Monthly IT Manager’s Meeting Minutes  
Date: 4-14-15

Attending: Dominic Ferreri, Brian Verkamp, Jane Combs, Jamie Byrne, Don Rainwater, Dale Hoffstetter, Erma Fritsche, Aaron Rucker, Yu-Chin Fu, Mel Sweet, John Lawson, Steve Morales, Bill Frigge, Chris Amann, Jorin Edgerly, John Kreimer, Eric Tribbe, Kent Norton, Harry LeMaster, Don Hodges, Bo V., Birsen Kaya


Meeting Minutes  
Approval of Agenda Items as follows:

• Meeting Minutes –Meeting Minutes from March 10th were approved.

IT Architecture Principles Document (Gary Grafe):
Gary Grafe was not present at the meeting so Dom provided the update:

• All Managers review the latest version one final time
• Send your feedback, via email, to Gary
• Goal is to approve the document at the May meeting so IT Council can approve it in June
• Purpose of the document is ‘guiding principles’ not policy

Research and Development Committee Update (Jane Combs):

• Comprised mainly of researchers from each group and cluster across the university.
• Focus on IT enabled resources for researchers
• Has four Sub-Committees:
  o Emerging Trends & Technologies
  o Data Governance
  o Cyber Infrastructure
  o Collaborative Tools/Communication/Training

Mobile Device Management:

• Discussed the current state of AirWatch at length during the meeting.
• Focused on the difficulties with the current processes around AirWatch and how to improve/simplify the process utilizing Device Enrollment Program (DEP) with Apple
• There are university wide benefits that could be gained from improving the AirWatch process. Needs further discussion and a defined strategy.
• Stated that AirWatch was a great tool and needs to be greater utilized to get the full benefit at a university level
• AirWatch is currently being transitioned to Jon Adams.
• Erma suggested that Jon form a work group to help him configure AirWatch
• Don Rainwater volunteered himself and Jon Adams to chair a sub-committee on Mobile Device Management if one is formed

**Working group to develop, follow-up, compose agenda needs, and collaborate with other topical committees as needed:**

• Discussed at length during the meeting
• Most recognized the need to form a working group that would be lead mini initiatives that come out of the IT Manager’s Meeting as these have fallen through the cracks in the past.
• The term of the working group needs to be determined along with the governance, structure and scope.
• It is essential that the working groups and sub-committees provide updates to the IT Manager’s at the monthly meeting to keep everyone in the loop
• The currently formed sub-committees will provide a status update at the next meeting and a decision will be made on how to proceed as there is cross-over between them.

**Software licensing pending renewals? Road Map? Key Licensing opportunities (Eric Tribbe):**

• No update given

**Server and Storage Survey (Dom Ferreri):**

• Almost complete. Will share results with team shortly.

**100 GB Campus Research Connection Status (Bruce Burton):**

• Bruce was not present at the meeting so Jane Combs gave an update.
• Equipment has been ordered and is on-site.
• Will be a 10G network scalable to 40G
• There will be 5 hubs on campus to the 100 GB network.
• Will cost $35K to place an additional node if not near a hub
• Main use as Science DMZ – no firewalls, friction free, only researchers will have access
• Mike Fiszlewicz will be the Project Manager

**Network Status/Planned Changes (Bruce Burton):**

• No update given.

**Accessibility Requirements:**

• No update given

**Info Security (Bo V.):**

• Purchased Splunk and will have 10-12 servers to support deployment
• Will be reaching out to all departments/colleges to conduct an inventory of critical systems
• Will set up each College to be able to monitor their own systems
• Still in the process of updating all computers with Windows XP – there are still 500 machines with XP and this is a security risk.
• Windows 2003 server will be going out of support at the end of July – need to upgrade server if running it.
• Colleges can work with Bo to address software that requires Windows XP to run and cannot run on an upgraded OS

_Catalyst Update (Gary Grafe):_
• No update given.

_Canopy Update (Chris Edwards and Don Rainwater):_
• ELearning Committee has voted to formally adopt Echo 360 as the university lecture capture solution
• Suggested to add an article to the knowledge base regarding Echo 360 and Kaltura as there is often confusion regarding the difference between the two solutions.

_Web Conference Task Force (Chris Edwards):_
• No update given.

_Data Center Task Force Update (Megan Pfaltzgraff):_
• No update given.

_Managed Print Program Update:_
• Efficiency Council has made a recommendation to the Provost Office – no decision has been made on how to proceed.
• John Wesley has been visiting colleges to gather information about printing.
• Questions remain about the support of the printers

_What have you heard?_
• Linked In purchase Lynda.com. Need to be aware as this may have a downstream effect on UC.
• IT Expo is today
• CECH is now offering an IT Master’s Degree – online or on premise
• 3T is a free conference at Clermont – very worthwhile event. Should consider attending next year. Great way to interact with Faculty.

_Action Items:_
1. Dom – Topical Committee governance decision item submission – create a consistent process across committees.
2. Dom – Take the printing issue to IT Council when Efficiency Council report is available.