AAUP Salary Increases and Promotions
We are in the middle of calculating the salary increases for AAUP faculty which will be effective 09/01/2017. We are also compiling the promotion records and submitting that information. Both pieces of information will be uploaded so no PCR’s or other college action will be required. We will be sending you the final salary increase file so please use it to double check salaries in October and avoid letting any possible mistakes linger across multiple pay periods.

Carry-Forward/Provost Commitments
Carry-Forward will be posted toward the end of August by OBM. Carry-Forward will be closely followed by the transfer of Provost Commitments from the Provost Office. If your college/unit is expecting a commitment from the Provost, Tim Bybee will be contacting you soon for account information.

CONCUR Reporting
Please make sure someone in the college/unit is running monthly reports on unsubmitted charges and reports in order to notify individuals. Do not wait the 90 days until A/P sends their notice.

The Office of Budget Management Updates
- OMB is partnering with an outside company to handle the scanning of A123s. This partnership will result in faster turnaround of uploading A123s into OnBase. Kevin Newman (556-1125) of OBM is managing this project.

- There is a new process for submitting electronic versions of A123s. OBM is requesting that all electronic A123s be sent to the OBM Inbox (OBMMail@ucmail.uc.edu) moving forward. Please email these at the same time you send to your paper copy to the Provost office for signature.

Next Business Administrator Meeting
Reminder! The August BA Meeting has been cancelled. The next meeting is, Tuesday, September 26th at 8:30am, 411 Teachers Dyer (Annie Laws).

Next Board of Trustees Meeting
Tuesday, August 22nd at 8:30am, 411 Teachers Dyer (Annie Laws).