Title: Educational Specialist

Essential Function

Under general supervision from a designated administrator, implement and evaluate the educational activities for, and participate in meeting the educational needs of the assigned clinical area. (Provide clinical teaching and assisting in the College of Nursing Undergraduate program. Provide on-site supervision in field of expertise to undergraduate nursing students in clinical lab settings).

Characteristic Duties

- Instruct student nurses in the theoretical and clinical aspects of the practice of nursing.
- Assist students to apply nursing theory, the nursing process and nursing techniques in clinical settings.
- Counsel students on educational and related problems; facilitate problem-solving process; offer advice and assistance as needed.
- Make recommendations to faculty and administration in developing curriculum content and improved teaching and nursing techniques.
- Collaborate with faculty, administrators, students and hospital personnel in planning and coordinating curriculum and clinical content and activities.
- Interact and collaborate with nursing service personnel to supplement classroom learning with practical experience in nursing unit.
- Observe and evaluate student performance in actual nursing situations.
- Prepare, administer and grade examinations to determine student performance and achievement; maintain necessary records to indicate student progress.
- Assist in the preparation of reports required by accrediting agencies.
- Participate in quality improvement activities in the College and University.
- Perform related duties based on departmental need.

Minimum Qualifications

- Bachelor’s degree with three (3) years experience. Degree must be a BSN from an accredited program. Current nursing license from State of Ohio. Experience must include at least two (2) years of hands-on patient care.

Last updated: January 2007

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