Title: Utility Plant Manager  
Pay Scale Group: 18

Essential Function
Under general supervision from a designated administrator, manage and supervise the operation and maintenance of campus utility plant (East or Central).

Characteristic Duties
- Supervise operations and maintenance of a designated campus utility plant.
- Authorize purchases and control budget within the division including preparation of budget requests and review of expenditures.
- Review and certify work assignments per approval requests.
- Initiate acceptable maintenance level corrections and formulate policies for efficient management and operation of power plants.
- Coordinate work with engineering and planning departments for upgrade of power plant equipment.
- Develop criteria for preventative maintenance and safety for power plant.
- Provide direct supervision to exempt and non-exempt staff (i.e., hiring/firing, performance evaluations, disciplinary action, approve time off, etc.).
- Perform related duties based on departmental need.

Minimum Qualifications
- Bachelor’s degree with five (5) years experience; -OR- Associate’s degree with seven (7) years experience; -OR- nine (9) years experience. Experience must include at least three (3) years supervisory experience. A current EPA Refrigeration Certification and a Third Class Stationary Engineer License are required.