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| **Approval Process for Undergraduate Distance Learning Modification*****(typically takes 1 year)*** |
| **College** | **Full Proposal**FP created by proposing facultyProposing faculty vet FP with appropriate College level governance |
| **Integrated Decision Making** | **Academic Committee**AC reviews and approves**Financial Affairs**Program modification budgets are sent for approval**Provost**Reviews and approves**Board of Trustees**Reviews and approves |
| **Ohio Department of Higher Education** | **Program Approved**Sent to Registrar**ODHE**ODHE approves modification |

*\*\*All distance learning programs will also work with the Office of Continuing Education and Distance Learning to ensure the appropriate state authorizations are in place before beginning the program*