Classification Specification for Unclassified Service

Title: Nurse Practitioner – COM  Pay Scale Group: 00 D

Essential Function

Under general supervision from a designated administrator, assist in providing comprehensive, continuous, and personalized care to patients in various clinical areas. Facilitate the delivery of health care as patient enters and moves through the health care system.

Characteristic Duties

Collect developmental history of patient.

Conduct basic physical and psychosocial assessment of the individual and/or family. Assist physicians and other providers in delivery of care.

Discriminate between normal conditions and normal and abnormal deviations by specific screening and tests. Refer patients with abnormal findings to physicians.

Manage common episodic and chronic illnesses and administer medication and treatments as prescribed. Obtain treatment consents as needed.

Provide counseling and health training.

Maintain accurate records.

Participate in research and development projects.

Order supplies as necessary; stock and maintain rooms.

Provide direct supervision to exempt and non-exempt staff (i.e., hiring/firing, performance evaluations, disciplinary action, approve time off, etc.).

Perform related duties based on departmental need.

Minimum Qualifications

Current/valid RN license to practice in the state of Ohio. A Master's degree in Nursing and graduation from an ANA approved Nurse Practitioner Program. Three (3) years nursing experience. Some specialists may require certification in corresponding area.