Background

The University of Cincinnati (UC) recognizes the vital function electronic mail (email) provides in the daily communication activities of faculty, staff, student workers, and affiliates and promotes the appropriate use of university supplied email accounts. The university provides policy guidance in an effort to continue to serve the university community with a robust email system and minimize abuse of assigned email accounts.

Policy

University of Cincinnati staff, faculty, student workers, and affiliates are required to comply with all university security policies and other relevant university policies as well as applicable federal and state law.

All university business must be conducted using an appropriately assigned university email account. The use of a personal, or non-university assigned email account to conduct university business is strictly prohibited. Student workers that do not receive or transmit restricted data via email may use their UC student email account. There are various systems such as Password Self Service (PSS) and select other UC notification systems that may require a personal email address to receive the latest communications from those tools.

The close relationship between the University of Cincinnati and select partners creates an exception; therefore, use of these partners’ electronic mail systems is permitted for necessary business related communications (See Related Links: University of Cincinnati Electronic Mail Partners).

Official university email resources will be provided centrally. The use or deployment of additional email services, including the creation and/or hosting of an email server using university resources or to otherwise represent the university is prohibited.

Contact Information

IT@UC Office of Information Security  513-558-ISEC (4732)  infosec@uc.edu
Related Links

University of Cincinnati Electronic Mail Partners

History

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