Summary

To enroll into the Duo Two Factor Authentication program in order to access certain secure UC sites, follow these steps.

1) Open a web browser on your computer and navigate to the address: https://webapps2.uc.edu/getduo

2) Click the “Enroll/Manage Duo” button

*Figure 1: Enroll or Manage UC Duo Dual Authentication*

3) Log in with your CLS username (6+2) and password.
4) Click the “Start setup” button on the screen

*Figure 2: Protect Your UC Account*

5) Click the button for “Mobile phone”

*Figure 3: Mobile Phone*
6) Enter your mobile phone number, check the box, and click “Continue”

*Figure 4: Phone Number*

![Phone Number](image)

7) Choose the type of phone associated with your phone number and click “Continue”

*Figure 5: Phone OS*

![Phone OS](image)
8) Install the “Duo Mobile” application from your device’s App Store, then click “I have the Duo Mobile Installed”

*Figure 6: Install Duo on Mobile*

9) Open the Duo Mobile app on your mobile device, and click the “Add Account” button at the bottom of the screen.
10) Your device will open the camera. Point your device at the QR code displayed on the computer screen. This will activate Duo Mobile on your device.
11) You should see your number and the type of device it is. Click “Save” and then “Continue to Login”

12) Select the method of verifying via Duo.
13) You will receive a notification on your device. Upon opening the notification, you can select either to allow or deny the login.
14) You have now set up Duo, and will receive this notification whenever you attempt to log in to a Duo-Secured site.

If you need further assistance installing Duo Mobile on your Device, please contact the

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