Classification Specification for Classified Service

**Title:** Blood Collection Driver Tech

**Pay Scale Group:** 95

**Essential Function**
Under general supervision from a designated supervisor, provide support in all activities of the medical mobile unit (e.g., driving the unit, stocking and maintaining inventory, operation set up, following blood packaging procedures and daily cleaning/inspection of the unit, etc.); screen and process prospective blood donors at the Hoxworth Blood Center, satellite centers and mobile units.

**Characteristic Duties**
Provide support in all activities of the medical mobile unit to include driving the unit to and from the collection site (e.g., stock and maintain inventory, operation set up, etc.).

Unload and assemble/disassemble portable mobile unit equipment; set up functional site in accordance with donor confidentiality requirements.

Assist donors, collect donor forms; interview, screen and process prospective blood donors in accordance with FDA and AABB regulations and standards.

Properly label, pack, and return blood to blood center daily.

Assist with immediate and/or emergency care donor reaction.

Inspect, clean and schedule vehicle maintenance; provide related vehicle reports.

Monitor and access blood collection process; assist with quality control function.

Adhere to blood packaging, daily cleaning and inspection procedures of the unit.

Stock and maintain inventory in collaboration with Materials Management.

Perform related duties based on departmental need.

**Minimum Qualifications**
Certified Medical Assistant (MA) or Emergency Medical Technical (EMT); possess a valid driver's license with acceptable driving record. Class B commercial driver's license required. Ability to lift up to 100 lbs and be able to demonstrate a full range of motion for bending, stooping and lifting.

**Unusual Working Conditions**
Exposure to bio-hazardous products, chemicals and body fluids. May be exposed to unpleasant odors and adverse weather.

May travel overnight; work evenings, weekends, holidays, and on-call.

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