Title: Police Sergeant

Essential Function

Under administrative supervision from higher-level administrative supervisor, supervises officers to ensure that laws, policies and procedures are followed at the University of Cincinnati.

Characteristic Duties

Supervises the work of officers by managing the office, providing administrative support, scheduling activities, and working with the public, outside police agencies, and law enforcement officials

Provides patrol supervision and leadership by riding with officers to consult and advise; Reviews essential information at the beginning of new shift; conducts briefing sessions; answers questions and participates in discussion of information

Analyzes difficult situations or problems presented by subordinate staff and recommends action to be taken or appropriate method or procedure to use

Analyzes activity reports to determine levels of performance or need for corrective action

Attends supervisory staff meetings; gives and receives information; recommends policy changes and program development to supervisors

Minimum Qualifications

Completion of Ohio Peace Officer Basic Training and commissioned as Law Enforcement Officer plus at least one year experience as a University Law Enforcement Officer 3 and valid driver's license.

Job Unusual Working Conditions

Law enforcement hazards. Rotation of duty hours & days.