Title: Groundskeeper 3

Pay Scale Group: 89

Essential Function

Under general supervision from higher level supervisor, serve as a lead worker (e.g., provide work direction, training of others) over lower level personnel and participate in care maintenance, and renovation of grounds; monitor staff and participate in maintenance of outdoor athletic facilities (e.g., lays out drags, lines and paints).

Characteristic Duties

1. Serve as a lead worker (e.g., provide work direction, training of others) over lower level workers; participate in propagation, grooming, maintenance preparation, and cultivation tasks required to care for turf, lawns, trees, shrubs and/or flowers; monitor staff and participate in skilled groundskeeping functions (e.g., install and maintain plant materials; prune, mulch, water, fertilize, apply pesticides; transplant trees, mow lawns; plant and prepare flower beds; under close supervision applies pesticides to limited areas, etc.); remove trash and leaves from grounds; trim hedges; operate heavy and light grounds equipment (e.g., back hoe, bobcat, weedeater, saw, blower, mower, etc.).

2. Monitor lower level workers in performance of sweeping and cleaning of steps, patios, and walkways (e.g., remove snow and ice, apply salt).

3. Perform record keeping, documentation and/or reporting tasks (e.g., may order materials, supplies and equipment, maintain records regarding pesticide and herbicide usage); inform supervisor of materials, tools, and supplies needed for grounds.

4. Monitor subordinates and/or participate in maintenance and repair of grounds equipment, machinery, walks, and/or shelters; perform other miscellaneous tasks as required.

5. Maintain housekeeping conditions as prescribed by area.

6. Perform related duties based on departmental need.

Unusual Working Conditions

- Work outside in all weather conditions; work with potentially dangerous equipment and chemicals; may be exposed to dirt, dust, fumes, and noise.

Minimum Qualifications

- Ability to calculate fractions, decimals and percentages and to read and write common vocabulary; must have one year of commercial groundskeeping maintenance experience; must be able to lift 60-100 pounds and be able to demonstrate full range of motion for bending, stooping, and lifting. Must have current valid driver's license with acceptable driving record.

Last updated: July 2010

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