Title: Grounds Maintenance Superintendent 1

Essential Function

Under general supervision from a designated supervisor, assists in the management of a respective trade and perform master trade work.

Characteristic Duties

1. Serve as a working specialist in commercial grounds.

2. Act as a lead worker as required (i.e., provide work direction and training and monitor work performance); independently make new crew level or “how to” decisions regarding work performed.

3. Estimate projects, cost of projects and prepare specifications for grounds projects; obtain quotes from contractors; order supplies/equipment with supervisor’s approval.

4. Serve as a working assistant; perform duties of supervisor in his/her absence.

5. Conduct on-the-job training; keep records on daily activities (i.e., pesticides, record plant removal and placement).

6. Supervise maintenance programs for grounds equipment: tractors, backhoe, lawn mowers, chain saws, weed-eaters, blowers, pesticide sprayers, generators, etc.

7. Maintain housekeeping conditions as prescribed by area.

8. Perform related duties based on departmental need.

Unusual Working Conditions

- Work outside in all weather conditions; work with potentially dangerous equipment and chemicals; exposed to dirt, dust, fumes, and noise.

Minimum Qualifications

- High school/GED diploma and two years commercial grounds work experience. Must be able to lift 60-100 pounds and be able to demonstrate full range of motion for bending, stooping and lifting; must have valid driver’s license with an acceptable driving record; Commercial Applicator License required within 18 months of employment, in accordance with Ohio Revised code 921.06 Ohio Department of Agriculture and Federal regulations.

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