IT Managers Committee Meeting Minutes
Tuesday, May 13, 2014

eLearning Committee Update
LMS – The LMS committee was formed out of eLearning. Dates have been finalized for the LMS timeline.

Echo360
Echo360 pilot started. Project team has begun meeting every Friday. The Echo360 contacts list has been started, with more to be added as the stakeholders are identified and become involved in the pilot. The fall timeline is lecture capture pilot only. Spring is when the lecture tools pilot will begin. Train the Trainer scheduled for June 25th. Editing tools for Echo360 have video editing capabilities.

Web Conferencing and Lync
The 1st Web Conferencing meeting was held last week. We have invited additional groups to attend. The tentative timeline was discussed and we expect to have proposed solutions in October, with pilot in the spring.
Web Conferencing Solutions is including the previous task force research materials into the project. In addition to previously identified solutions the new products are VC, Video, and SeeVogh. SeeVogh is an attractive program, and low cost with internet 2.0 licensing, although it does not currently have Bb support on their roadmap. UC could possibly build the Blackboard building block in-house. The use cases are focused on business, research, and healthcare. Carolyn is building a matrix. Taskforce members and the community will be asked to provide input into the Web Conferencing business case. College of Nursing just renewed Adobe Connect licensing and depending on solutions, may have more than one use case reviewed. Chris will send Nelson email questions about how to integrate Lync and Adobe connect in the web conference committee. IT Managers and Dom invited to next meeting College of Nursing IT meeting.
We are evaluating the membership so please contact group if you are able to become a member. The SharePoint taskforce will be under the Web Platform Conferencing committee.
An interim solution to Web conferencing will be Lync. Lync 2010 Windows and Lync 2011 Mac are the standards recommended. The Lync Windows 2010 and Mac 2011 license clients are available on the UCIT website. The 2nd round adaption is being distributed through the Help Desk. The committee will continue identifying enterprise based web solutions. Also, Lync 2013 information is provided on the UCIT Help website. There are students who already have
the Lync 2013 web version and can install a small plug in to have the same capabilities as the Lync 2013 desktop version. Information on web conferencing is located on the UCIT help website. The information is focusing how to set up a conference call, join a conference call and set up an Ad hoc conference. We are working with Jon Adams’ group to add phone conferenceing to Lync. The web based Lync version is open to scheduling meetings. Melinda is making a self paced course on Lync changes. Melinda will add a link to the CET&L website to point people to the Lync courses. Training will be July 29 in 1/2 day sessions, and again with training in the fall. August training for Lync is available. The TEACH Act policy group is working on final draft. The Canopy team driving towards final launch. Brian represented IT@UC at Kaltura meeting. The BbWorld conference will have a selected group of 12-15. Melinda is a presenter to a group of trainers.

Software
The State of Ohio conversations with Adobe are over. Other IT groups are going to Corel. Novell ID Management being renewed as ID Management.

IT@UC
Blue Ribbon committee report was the foundation IT@UC and Governance is next process. The Governance process

- Budget and academic committee same level as IT Council.
- Communication is still an issue, within the governance committees and out to the community
- Listening sessions – committed to continuing this process. Will review what we have done and what we still need to do. Shared services is not a hostile takeover – rather would be a method for shoring up small IT units.
- Service desk roles
- Cost and convenience of storage – roll out of box next month
- Keeping abreast of collaboration tools. Benchmarking
- 3rd century goals and IT@UC strategies (see attachment) for student retention and eLearning. If it fits in the IT@UC house it will be addressed.

COM wants to work more closely within the IT@UC structure. John Hutton is CoM rep on IT Governance. UCHealth is working with OIS on compliance issues. On 8/5 an AVP for security will be onboard. BOT invested funds in information security and compliance. Nelson offered to meet with Wade Hedgren outside of this meeting for more information.

SIS update – 42 people on the team at Victory Pkway joining IO Consulting. Oracle is hiring a full time communications person.

Data Center Storage
Keeping abreast of the tools we need. The house UC built to support IT has vision, goal and leveraging research. Need high volume computation power for Big Data. How does the work leverage the academic portfolio? The committee discussed an IT Portfolio approval process for projects presented to the IT Council.
Data Projects and Committees

Night Ride app coming soon and is a high priority. The Data center UPS upgrade occurring on schedule in June. There is an ongoing conversation on storage costs and space. IT Committee members will have to reimagine the student experience. Incoming students have an average of five wireless devices and want to use them with their college experience. The IT Council has met twice with the student council and has begun a resource base to capture their input this week. The next data center is coming and the new location is being sourced. The CFO is chairing a 2nd committee to look at an UCHealth /UC joint data center. Currently, the committee is evaluating the state computer system SOC- campus building for the OSU data center. It is a secure facility with a100G network being built to manage data traffic to campus. We are constantly looking for funding ROI large investments: Data Center, Storage, eLearning. IT Governance next issue is ITIE funding. IT will be available after June meeting and will be distributed.

IT Resources

UC Health will be presenting their request before the Governance committee Aug 5 to increase the UC requirements around FERPA, HIPPA and soon as possible, bring on new hires and train new hires. UC has invested 500k in people and information management systems as the foundation of rebuilding of UCIT. Currently 42 people are subcontractors in UCIT. Oracle and I/O Consulting are coming to UCIT. The IT Council has committed to the leadership development and opening of IT leadership jobs to invest in developing IT managers. This will allow UC to build upon expertise in the organizations. Themes are being worked on to help build the IT strategy, communications across UCIT and questions on what works, or doesn’t. The AVP for eLearning announcement should be coming out today or tomorrow. We hope to be announcing the replacement of Amin with an external candidate. Vendor management is another example of shared services. The University needs to hire a HIPPA expert.

We need to share research and expertise especially for smaller units. We need intentional interdependence to do our jobs more efficiently. The search committees are comprised of members across functional organizations. Recommendations to solve resource issues at University level to assist the colleges until staffing levels are addressed. Colleges need assistance with IT audits. This should be done at the enterprise level and is another area for Shared Services. Dom will work with Erma to collect department audits and find the common issues. This is an opportunity to get ahead of these issues. The time lines around getting improvements in position staffing are being developed. The IT audit focused on identifying and resolving the issues and security in the College of Medicine. Its findings concluded that IT needed to check the value in providing a one person shop. The duties could not be separated in a small, one person shop. IT at Med school is so focused on departments supporting each other, functional silos. Need more staff to complete the med IT. The IT managers in IT, GIs, Math, Physics, Criminal Justice, and Informatics use shared tools and have interest in IT as part of their portfolio. What works academically? Creating a structure to do the work and use special tools to perform work. Value proposition is across the infrastructure.
What have you heard?
We have no strict policies for scan to email. Restricted data requires encryption. This will fall under the managed print initiative.

Efficiency Council meeting is Friday. The Efficiency Council has been requested to evaluate a managed print solution for UC. The UK solution was offered to UC by UK for lessons learned. Dom will take to IT Council once the report is released. Efficiency Council is reviewing the current Travel Approval process. An Online Travel Approval process is wanted.

Bill Previsky presented a SharePoint presentation at the Ment Center in KY and put on a demo presentation. Should we create a SharePoint task force?

Old Action Items
- Password policy changes – Create a small task force to determine best course of action for communicating and implementing 90-day password policy change – include Bo
- Shannon Funk – Create survey for Max Technical Training and send it to Jane for distribution
- Erma Fritsche – Schedule Bb SP13, Kaltura and Echo 360 training for IT Managers
- Dom Ferreri – Invite Dell representative back to another committee meeting to review the full line of Dell products.
- Dom Ferreri – Take the printing issue to the next IT Council

New Action Items:
- Dom- SharePoint initiative presentation next week
- Dom- Provide efficiency council report to IT Council
- Chris Edwards- Is there synergy to link Adobe and Lync? (Chris will email detailed answer to Nelson)
- Melinda- Add link to Lync website to point to Lync Training Courses.
- Dom – collect college IT audits and look for common issues.