Classification Specification for Unclassified Service

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Title: Staff Therapist

Pay Scale Group: 14

Essential Function

Under direct supervision from a designated administrator, provide clinical, consultative, and emergency services reflecting the needs of a diverse student body, following all relevant national association ethical standards and state and federal laws regarding service delivery, record keeping, documentation, and other professional activities.

Characteristic Duties

- Under direct supervision provide counseling to university students to assist them in meeting academic goals and participate in university life.

- Provide urgent and emergency intervention (including possible evenings and weekends), and consultation to faculty, staff, family, and friends of students.

- Develop and conduct psycho-social outreach programs for students and training for residence hall staff and other employees.

- Serve as liaison to assigned university departments which maintain current information and good working relationships benefiting students.

- Participate in the planning and execution of research activities.

- Keep abreast of current trends and developments in clinical services and student affairs by participating in professional development (e.g., conferences, membership in state and national professional associations, reading professional literature, and other continuing education activities.

- Confer and consult with Director in order to ensure compliance with departmental and university policies and procedures to make critical decisions.

- Perform related duties based on departmental need.

Minimum Qualifications

- Master’s degree in a mental health field (clinical or counseling psychology, social work or counseling) is required.

Last updated: June 2011