Title: IT Manager Sr

Pay Scale Group: 72 G

Essential Function

Under general supervision from a designated administrator, provides supervision from a designated administrator, manages a team of IT professionals.

Characteristic Duties

Staff hiring, discipline and firing;

Delegation of work assignments;

Conducting annual performance assessments and feedback;

Providing input to salary recommendations;

Reviewing work and results for staff being managed;

Communication of appropriate information to staff related to department and University issues and activities;

May implement processes and procedures on how problems are identified, received, documented, distributed, and resolved;

Maximizes issue resolution in minimum time;

Evaluates new information systems products or services and suggests changes to existing products or service to better aid the end user;

Serves as expert resource to others; serves on committees and projects;

Other related duties as assigned.

Minimum Qualifications

Master’s degree in Computer Science, Information Technology, Computer Engineering, or a relevant degree and two (2) years related experience  –OR- a Bachelor’s degree with four (4) years’ experience –OR- an Associate’s degree with six (6) years’ experience; –OR- eight (8) years’ experience. Experience and/or training include advanced level experience and possesses broad and deep knowledge of own area and related areas and contributes through advanced knowledge, skill and experience.