Title: Building Trades Helper

Essential Function

Under general supervision of trades worker, assists in performing maintenance assignments and perform routine semi-skilled tasks.

Characteristic Duties

1. Assist skilled workers with maintenance, construction, shop repair and perform routine trade-related functions.
2. Transports job materials, assists in maintaining project inventory. Performs cleaning and various labor tasks related to assigned projects.
3. Perform semi-skilled maintenance work as assigned.
4. Maintain quality assurance by reporting maintenance needs and inspecting the grounds throughout the complex as needed.
5. Assist with lamp replacement and snow removal.
6. Perform related duties based on departmental need.

Unusual Working Conditions

- N/A

Minimum Qualifications

- High school diploma or GED equivalent. One year of general trades experience.

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