Salary Deficit Carry-Forward
If your college/unit carried forward a salary deficit in to FY18, a categorized breakdown will be sent to you soon. Since staff, faculty, and student wages have different fringe rates associated with them, this report will show exactly what fringe you owe compared to your area having to pay some sort of aggregate rate. Tim Bybee will be your contact for this process.

FMLA
Even though employees should check a box for “FMLA” when recording sick or FMLA occurrences as part of their time-off work request in ESS, the salary leave administrator still needs to be sure to go into CAT2 and manually record FMLA hours.

2018 Benefits Fair and Open Enrollment
The annual benefits fair hosted by UCHR will be held Friday, November 3rd at the Kingsgate Marriott from 10:00AM until 2:00PM. There will also be events at UC Blue Ash and UC Clermont; please go to http://www.uc.edu/hr/benefits/benefitsfair.html for time and date information. This year’s benefits fair includes benefits and wellness vendors, educational sessions, health screenings, flu shots, and MORE! Please visit the website above to register for your health screening, flu shot, or other available screenings and remember to bring ID and your UC insurance card.

Minimum Wage Increase
Minimum Wage within the State of Ohio will increase from the current $8.15 per hour to $8.30 per hour effective January 1, 2018. The Department of Compensation will run a program in early January 2018 to update those Student Workers and/or Work-Study Students with a combined rate less than $8.30 per hour. However, please make certain as of 1/1/2018 to hire any type of student worker to a minimum rate of pay of $8.30 per hour. For Work-Study Students, 25% of the base rate is budgeted by the department while the other 75% of the labor cost is part of the student’s Federal Work Study Financial Aid Package. If you have any questions, please feel free to reach out to the Compensation team at HRCOMP@ucmail.uc.edu

Staff Changes in the Provost Business Office
Rebecca Revalee’s last day in the office will be Friday, 10/20. Please contact Karen Goodwin or Jean Shelton for assistance with Kathy’s calendar. Rebecca will begin working at the 1819 Innovation Hub.

Next Business Administrator Meeting
The next meeting is Wednesday, October 25th at 8:30am, 407 Teachers Dyer (Annie Laws).

Next Board of Trustees Meeting
Tuesday, October 24th at 8:30am, 407 Teachers Dyer (Annie Laws).