bartenders provided by the bar) with a guest list, that is within the FIPG policy. A chapter may co-sponsor an event with a charitable organization with alcohol present—an example might be a wine-tasting event to raise money with the university foundation—if all Third Party Vendor or BYOB policies are followed.*
- H. No chapter may co-sponsor, co-finance or attend or participate in a function at which alcohol is purchased by any of the host chapters, groups or organizations.
 - a. *There is no such thing as, “We were just there”. **If your chapter was invited, or if a sufficient number of members attended at one time or another, then the chapter may become legally involved if something happens.** There is no black and white standard for what constitutes, “Co-sponsor” but **if an observer would say, “Yes, that chapter was represented”, then the FIPG policy applies.** The better course to follow is to assume that any and every event with alcohol present at which members are present must match up with FIPG policy.*
- I. All recruitment or rush activities associated with any chapter will be non-alcoholic. No recruitment or rush activities associated with any chapter may be held at or in conjunction with a tavern or alcohol distributor as defined in this policy.
 - a. *Nearly everyone who joins a collegiate chapter is under the legal drinking age. In addition, holding a recruitment event at a bar, or other establishment that qualifies as a tavern, does nothing to change the image of Greek letter organizations. The oft-used argument that, “We go there because they have great food” does not meet the many concerns with hosting recruitment events at bars or taverns. If the food is good, then order it in advance and serve it at the chapter house or another location.*
- J. No member or pledge, associate/new member or novice shall permit, tolerate, encourage or participate in “drinking games.” The definition of drinking games includes but is not limited to the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one’s age, “beer pong,” “century club,” “dares” or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol.
 - a. *Beer pong, Beirut, quarters, the century club...the list of drinking game names is nearly endless. So are the tragedies associated with the consumption of alcohol when duress or encouragement is involved. This provision of the FIPG policy puts the responsibility upon our members and those joining the chapter to prevent those activities, either by eliminating these activities or by choosing not to participate. **These games are especially deadly when they involve pledges or associate/new members who believe that if they do not participate, they may not be initiated. And, that is exactly the approach that the law takes in terms of hazing laws and civil suits.***
- K. No alcohol shall be present at any pledge/associate member/new member/novice program, activity or ritual of the chapter. This includes but is not limited to activities associated with “bid night,” “big brother – little brother” events or activities, / “big sister - little sister” events or activities, “family” events or activities and initiation.

- a. ***The three most deadly nights for men’s and women’s fraternities and sororities are those associated with pledge, associate or new member activities.*** *The night one joins—“bid night”—is especially dangerous because our new members or pledges are caught up in the enthusiasm of the moment, and many think or believe that they must participate in drinking games or activities because they must demonstrate commitment to the chapter. “Bigs” night is just as dangerous. Typical hazing activities include passing a bottle (or bottles or other containers) of liquor or other forms of alcohol around among the new members, pledges or associates and telling them that they must finish the bottle(s) before they can become members, receive their “big”, or otherwise be accepted. Another deadly practice is that of bigs and littles exchanging bottles of liquor, with the understanding that the little must drink the entire bottle.*

Article IV: BYOB Events

- A. Sober Monitors:
 - a. Host chapter must provide 1 sober monitor per 15 people in attendance.
 - b. For co-hosted events, **each** chapter must provide 1 sober monitor per 15 chapter members in attendance.
 - c. Sober monitors should be clearly identifiable by attendees throughout the duration of the party.
- B. Entrance:
 - a. The hosting chapter(s) must designate one well-lit entrance, controlled and monitored by older members, or a contracted, licensed and bonded security company.
 - b. Sober monitors must check to see if those seeking entry are on the guest list. Monitors have the right to deny access to the event to anyone they think is already impaired by alcohol or other drugs, even if the person is on the list.
 - c. Members and guests with alcohol are required to show proof of legal drinking age by a valid state-issued picture ID.
 - i. IDs are checked by older, initiated members, not new members.
 - ii. The hosting chapter(s) must implement a way of visibly identifying attendees of legal drinking age, from those who are not (it is recommended that the chapter use event-specific, non-adjustable wristbands for this purpose).
 - d. The hosting chapter(s) must implement a way of identifying which attendees brought alcohol, and which alcohol they brought.
 - e. Several exits must be available due to fire codes and laws; however, exits cannot be used as entrances.
- C. Guest Lists:
 - a. Guest lists with specific names (first and last) of all members and invited guests should be generated for each function.
 - b. Guest lists must be finalized at least 24 hours prior to the event. Once guest lists are finalized, substitutions or add-ons are permitted.
 - i. Guest lists for Welcome Week/end and Homecoming events must be final and submitted at the time of registration.
 - c. Guest lists cannot exceed 3 guests per member in attendance.
 - d. Only the individuals listed on the guest list are permitted to attend the event (including members).
 - e. Attendees must be checked in and out of the event.
- D. Types and amounts of alcohol:
 - a. Per FIGP, members and guests of legal drinking age are only permitted to bring a maximum of six (6), twelve (12) ounce cans or plastic bottled of beer, or four (4), ten (10) ounce wine coolers.
 - b. Beverages can only be consumed by the individual that brought them. Attendees (even members) cannot provide alcohol to other attendees/members, and attendees should not accept alcoholic beverages they did not bring.
 - c. The following are strictly prohibited: glass bottles; cases, twelve-packs, or any other large quantity containers of alcohol; squeeze bottles, water bottles, beer bong, party balls, pitchers, tumblers; kegs; hard

alcohol; common source or communal stashes; shots, drinking games, or other activities that encourage risky drinking behaviors.

- E. Service Distribution Center:
 - a. The hosting chapter(s) must establish one location for the storage and distribution of all alcoholic beverages.
 - b. The service distribution center should be overseen by a sober monitor. Sober monitors must not serve anyone who is intoxicated, even if the person has alcohol remaining.
 - c. Anyone who wishes to acquire an alcoholic beverage must show indication that they are of legal drinking age, and which beverages they brought to the event.
 - d. Only one alcoholic beverage can be acquired at a time.

Article V: Third Party Vendor Events

- A. We recognize two types of third party vendor events:
 - a. The chapter contracts a licensed and bonded third party vendor to sell and distribute alcohol on-site.
 - b. The chapter hosts the event at a third party vendor establishment.
 - i. Refer to Article III, Section 3G of this Event Policy
- B. As with all social events, Third Party Vendor events must be closed events.
 - a. The third party establishment must either be closed to public business, or the event must take place in a reservable area of the establishment so the chapter can manage a check-in process with their guest list.
 - i. Members of the organization are still responsible for checking IDs, for the purpose of guest list confirmation, but the third party vendor is responsible for checking IDs for the purpose of distribution and consumption of alcohol.
- C. The chapter must complete a Third Party Vendor Agreement Form, and upload the completed form at the time the event is registered. If chapters are required to complete a third party agreement through their national headquarters, they can submit a copy of that form, permitted it includes the same provisions and stipulations, otherwise they must use the form provided by Fraternity & Sorority Life.
 - a. The third party agreement must outline the following stipulations:
 - i. The vendor must be properly licensed by the appropriate local and state authority. This might involve both a liquor license and/or a temporary license to sell on the premises where the function is to be held.
 - ii. The vendor must be properly insured with a minimum of \$1,000,000 of general liability insurance, evidenced by a properly completed certificate of insurance (COI) prepared by the insurance provider. The COI must show that the insurance coverage maintains “off premises liquor liability coverage” and “non-owned and hired coverage”. The COI must also show that the vendor has added the sponsoring chapter(s) and national organization(s) as “additional insured” or “named insured” on their insurance coverage for the date of the event.
 - iii. The vendor must agree in writing to cash sales only, collected by the vendor during the entire function.
 - iv. The vendor must assume in writing all responsibilities that any other purveyor of alcoholic beverages would assume in the normal course of business, including but not limited to:
 - 1. Checking identification card upon entry;
 - 2. Not serving minors;
 - 3. Not serving individuals who appear to be intoxicated;
 - 4. Maintaining absolute control of all alcoholic containers present;
 - 5. Collecting all remaining alcohol at the end of a function (no excess alcohol-opened or unopened-is to be given, sold, or furnished to the chapter);
 - 6. Removing all alcohol from the premises.

- v. The agreement form must be signed and dated by both the chapter president and the manager of the third party vendor.

D. Sober Monitors

- a. Host chapter must provide 1 sober monitor per 15 people in attendance.
- b. For co-hosted events, each chapter must provide 1 sober monitor per 15 chapter members in attendance.
- c. Sober monitors should be clearly identifiable by attendees throughout the duration of the party.

Article VI: Welcome Week Policy

Section 1. Scope of Authority

- A. This policy applies to all Interfraternity Council fraternities for all events beginning at 12:00 AM the Wednesday prior to the start of the Fall semester, through 12:00 AM on the first Monday of the Fall semester.

Section 2. Regulations

- A. Events must be fully compliant with this Event Policy, and must be registered in alignment with the parameters in Article II, with the following additional stipulations:
 - a. A finalized guest list is required **at the time of registration**.
 - b. Events must be single-host, with a 1:1 ratio (each member attending may only invite one guest).

Article VII: Joint Homecoming Policy

Section 1. Scope of Authority

This policy applies to all fraternity and sorority events beginning at 12:00 AM the Monday of Homecoming Week through 12:00 AM the Saturday of Homecoming Week.

Section 2. Regulations

- A. Events must be fully compliant with this Event Policy, with the following additional stipulations:
 - a. A finalized guest list is required **at the time of registration**.
 - b. Events co-hosted/co-sponsored with a Panhellenic sorority are restricted to BYOB 2-Way events
 - c. Co-sponsored events may take place Monday through Thursday, between the hours of 7:00 PM and midnight, and Friday between the hours of 7:00 PM and 1:00 AM, at the discretion of the co-sponsoring organizations.
 - d. No less than 5 members of each organization participating in a co-sponsored event must attend a Safe Social Planning Workshop in advance of the events. All community members are welcome and encouraged to attend a workshop, however it is strongly recommended that the Chapter President, Risk Manager, Social Chair, and Homecoming Events Coordinator be in attendance.
 - e. Wristbands are the preferred method of identifying those of legal drinking age (21+), but a unique hand stamp specific for that event is allowed, not just a marker.
 - f. Co-sponsoring chapters are responsible for checking IDs and issuing wristbands/handstamps to their members.

Section 3. Prohibited Function Rules

- A. Chapters cannot co-sponsor functions with organizations on suspension.
- B. If a chapter is found having a registered function with a chapter that is not indicated within their original co-sponsorship, it will be classified as an unregistered function.

Section 4. Function Observers

- A. Members of the governing council Executive Boards will be present to observe on a rotating basis during the Homecoming co-sponsored events and to serve as a resource to the community.
- B. It is expected that all community members will respectfully acknowledge the presence of the council officers.
- C. Observers will arrive unannounced and may return to co-sponsored function at any time during the same evening.
- D. During their visit(s), observers will note the alignment with policy as well as any areas of concern.
- E. If the observer is generally concerned with the overall safety of the current function, the observer will immediately contact the Vice President's for Risk Management or Social Responsibility and/or summon emergency assistance as they deem necessary. The applicable Fraternity & Sorority Life staff member should also be notified.
- F. In the event of an issue related to health, safety and well-being, the organization(s) involved will be consulted to determine whether they will be eligible to continue to participate in co-sponsorship.
- G. Any organization may rescind their agreement to co-sponsor at any time and for any reason by contacting the appropriate Vice President for Risk Management, Social Responsibility or the Fraternity & Sorority Life Advisor.
- H. Observers will submit to the appropriate VP for Risk Management and/or VP of Social Responsibility their observation form within 24 hours. The forms will be reviewed with individual chapters at the conclusion of Homecoming week.

ENFORCEMENT

Violations of the Fraternity & Sorority Life Community Guidelines will be mediated and/or adjudicated through the appropriate governing body (Fraternity or Sorority Governing Council, University Funding Board, Club Sports, Student Activities and Leadership Development, etc.). Violations that fall within the Student Code of Conduct will be submitted to the Office of Student Conduct and Community Standards. If, at any point, during a peer or office judicial process, there becomes knowledge of a possible Student Code of Conduct violation, the internal judicial process must cease, and the matter must be escalated to the Office of Student Conduct and Community Standards (Call SCCS @ 513-556-6814 or report an incident here @ <https://publicdocs.maxient.com/incidentreport.php?UnivofCincinnati>).

Remember, as members of this community we are charged to live by the Bearcat Bond:

As a member of the **University of Cincinnati**, I will uphold the principles for a **Just Community** and the values of **respect, responsibility, and inclusiveness**. I will promote the highest levels of personal and academic **honesty** and aspire continuously to better **myself**, the **Bearcat** community, and the **world**.

It is important to note that when persons are functioning in the capacity of members of a recognized student organization, a student group/organization and its officers may be held collectively or individually responsible for violations of the Fraternity & Sorority Community Guidelines and the Student Code of Conduct. Student groups/organizations may be charged with violations of policy without regard to whether members of such groups/organizations are individually charged with violations arising from the same misconduct.

A position of leadership in a student group/organization entails responsibility. Student officers or leaders cannot knowingly permit or condone any violation of policy by the group/organization. In your role as a student leader, you have a responsibility to take action to prevent violations, and at minimum to notify the appropriate staff/advisor if you become aware of a potential violations.

Instructions for Student Organization International Travel (per [UC International](#))

Part One: Student Organizations Application

- Click on “Apply Now”
- Select “I have a UC (6+2) username and password.”
- Log in with your UC (6+2) username and password.
- Select the applicable term and dates
- Select the applicable country
- Read and e-sign the following sections:
 - Travel Restrictions
 - Understanding and Assuming Risks when Travelling Abroad
 - Waiver and Release of Liability
- Complete the following sections:
 - Emergency Contact Information
 - Passport and Citizenship Questions
 - Pre-Departure Session Mandatory RSVP (Note: This allows students to put the Pre-Departure orientations on their calendars early, we can send reminders and we can make sure we have rooms big enough to accommodate everyone. This section links to the [schedule of upcoming pre-departure orientations](#))
 - Student Organization Selection and Credit Responses

Part Two

- Once all applicable travelers have completed part one and been confirmed, UC International will advance applications to part 2.
- Travelers can [access the application](#) and see “log in /register” and use their 6+2 and password.
- Most students login several times to complete this section:
 - E-Signature on an Emergency Treatment Authorization Form
 - E-Signature and fill out information about Health, Medicine and Accommodation Abroad
 - Contact information abroad: email, primary phone number, secondary contact information (names, phone numbers, email addresses for yourself or local persons, groups, or organizations you may be working with), overseas address(es), city, state/region/province, postal code, country
- Upload a copy (take a picture with your phone) of your passport and enter information about your passport
- Enter flight information (including flight times and numbers for all legs of travel)
- Proof of enrollment in CISI international insurance
- Proof of attending a required pre-departure orientations session (there is a unique code given at the end of each session)