

## **CALL TO ORDER**

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Nelson Vincent welcomed the members to the meeting.

Present: John Hutton, Jane Combs, Tracy Herrmann, Robert Rokey, Chris Edwards, Mark Faulkner, Dom Ferreri, Erma Fritsche, Bo Vykhovanyuk, Jeremy Martin, Diana Noelcke, Christina Beer, Mary Beth McGrew, Xuemao Wang

Apologies: Bob Ambach, Bill Ball, Anton Harfmann, Richard Miller, Daniel Traicoff

## **APPROVAL OF MINUTES**

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The committee reviewed the minutes from the last meeting. Afterwards, Robert Rokey moved to approve the minutes, Mark Faulkner seconded the motion. The minutes from September 24, 2014 meeting were approved unanimously.

## **BUSINESS**

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### **504 508 Compliance**

- Mark Faulkner and Nelson Vincent are working with Disability Services, Division of Student Affairs, and the Office of General Council to develop policies and a plan to bring web and eLearning environments into compliance with sections 504 and 508 of the Rehabilitation act. They are in the process of negotiating timelines with the Office of Civil Rights (OCR).
- A draft plan for 504 & 508 compliance needs to be submitted by March 2015 to the OCR.
- eLearning staff are hosting a meeting with Blackboard on campus to discuss accessibility needs in November.
- The Blackboard platform is compliant but often the content is not.
- The eLearning Committee formed an accessibility subcommittee to address compliance issues.
- Kaltura and Echo 360 are possible solutions to help bring content into accessibility compliance.
- UC has to verify all digital interfaces, including third party technologies, meet the standards - compliance is responsibility of government agency (UC).

### **Data Center Task Force**

- Committee members met with Xavier, Cincinnati State, and UC Health this week.
- All are in agreement that no one organization has a need for their own data facility.
- All want to have independent control over their own data.
- Mary Beth McGrew and Megan Pfaltzgraff agreed to serve as co-chairs again.
- All organizations are involved in the joint capital planning.
- Wireless, off-campus facilities, and research clusters will be included in the master plan.

### **SOCC Update**

- Beth McGrew was able to obtain a project number for the State of Ohio Computer Center (SOCC) project to host University data for business continuity and disaster recovery.
- The agreement between state agencies is in the legal phase now.
- A team has been formed to start the planning; OIS is included in the team.
- UCIT- Project Management Office is assisting
- Dan Kuhlmann is the technical lead.

## **OIS Team Charter**

- Bo Vykhovanyuk, AVP for Information Security, presented a draft of the Office of Information Security (OIS) Team Charter for committee review and feedback.
- He recently shared the draft charter with three of the four topical governance committees and has received their feedback.
- Robert Rokey asked Bo to present the charter to Faculty Senate.
- Higher education has a particular challenge to balance security with openness.
- UCIT submitted a security plan to Board of Trustees last year and as a result four new positions were funded.
- OIS developed a basic HIPAA training program that was piloted in UCIT initially and now in COM.
- A procedure needs to be developed to include HIPAA training in HR onboarding for faculty and staff
- Students performing research who do not go through HR onboarding process also need HIPAA training.
- UC needs to start planning for Federal Information Security Management Act (FISMA) compliance as well with the goal of compliance within 5 years.

## **Topical Committee updates (attached)**

- Committee chairs provided updates from the topical committees.
- During the 25Live discussion from the Core Services co-chair, Mark suggested involving in-house custom developers. The scheduling needs of the University are too complex for one system on the market to meet.
- R & D committee did not meet in October but Jane Combs provided an update on a joint program with R&D and UC Libraries along with staff from Ohio Super Computing Center.
- Research faculty and student researchers were invited to learn how to take advantage of the resources Super Computing Center offers.

## **General Updates**

- Hackathon event is November 14 – 16.
- A communication is being developed to inform the community which services will be available during the Winter Season Days when the campus will be closed between Christmas Day and the New Year.
- Nelson asked for suggestions for programs to include in the Foundation's UC Smart Campaign. Christina Beer suggested a Bearcat Launchpad.

## **ACTION ITEMS**

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Bo Vykhovanyuk – Present OIS Team Charter to Faculty Senate

## **ADJOURNMENT**

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Nelson thanked the committee for their attendance. The meeting adjourned at 9:30 AM.