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MEETING MINUTES

CORE SERVICES AND SHARED INFRASTRUCTURE COMMITTEE

DATE: **JANUARY 9, 2014**
TIME: **10:00 AM TO 11:30 AM**
LOCATION: **UNIVERSITY HALL, ROOM 244**
CHAIR: **ANTON HARFMANN, CO-CHAIR: DIANA NOELCKE**

CALL TO ORDER

Anton Harfmann called the meeting to order and stated the objective for the meeting today was to review and further develop the priorities list from the brainstorming session from the last meeting.

Present: Gary Grafe, Pallavi Patel, Eric Anderson, Anton Harfmann, Dom Ferreri, Kerry Overstake, Diana Noelcke

Apologies: Steve Young, Rachel Frankel, Ken Hirsh, Priya Chawla, Brian Butz, Robin Pittman, Thomas Krieger

APPROVAL OF MINUTES

Anton asked if anyone had questions or changes to the minutes from the last meeting. There were none. Eric Anderson motioned to accept them, and Dom Ferreri seconded the motion. The committee voted unanimously to accept the minutes.

BUSINESS

Anton met with the three other chairs of the IT Governance Committees and discussed the list of shared services (created in the previous meeting) with them. They discussed the separation and overlap of issues across all committees. The IT Governance chairs and co-chairs will schedule regular meetings in the future to further define areas of responsibility and identify opportunities for collaboration.

The committee created a rubric to determine the order of priority to address problems or to make improvements with the shared services identified in the last meeting. Some of the criteria used to set priorities are:

- Build trust in the community
- Return on investment
- Within scope of Committee charge
- Addresses security issues
- Time and scope
- Cost, including personnel costs
- Targeted audience (faculty, students, staff, central administration, etc.)

The committee also discussed developing a shared master data system that shares data between major university systems and avoids duplication. An example of this is linking shared data from the HR database with eProfessional, and directory information rather than updating and maintaining each one as a stand-alone system. The UniverSIS replacement project currently underway is another opportunity to integrate data sharing between enterprise systems that do not currently share information. Gary Grafe will discuss the shared master data idea with the SIS Steering Committee to insure it is incorporated into the design of the new system.

Other ideas discussed for improving core services and shared infrastructure were:

- Identify IT committees outside of the Governance structure that address issues relative to core systems and shared infrastructure and develop an advisory relationship with them. The goal is to develop a vetting process for all committee recommendations that fall under the auspices of this committee and forward them to the IT Council for action. Dom will contact the co-chairs of the Data Center Task Force Committee and ask them to present their final recommendations in this committee.
- Consider creating a new role (Business Architect?) that is modeled after the Enterprise Architect position to oversee and coordinate enterprise business processes at UC. This role would be a member of and work closely with the UCIT Enterprise Architecture committee.
- Consolidate distributed servers to be managed by UCIT and virtualize when appropriate.

ACTION ITEMS

- Dom Ferreri – Invite the Data Center Task Force co-chairs to present their recommendations to this committee.
- Anton Harfmann – Reformat the shared services list into an Excel spreadsheet categorized by priority criteria.
- Committee Members – Review and prioritize the shared services list and bring recommendations to the next meeting.

ADJOURNMENT

Meeting adjourned at 11:30 AM on 1/9/2014.