SUCCESS starts here.

To apply for a job at UC you must apply online. This means you will be using a ‘browser’ to access the Internet. The type of browser you use can effect your success. The recommended browser for our Career Site is Mozilla FireFox. Older versions of Microsoft Internet Explorer may also be successfully used.

If You Are Having Problems Applying For A Job

What Internet browser are you using?

If you are using Chrome, please change to MicroSoft Internet Explorer (IE) or Mozilla FireFox. Unfortunately you will NOT be able to successfully apply using Google Chrome.

Clear your browser’s cache (and cookies).

Cache allows webpage images to load quickly by saving the images for future use. But saving those images can prevent you from seeing updated content or may cause other problems. Clearing your cache allows you to ‘start fresh’ and work with a ‘clean slate’. If you are already using Internet Explorer or FireFox, try clearing the cache if you are having problems.

Clear the Browser’s Cache: Internet Explorer
1. In your open browser, click the gear icon at the top right to open the Settings menu.
2. Select Safety and Delete Browsing History... 
3. Select Temporary Internet Files and uncheck all of the other boxes, especially Preserve Favorites website data. This option also deletes objects from websites in your Favorites folder, which is necessary to completely clear your cache.
4. Click the Delete button near the bottom of the window to clear your cache by deleting temporary files. Give your computer a minute to work and then it will be ready.

Clear the Browser’s Cache: Firefox
1. Click the Menu button icon at the top right and then choose Options. If Options is not listed in the menu, click Customize and drag Options from the list of Additional Tools and Features over to the Menu. If you’re using the menu bar, choose Tools and then Options instead.
**Firefox for Mac:** Choose Preferences from the Firefox menu and follow the instructions below.
2. With the Options window open, click the Privacy tab. In the History area, click the clear your recent history link. If you don’t see this link, change ‘Firefox will:’ option to Remember history. You can change it back to your custom setting when you’re done.
3. In the Clear Recent History window set the Time range to clear: to Everything. In the list at the bottom of the window, uncheck everything except for Cache. If you don’t see anything to check—click the button next to Details. Click on the Clear Now button. When the Clear Recent History window disappears, all of the files saved (cached) from your Internet browsing activities in Firefox will have been removed. Be patient—this might take a while.

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