MEETING MINUTES
RESEARCH AND DEVELOPMENT COMMITTEE

DATE: JANUARY 14, 2014
TIME: 1:00 PM TO 2:30 PM
LOCATION: UNIVERSITY HALL, ROOM 244
CHAIR: MARK FAULKNER, CO-CHAIR: PAMELA BAKER
CALL TO ORDER
Mark Faulkner welcomed everyone reviewed the agenda for the meeting.

Present: Steve Marine, Matt Hartman, Charles Jake, Bo Vykhovanyuk, Dama Ewbank, Shannon Funk, Brett Harnett, Mark Faulkner, Jiraganya (JJ) Bhongsatiem

Apologies: Pamela Baker, Brian Verkamp, Kaleb Posey, Kumar Vemaganti, Aparna Sundar, Tara Smith, Misty Richmond, Kanistha Chatterjee

BUSINESS
Red Flag Program update – Bo distributed copies of best practices documents from other universities (links posted on R and D SharePoint site) and asked committee members to review and provide feedback in email to Jane within the next 2 weeks. Mark will contact Kenya Faulkner, Office of General Council, to determine who the committee should work with while drafting UC’s guidelines.

ePortfolio - Tabled until Pamela Baker is able to come to the meetings.

Security Metrics – OIS is in the process of distributing a summary report to departments from the university-wide Qualys vulnerability scans performed in December. Only servers and computers connected to the network by hardwire were included. Out of the approx. 25,000 systems scanned, 25% were found to have level 4 or 5 vulnerabilities. IT admins determined to have system vulnerabilities will be contacted in email with a report. OIS will help departments develop remediation plans and offer Qualys scanning training for IT staff to be able to rescans their own systems. Wireless devices will be checked via MDM policies and procedures once those policies are in place. Residence Halls were not included in the scans because they already have security practices in place to assure residents are in compliance before they are allowed on the network.

McAfee ePO is installed and available now. It is a centralized service that uses global policies for managing antivirus, encryption, and intrusion detection for university owned servers and computers. Users login to the central server to gain access to the protection services. Departments interested in utilizing centralized service should contact OIS. The ePO service did not change the service to download McAfee antivirus software for personal computers for faculty staff and students. It is still available for download from the UCIT website.

Brainstorming Topics for Future Ideas
Matt Hartman suggested creating two new services:

1. Create a developer portal - developer.uc.edu community to share open API data for developers.

2. Platform as a Service – Red Hat’s OpenShift provides a platform for developers to choose between open source languages and many of the popular open source Frameworks.
If the committee endorses these ideas, the next step would be to create a task force of key developers to make recommendations. Matt’s reports are posted on R and D SharePoint site.

Create a UC Digital Press – Steve Marine said the Library is piloting a digital press project. They installed Open Journal Systems software on UCIT servers for open source publishing. If there is interest, this pilot could be extended to the university community. It would support development of professional journals for publishing peer reviewed, non-commercial open access journals for UC faculty and researchers but could also be used for student publishing as well.

**ACTION ITEMS**

- Review of old action items
  - Mark Faulkner – Take the submission process to the next IT Council (Jan 22) meeting for discussion and clarification

- New Action Items
  - Mark Faulkner – Contact Kenya Faulkner, Office of General Council to determine who will be the legal counsel for assisting with the Red Flag program.

**ADJOURNMENT**

Meeting adjourned at 2:45 pm, January 14, 2014.