MEETING MINUTES
IT COUNCIL

DATE: MAY 28, 2014
TIME: 1:00 AM TO 2:30 AM
LOCATION: UNIVERSITY HALL, ROOM 420B
CHAIR: NELSON VINCENT
CALL TO ORDER
Nelson Vincent welcomed the committee and reviewed the agenda.

Present: Nelson Vincent, Dom Ferreri, Chris Edwards, Anton Harfmann, Erna Fritsche, Mark Faulkner, Jeremy Martin, Diana Noelcke, Xuemao Wang, Christina Beer, Melinda Rhodes-DiSalvo


APPROVAL OF MINUTES
Nelson asked for changes to the April meeting minutes. There were none. Diana Noelcke motioned to accept the minutes, Jeremy Martin seconded it. The committee voted unanimously to accept the minutes as written.

BUSINESS

SIS Project Update
Nelson reviewed the timeline for the SIS project (attached). Oracle PeopleSoft is a mature application. Oracle is hiring a full time communications person.

The new SIS system is server based and will be available 24/7. The web site will be launched soon. The staff move to Victory Parkway campus is underway. This project is the largest non-capital project in the history of the University.

IT Council New Membership
Nelson plans to ask a member from UC Foundation to join the IT Council.

Content Management Systems
Jeremy Martin asked if Blackbaud, the system being used by UC Foundation, is a competitor to CQ. No, Blackbaud is a customer resource management (CRM) and fundraising system, with a completely different focus from CQ. The committee discussed several content management systems (CMS) in use at UC, such as CQ, Sitefinity, Drupal, WordPress, and Eloqua. Jeremy will discuss his concerns regarding multiple CMS systems with Core Services and Shared Infrastructure Committee. Nelson will meet with Greg Vehr to discuss possible consolidation.

Red Flag Policy and Program
The Sr. VP for Administration & Finance and the Compliance Board requested a Red Flag Policy and Program be developed. The policy falls under the Federal Trade Commission regulations. UCIT Office of Information Security (OIS) drafted the framework for it (attached). The goal of the policy and program is to prevent identity theft.

OIS will assist with training, security risk analysis, support, etc., but the overall oversight of the policy is at the unit level. Mark Faulkner suggests UC create a Red Flag Committee, with representation from affected units. Mark proposes to move the draft policy to the next step,
which is meeting with the Senior Vice Presidents and the Senior Vice President for Academic Affairs and Provost. They will determine next steps and responsible unit heads.

After a brief discussion, Nelson asked the committee for a motion to move the Red Flag Policy to the next step. Anton Harfmann motioned it, Erma Fritsche seconded the motion. The IT Council voted unanimously to move the policy to the next step.

The OIS is working on drafting the framework for a data governance policy. This policy will detail which issues to escalate, when to escalate, to whom, etc. Mark will present it to the IT Council when the draft is complete.

**Data Center**
The CFO is chairing a 2nd committee to evaluate new data center options:

- UCHHealth/UC joint data center
- Build our own
- Join the state data center

Currently, the committee is evaluating the state computer system SOC- campus building for the OSU data center. It is a secure facility with a100Gbps network being built to manage data traffic to campus.

**Update on AVP Searches**
The eLearning search committee is filing paper work with their candidate selection this week. The AVP for security is in the interview stage.

**IT Expo**
The IT@UC Leadership Academy is sponsoring a tech expo on September 11, in TUC. All colleges and units are invited to participate. Pat Krekeler (UCIT) is coordinating vendor displays and college/unit representation.

**ITIE Funds**
ITIE funds for classroom AV equipment installations and upgrades will be distributed in June, after the BOT meeting. The Core Services and Shared Infrastructure Committee is developing classroom equipment standards, based on the type of classroom. The standards will be available for the College of Medicine classrooms to use as well.

**Adobe License Update**
Negotiations with the State of Ohio have collapsed. Amin Shafie is continuing the negotiations for UC.

**Topical Committee Updates**
(See attachments)
ACTION ITEMS

New Action Items
- Mark Faulkner - Meet with Vice Presidents and Provost to determine Red Flag Policy next steps.
- Nelson Vincent - Meet with Greg Vehr to discuss multiple CMS systems.

Old Action Items
- Mark Faulkner - Process for UC Community to Submit Ideas, Requests, etc. to IT Governance Structure (In Process)
- Nelson Vincent - Meet with Council of Deans and Associate Deans responsible for technology to explain the ITIE funding issues for the e-classrooms (Pending – request submitted for May 28 Council of Deans agenda)

ADJOURNMENT
The meeting adjourned at 2:30 PM.