MEETING MINUTES
CORE SERVICES AND SHARED INFRASTRUCTURE COMMITTEE

DATE: JUNE 12, 2014
TIME: 10:00 AM TO 11:30 PM
LOCATION: UNIVERSITY HALL, ROOM 356
CHAIR: CHAIR: ANTON HARFMANN, CO-CHAIR: DIANA NOELCKE
CALL TO ORDER

BUSINESS

ITIE Funding for AV Equipment Classroom Standards

Classroom equipment needs to be standardized for maintenance, purchasing and ease of use. Funding is currently decentralized. The ATPC committee supported central funding but was not supported. Centralized funding will make better use of total dollars. College funding and ITIE to centrally fund the purchase of classroom equipment. The College of Medicine doesn’t share ITIE funds but can benefit from the standards.

The urgent need driving this standardization is the Echo360 project. All classrooms won’t be exactly same but setting standards based on type of classroom. Maintenance built in the budget for standards and includes a refresh schedule. Diana Noelcke may be the rep from this committee. Anton was suggested to be on the committee.

ePortfolio Task Force
The ePortfolio Task Force needs representation from this committee or suggest a representative, Eric Anderson or Rachel Frankel. Jane ask Eric and Rachel if they want to represent CSSI on ePortfolio task force.
Jane will seek out Christina Beer and ask for student government reps to join this committee.

Echo360
Jane will add 5401 DAAP and Dan Dugan and Aaron Rucker to the Echo360 Class Walkthroughs spreadsheet and the PMO will schedule the walkthroughs.

Accessibility Committee/ CQ, Blackboard LMS
Kerry was tapped to participate in accessibility committee as it relates to online and CQ, web page issues, specifically in the Bb LMS. Kerry will communicate crossover into this committee if any products are affected.

Virtual Shared Server Hosting Survey
The process to get a snapshot of the landscape and decide if we need to move forward with this needs to begin soon. Nelson mentioned it in the IT Managers group since they will be the committee to execute this initiative. We need to develop a survey team, Dom thinks we have consulting services available through Oar.Net. (Homepage | OAR.net)

Bomgar Enterprise Remote Management Tool
Service Desk initiative plans to make Bomgar the enterprise remote support solution. Send questions about remote tools to Dom.

Next Meeting
Next meeting will review the list of priorities and set goals. We need to finalize architecture principles first.

**Vote**
Principles Vote – Motion to Accept Dom, 2nd Ken, except maybe some email minor editing. Big thanks to Gary for the initial draft and work he put into it.

Committee unanimously voted to accept IT Principles document ad will present to IT Council for approval at the June meeting.

**Action Items**

**Diana:** Find out who on CSSI committee is the rep on the ITIE Classroom Funding committee. Capture the details for the ITIE committee, membership, meeting dates, time, and find out who from the committee.

**Jane:** Add 5401 DAAP and Dan Dugan and Aaron Rucker to Echo360 project.

**Jane:** Seek out Christina Beer and ask for student government reps to join this committee.

**Anton:** Create IT Principles presentation to present to IT Council in bullet point format. Brief presentation. Anton will draft and send to the committee.

**Pallavi:** Follow up with Pat Krekeler to help coordinate the events in TUC.