Tuition Remission and External Study

Effective Fall Term 2008-2009, students eligible for tuition remission at UC can apply tuition remission to the instructional fee for external study, such as Study Abroad, the Academic Consortium (including Domestic Exchange) and the Financial Aid Consortium, if the following requirements are met:

- Academic credit must be applied toward the student's UC degree requirements (undergraduate or graduate).
- For Study Abroad, the student must contact UC International Programs (3134 One Edwards Center) at 513-556-4278.
- UC students wishing to participate in an Academic Consortium must contact the Academic Consortium Office located in the Registrar's Office (5th Floor University Pavilion). Some examples of academic consortiums are: The Greater Cincinnati Consortium of Colleges and Universities, Ralph Regula School of Computational Science and the South Western Ohio Council for Higher Education.
- In all cases of external study, the student must obtain the Financial Aid Consortium Agreement (found at http://www.financialaid.uc.edu/documents/CnsrtAgrt.pdf), complete the appropriate sections of the agreement, obtain their Academic Advisor signature, arrange for a section of the agreement to be completed and signed by the Financial Aid Representative at the host institution, then return the agreement to the UC Student Financial Aid Office (4th Floor University Pavilion).

The manner in which tuition remission is applied to the instructional fee for external study varies depending on whether or not charges are posted the student's UC bill.

- When all charges are posted to the student's UC bill, tuition remission will automatically be credited.

- When tuition and fees are billed by an external organization and are not reflected on the student's UC bill, the student must provide a statement/invoice from the external organization to UC Student Accounts (5th Floor University Pavilion). Such statement/invoice must contain the address for remittance, the student's ID number at the external institution and list detailed charges. UC Student Accounts manually verifies the tuition remission eligibility of the student. If the student is tuition remission eligible, UC Student Accounts posts tuition remission to the student's account and remits payment to the external organization. *No payments will be made directly to the student.*

  The amount of tuition remission remitted is the instructional fee portion of the statement/invoice up to, but not exceeding, the UC in-state instructional fee for the student's current primary academic program for the term; the remaining balance, if any, remains the obligation of the student. If the statement/invoice amount due the external organization is less than the UC in-state instructional fee for the student's primary academic program for the term, the difference will not be paid nor credited to the student. If the UC student is participating in a semester based program, the posted amount will be 150% of the calculated quarter amount.

  In the event that payment to the external organization is in a currency other than U.S. dollars, such external organization must provide banking information to UC Student Accounts for wiring funds.

The employee whose dependent/spouse/domestic partner is using tuition remission remains responsible for any tax obligations that may arise from the payment of tuition remission.

For additional tuition remission FAQs, go to www.uc.edu/hr/benefits/tuition_remission.html