MEETING MINUTES
IT COUNCIL

DATE: FEBRUARY 26, 2014
TIME: 8:00 AM TO 9:30 AM
LOCATION: UNIVERSITY HALL, ROOM 610
CHAIR: NELSON VINCENT
CALL TO ORDER
Nelson Vincent welcomed the committee and asked for introductions for the attendee on the conference call.


Conference Call: Xuemao Wang

Apologies: Kristi Nelson, Bob Ambach, Corrie Becker, Ayca Mazman

APPROVAL OF MINUTES
Nelson asked if there were any changes to the December meeting minutes. There were none. Mark Faulkner motioned to accept the minutes and Melinda Rhodes-DiSalvo seconded the motion. The committee voted unanimously to accept the minutes.

BUSINESS

ITIE & Centrally Scheduled Classroom Technology Budget Recommendation
- Nelson reviewed the ITIE Funding Request that was based on 158 e-classrooms. This is a 3-year phase in model and all the dollar amounts are estimates. If the annual cost is less than estimated, the remaining funds will go back to the ITIE fund for distribution to all the units specified in the distribution formula.
- For historical purposes Nelson explained that ITIE fees were made up of a combination of technology and lab fees. There is not a central allocation of funds to maintain and replace the technology in the centrally scheduled classrooms. At present, Colleges replace the AV technology equipment in their college-managed classrooms.
- The Core Services and Shared Infrastructure Committee plans to looks at options and recommend a set of standards for IT/AV equipment for all e-classrooms (centrally scheduled and college-managed). Audit of all classrooms that have IT/AV equipment in them. The Committee will also look at the estimated cost of supporting the IT/AV in “all” classrooms. College-managed classrooms would not necessary become centrally scheduled. The goal is to develop an ITIE funding model/mechanism that resources and creates an equipment replacement cycle for the IT/AV equipment in all UC Classrooms.
- Dean Wang asked Nelson to meet with Council of Deans and Associate Deans responsible for technology to explain the ITIE funding issues for the e-classrooms.

UniverSIS Replacement Update & Schedule
- The Board of Trustees approved Oracle’s PeopleSoft as the SIS replacement system. This is a $46 million project.
Robin Pittman and Doug Burgess are the co-chairs for this project and Gary Grafe will be the technical lead.

ioConsulting will be the implementation partner. The goal is to have the new SIS in place in less than 24 months.

The team of approximately 86 people (including ioConsulting) will be housed at Victory Parkway.

The project steering committee is in the process of creating a continuing governance committee. Anton Harfmann and Russ McMahon have been identified as members for this committee. Nelson and Gary Grafe are part of a state-wide team going to California to meet with Oracle.

### 2014-15 IT Budget Formulation Priorities

- Nelson reviewed the IT@UC – Summary Fund Request for Institutional and eLearning priorities. **Institutional priorities:**
  - Permanent funding of $500K to increase staff in Office of Information Security (OIS), additional funds for educational awareness, and policy development.
  - Data Center - Mary Beth McGrew said the committee has a short-term recommendation to embed the disaster recovery and business continuity site at Blue Ash campus. The team is working on a cost estimate. The mid-term plan is to make a permanent move with UC Health. The immediate problems would be mitigated with a mirrored system.
  - Connection to OARnet, Ohio’s 100Gb Backbone – Ohio is the first state in the nation to have a 100Gb network. Case Western is connected. Ohio State is close to being connected, and UC is in the process. The proposed funding source is one-time capital funding.
  - 60 W Charlton node room – This will also include space for American Tower for the Distributed Antennae System (DAS). The DAS project supports campus safety by expanding access to cellular coverage to the entire campus. It will be done gradually, building by building, to be completed in 24.

- **eLearning Priorities**
  - Virtualized Desktop Infrastructure to facilitate anytime, anywhere access to computer lab software.
  - Lecture Capture & Streaming Media – See eLearning Committee update below
  - eLearning Studio will be located in Langsam Library

### New Business

**AFIT & UCIT**

- Dom Ferreri reported that AFIT and UCIT are working on a convergence path for these two units and working on the details. The convergence will accelerate the shared services plan from the IT at UC Strategic Planning Committee and formalize the ITSM connection points. AFIT has 950 users that will still need to be supported once AFIT merges with UCIT.

### Topical Committee Reports
• **eLearning Committee** – Melinda Rhodes-DiSalvo submitted the proposals from eLearning committee to pilot Kaltura and Echo 360 for streaming and lecture capture tools. Anton Harfmann motioned to accept the pilots and then the committee had a discussion about the difference for a limited pilot and implementing the tools full-scale across campuses. The pilot is just a small-scale production. Before we adopt the tools campus-wide, we need to account for the cost for training and required support structure, not just the infrastructure. We need an estimate for hidden costs. Anton asked that the pilot results for Kaltura and Echo 360 be brought back to the IT Council for discussion before deciding to implement them campus-wide. After the discussion, Mark Faulkner seconded the motion to accept the proposals. The committee voted unanimously to accept them.

• The eLearning Committee held a retreat for the members of the committee and the subcommittees, hosted by the CoN on Friday, February 21. The chairs and co-chairs from the Topical committees also attended and updated the groups with their committee activities. A group from the IT at UC Strategic Planning Committee also attended and presented the results of their visits with the colleges and asked for input.

• The eLearning subcommittees are developing a 3-year strategic plan and will have a working document to share with the IT Council as soon as a timeline is defined.

• There will be an eLearning celebration on March 27th – [Connecting the Dots Event](#). The invitation is going out to the entire university as an opportunity to discuss eLearning.

• Chris Edwards, Melinda Rhodes-DiSalvo and Paul Foster will be presenting at the 3T Conference, hosted at UC Clermont College on March 8th.

**IT Managers Committee**

• Dom Ferreri provided the update for the IT Managers Committee. He discussed the recent 90-day password policy change and some of the options and barriers and discussed ideas for communicating it. He also mentioned that all the Topical Committee chairs and co-chairs agreed to meet monthly to better coordinate the activities in their committees.

**Research & Development**

• Mark Faulkner said the committee is working with OIS to draft a Red Flag identity theft policy. They will have it ready for IT Council review after the R&D Committee finalizes it in their March meeting.

• Bill Ball suggested that the R&D Committee collaborate with local industry on cyber security issues and asked if they were working with David Linger (Office of Research). Anton suggested that David Linger be added to the R&D Committee and Mark thought he would be a good addition.

• Mark also reported that Matt Hartman (UCIT) and Shannon Funk (LCOB) (members from the R&D committee) are conducting an assessment in collaboration with the university developer community and will provide recommendations for
adding to the GITHub enterprise solution for faculty and students. They are investigating two tools – Open API and Open Shift.

Core Services and Shared Infrastructure

- Anton Harfmann provided the update for the committee. They are still working on defining core services and the scope of the committee. They are also working on a draft of the Architecture Principles and will have it ready for IT Council in a few months.

DECISIONS

The committee decided to accept the pilot proposals from the eLearning committee for Kaltura, to start in spring 2014 semester and Echo 360, to start in 2014 summer semester.

ACTION ITEMS

Old Action Items

- Mark Faulkner - Process for UC Community to Submit Ideas, Requests, etc. to IT Governance Structure
- Nelson Vincent - Meet with Council of Deans and Associate Deans responsible for technology to explain the ITIE funding issues for the e-classrooms.
- Chris Edwards / Melinda Rhodes-DiSalvo – Bring the pilot results for Kaltura and Echo 360 to the IT Council for discussion before deciding to implement them campus-wide.
- Mark Faulkner - invite David Linger to join the R&D Committee.

ADJOURNMENT

The meeting adjourned at 9:40 AM.