 Attending: Simon Jorgenson, Larry Johnson, Dawn Fuller, Laura Kretschmer, Tom Cruse, Cheryl Albrecht, Julie Burdick, Lee Mortimer, Nelson Vincent, John Bryan

1. Update on chapter changes
   - Add collegiate restructuring in chapter two
   - Adding more challenges in chapter five
   - We will come to you if we need more information

2. Communications and logistics update
   - Presentations
   - Third party comment
   - Publications
   - PRSSA
   - Banners and graphics
   - Open community forums
   - Evidence Room
   - Kingsgate
   - Website population
   - Spreadsheet of other items

3. Planning preview visit by Dr. Celestino Fernandez, Professor of Sociology, University of Arizona, HLC team chair, February 8-9, 2009

4. Planning preview visit by Dr. Elaine Klein, Assistant Dean, College of Letters and Science, University of Wisconsin-Madison, March 2-3, 2009

5. Looking forward to the site visit, April 26-29