Provost Business Office September 2012 Newsletter

FY14 Budget
The FY14 Budget planning process will begin in October of this year. More information will be communicated soon.

Personal Services Contracts
Per General Counsel, an A-910 is required for any Personal Services Contracts **exceeding $30,000**.

Repeal of Required DMA Form
Beginning Monday, September 10, 2012, the Declaration of Material Assistance/Nonassistance (DMA) form will no longer be required. Human Resources has removed the requirement from their website and offer letters. Please be sure to amend any departmental documents where you reference the DMA as soon as possible. If you have any questions, please contact Human Resources at 556-6381 or click here for the HR announcement.

OPERS Retirement Plan Information
As many of you know, there could be some drastic changes to your retirement and healthcare plans if you are in OPERS. It is important that you understand how these changes have come about, why they are trying make changes, and how these changes could impact you once they are implemented. There is a Town Hall meeting on September 27, 2012 to explain these changes and the proposed health care plan changes that are being discussed by OPERS. Click on this link https://webapps.uc.edu/hr/trainingopp/classdetail.asp?ID=2190&login=N to register for the town hall meeting.

OnBase Update
We have finally been granted access to OnBase. With this database, you can access A123s, A200s, Endowment Agreements, and Gift Agreements electronically. I hope you find having access to this very beneficial and it cuts down on the amount of copies you find yourself making. Please see the attached document. Fill in the info for all of the staff members in your business office that you wish to have this access and have back to me by Wednesday, September 19th, 2012. There will be training in the near future on navigation of OnBase. Please let me know if you have any questions.

Next BA meeting
The next BA meeting will be on **Tuesday September 25, 2012 at 8:30am** in 220 Van Wormer.

Next Board of Trustees Meeting
The next Board of Trustees Meeting will be on **Tuesday October 23rd, 2012 at 8:30am** at the Russell C. Meyers Alumni Center.