Title: Motorist Assistant Operator 1  
Pay Scale Group: 90

Essential Function

Under general supervision, operate the Motorist Assistance Program (MAP) and provide motorist assistance to the University community and visitors (i.e., jump, unlock and air), enforces parking rules and regulations (i.e., impound vehicles, parking area violations, create and post signs for special events, and direct parking and traffic at peak times); also transport materials, supplies and passengers as needed.

Characteristic Duties

1. Operate Motorist Assistance Program (MAP) (i.e., provide jump, unlock, inflate tires, impound vehicles in violation; transport impound patrons to and from impound area as needed; pick-up and deliver supplies as needed).

2. Enforce parking rules and regulations; monitor parking facility equipment for malfunctions and parking areas for litter, space count, and on-campus directions.

3. Create and post signage for special events and maintain logs/records as required.

4. Monitor and provide minor repairs to parking facility equipment (i.e., gate arm, cash register, time clock/date); organize and inventory supplies and tickets; monitor parking areas during special events and direct parking and traffic at peak times.

5. May perform other related duties as assigned and needed by department.

Unusual Working Conditions

- Exposure to fumes, smoke, dust and inclement weather (heat & cold); may also be exposed to corrosive materials (i.e., battery acid when servicing a battery).

Minimum Qualifications

- Ability to read and write common vocabulary; ability to read warning signs; ability to count; ability to lift up to 100 pounds; current valid driver’s license with acceptable driving record; ability to drive standard transmission vehicles.