IT Managers Meeting Minutes
March 10, 2015
9:30 AM - 11:00 AM
University Hall, Room 450

Welcome and Meeting Objectives – Dominic Ferreri

Review and approve minutes of prior meeting – Dominic Ferreri
Meeting minutes call for approval and second: January 13, 2015 & February 10, 2015

New Business & Updates

IT Managers leadership and membership update based on UCIT Transformation – Brian Verkamp has agreed to serve as Co-Chair of the group.
  o Brian is next in line to become the chair and will need a co-chair with in the next year
  o Erma is still available and able to help when needed

IT Managers update to committee participation due to UCIT Transformation & inclusion of areas not represented due to organizational change management
  o Jon Adams (new) from Enterprise Shared Services – Dan Kuhlmann steps down
  o Jason Green, IT Auditor, may attend periodic meetings and may join the committee.
    ▪ This relationship would be beneficial for both parties
      • Understanding IT Managers issues will assist him with helping units to prepare for outside audits.
      • If he joins the committee, he may be a non-voting member that acts as an advisor and counselor to the group.
      • Audit can help mature the customer service aspect.
  o Dominic motioned to invite Jason as a non-voting member. The motion passed on a unanimous vote to include him.
  o A working group will be created to develop, follow-up, compose agenda needs and collaborate with other topical committees as needed.

Dell Roadmap review from February 27th event – Dominic Ferreri
  o There was great attendance
  o Dom will schedule a meeting for those interested in meeting with purchasing to decide how to go forward with the contract.
  o There will be another roadmap session in the fall semester, possibly by October.

Software licensing pending renewals? Road Map? Key licensing opportunities?
  o Eric Tribbe is continuing to work on information to present to the committee in the April meeting.
**Server & Storage Survey – Dom Ferreri**
- Dom requested a list of equipment. He needs this information to respond to a request from the CSSI committee in order to assess shared services opportunities. He will reach out to other members and committees for help if needed.

**100 GB Campus Research Connection Status – Bruce Burton and Dan Kuhlmann**
- Hardware is in place, and circuit will be connected by end of March.
- Plan to turn network over to researchers by June early July.
- SOCC – have 1000 sq. ft. of space.
- Moved storage and backup equipment starting mid-February; monitoring the areas with cameras.
  - Secondary Exchange system is moved up.
  - Catalyst box is there and online.
  - SAP moving up by end of March.
- Expect to have full business continuity.

**Catalyst Update – Gary Grafe**
- Rollout Schedule Highlights - see attached document.
  - February 2016 classes will be on Catalyst.
  - March 14th 2016, Staff will be able to log on to Catalyst.
  - March 28th Students will be able to register classes via Catalyst.
- Rollout Phase 1 Data Conversion is 95% complete.
  - Portal is almost completed.
  - Over 639 reports originally, this number has increased to over 1000 reports.
    - Reporting will be done in-house.
    - 3 fulltime reporting staff hired - they are in training now.
    - Duplicates, and out-of-date reports will be deleted.
- Catalyst will be web based, there will not be a need to download software.

**Canopy Update – Chris Edwards (see attached report)**

**Web Conference Task Force – Rachel Valerio**
- Task force is looking for people to participate in the pilot program. The pilot will start after Spring Break 2015
  - Participants are required to use WebEx at least 5 times during the research period.
  - Host has to have a UC login to initiate but conference can include participants outside UC.
  - WebEx has options beyond Collaborate, particularly for non-academic events.
  - UC may have Collaborate and WebEx. WebEx will be integrated with Bb if we keep it after the pilot.
  - Jane H. will forward the WebEx participation email to committee members.

**Data Center Update – Megan Pfaltzgraff**
- The Cost Benefit Analysis is under way for several locations that are under consideration.
  - Locations represent places that will need to be renovated, constructed from the ground up or leased locations.
  - Site options are:
    - UC Health Business Center (cafeteria and lab area)
    - UC Pavilion A&B
    - UC’s Wherry Hall
    - UC’s Reading and Galbraith location
• CyrusOne (lease option)
  o Distance and parking are also being factored in.

What have you heard?
Box@UC - Don Rainwater
  o Program is up and running.
  o Activate new Box@UC accounts now at uc.edu/ucit/box, or via the icon located under Tools & Resources on Canopy.
  o PIO office will send out a template for IT Managers to share with their departments.

Action Items
New Action Items
  • Dominic - Cancelling the IT Managers invitation in Outlook and will create a new one.

Old Action Items
  • Dominic – Topical Committee governance decision item submission – create a consistent process across committees
  • Dominic– Take the printing issue to IT Council when Efficiency Council report is available

    o Efficiency Council issued a report. Some organizations in higher ed have success with managed print services, but others have had total failures.
      ▪ UK has a successful managed print program.
      ▪ Ricoh is the vendor.
      ▪ They have 3 copy centers on UK campus
      ▪ Cost per black & white page is ~ 2 cents.
      ▪ Dom included a link to the UK program online
      ▪ Contact Don Rainwater to schedule meetings with UC Print Services.

Adjourn
The meeting adjourned at 11:00AM.