MEETING MINUTES
IT MANAGERS COMMITTEE

DATE: FEBRUARY 10, 2015
TIME: 9:30 AM TO 11:00 AM
LOCATION: UNIVERSITY HALL, ROOM 450
CHAIR: DOM FERRERI, CO-CHAIR: ERMA FRITSCHER
CALL TO ORDER
Dom called the meeting to order and reviewed the agenda.

Minutes: Call for approval and second: an update needs to be added, Jane Haniefy will send out for review and approval next month

Megan asked that documents for discussion in the meeting be distributed at least a week in advance

BUSINESS

Dell Roadmap - Dom Ferreri
- A Dell client specialist will be on site for a roadmap session.
- This session will cover Dell client technology which includes, laptops, desktops and other Dell products offered to UC.
- The date is set for February 27, 2015 in room 256 USquare, from 9:00 am – noon. The session is not limited to IT professionals
- The Space can accommodate 30 to 40 people

Dell Hardware contract renewal
- Dom met with purchasing, and the Dell contract is set to auto renew, but UC is not locked into it.
- Dom asked interested members to form a working group for discussion and decisions.
- Send email to Dom to participate.
- Shipping times are still a problem for ad-hoc special builds.
  - A suggested solution would be the use of a third party service that stocks needed equipment and can fulfill faster shipping times.
  - This option can be done internally, which reduces the cost, by Enterprise Desktop Services.
  - Eric Tribbe will compile a list of frequently ordered machines to stock for ad-hoc purposes. IT Managers should send him input via email and contact him if you need a machine.

- Smart Select models will be updated by the end of February.

SOCC Status Update
- Business Continuity equipment started moving up to OSU campus today, 2/10/205, and will continue for the next several days.

Network status/planned changes & Cell coverage status – Bruce Burton
- Bruce was not in attendance but will follow up with the committee via email.
- The deadline for American Cell Tower connectivity is in May.

Accessibility Requirements
- UC is working with The Office of Civil Rights to bring UC into full 504/508 accessibility compliance by 2016.
- Ronald Rateau is the new Assistive Technology Specialist in Disability Services.
- Ron requested that committee members provide feedback on the policy drafts (EIT Accessibility and EIT Contracting and Purchasing Policy) submitted for review.
- eLearning tools and technology must be readily accessible (instead of on request as in the past) according to standards outlined in the policies.
- The goal is to become a model university.

**Canopy Update** – Chris Edwards
- Chris sent a comprehensive update report (attached) for Canopy in email.

**Information Security** - Bo Vykhovanyuk
- A new IT Governance topical committee is established and plans to meet for the first time on February 18, 2015.
- The committee will make recommendations to submit to IT Council.
- Splunk is new security tool for server protection and monitoring service to alert of a possible security breach.
- Microsoft XP is at risk and OIS will send pop-up dialog boxes to users’ machines to alert them that their systems are vulnerable.
  - There are about 600 machines running XP on campus.
- MOVE is a new MacAfee antivirus product designed for virtual environments, managed via ePO.
  - UCIT will roll it out in increments.
  - CECH implemented it with great results.
- OIS is also working with Diana’s team to integrate multifactor authentication with Shibboleth.

**Data Center Task Force**
- The task force engaged the Risk Managers for UC and Xavier to help ensure compliance with the requirements.
- All requirements have been defined and accepted.
- The site analysis will be completed by the end of February.
- Dom F. and Mark Faulkner created a financial modeling tool to estimate costs/benefits analysis over 15 years.
- July 1, 2015 is the target date for final recommendations, but is dependent on if other sites are brought into the equation for consideration.

**UCFilespace Update** – Don Rainwater
- Box is the designated replacement for personal file storage.
- Other services from UCFilespace will be moved to a Linux VM platform.
- Wiki’s need more exploration since it is an Apple proprietary product.
  - July is the target for finding an Apple Wiki alternative.
- KB articles are available for moving files using Windows and OS platforms to Box.
- Contact Don for temporary large file storage on Box.

**Box Update** – Don Rainwater
- All users have been imported and Box now has 1600 users.
• 200 TB are available on our account – space should not be a problem.
• Box and SharePoint need to be integrated.

**What have you heard?**
John Lawson reported that Pharmacy is working with Microsoft and considering a pilot to use MS Surface tablets as an alternative to printing. Pharmacy IT staff may visit Summit Country Day (K-12 school) to see how they are being used. CoN piloted a similar program using Apple iPads with textbooks with mixed results. The CoN pilot included using Exam Soft, which Pharmacy also plans to pilot soon too. John will follow up with Birsen (COM) with details about the Exam Soft pilot. John will send out a doodle poll to the IT Managers Committee to provide input.

Eric Tribbe will lead a server licensing consolidation effort, to be announced on the listserv. Contact him if you are interested in participating.

Send Bo security related products you are interested in testing. He reminded anyone using Linux to apply a security patch for a breach on Ghost. The new patch will protect users from remote hackers.

Wade Hedgren informed the committee that he will be on extended leave, effective Monday February 16. Kent Norton will sit in for him on this committee and Jesse Fatherree will fill in for his other duties in College of Medicine.