Title: Information Technology Auditor II

Pay Scale Group: 19-1

Essential Function

Under general supervision from a designated administrator, plans and conducts IT audits to assess compliance with university standards, procedures and practices for efficiency, accuracy and security.

Characteristic Duties

Conducts audits of centralized and decentralized IT departments and systems, focusing on both application systems controls and/or general computer controls, as appropriate; performs risk assessments at the enterprise, business unit and project specific levels including interviews with Senior and Executive Management;

Professionally interviews customers to become familiar with activities and controls within area to be audited; identifies risk factors and related internal controls for activity: performs peer reviews or quality assessments on audit engagements using established guidelines;

Plan and conduct follow-up reviews of management action items to mitigate risk/control exposures;

Identify internal control gaps in processes or systems and recommend appropriate remediation; develops information systems audit programs and control guidelines; analyzes business processes to determine if they are effective and efficient;

Perform implementation reviews for new or modified application systems and IT technology;

Assists with internal audit report preparation or may prepare reports for senior management and the Audit Committee;

Actively participate in exit conferences, providing clarification and supporting information as necessary; assist in dispute-resolution as appropriate;

Collaborate with and serves as a seasoned and proficient professional;

Other related duties as assigned.

Minimum Qualifications

Bachelor’s in Computer Science, Information Technology, Computer Engineering, or a relevant degree and two (2) years’ telecommunications or internal/external audit experience; -OR- an Associate’s degree with four (4) years’ experience; -OR- six (6) years’ experience. Experience requirements includes auditing of information systems, IT controls, information security, IT compliance and regulatory standards. Possess a thorough understanding of all aspects of auditing concepts, principals, practices, and procedures, typically acquired through education and experience and contributes through experience, collaboration and problem resolution.