

## **Research and Development Committee Meeting Minutes**

### **2014-02-13**

The group was unable to approve the previous meeting minutes due to not having received them.

#### **RED FLAG COMPLIANCE**

The University is responsible for developing an Identity Theft Prevention Program that complies with the Fair and Accurate Credit Transactions Act of 2003 and the subsequently published “Red Flags Rule”. Bo has provided a copy of the program drafted by the Office of Information Security by reviewing other university’s policies. He still needs to review this with the office of general counsel. Bo would like to have everybody’s comments by next meeting. He will also provide a digital copy.

#### **E-PORTFOLIOS**

Pamela next discussed the concept of ePortfolios to provide our students with a digital tool for distributing examples of their work that they’ve completed here as a student. We’re hearing from employers that they want to see examples of student work, beyond the cover letter and resume. There have been some discussions about this here at UC in the past but a tool hasn’t been identified for enterprise-wide adoption. There are many free 3<sup>rd</sup> party solutions out there that can meet student’s needs. The larger challenge will be the pedagogical aspect; how do we integrate this into courses or programs? ePortfolios would also serve as an assessment tool for academic units, which is one of the other charges for the center.

Steve raised the question of whether or not this was a logical subset of the digital repository. Brett voiced the concern that one of the main issues is that UC does not appear to be heading in the direction of a “gold standard” portfolio system(s). This would present challenges in the development of workflows between a portfolio tool and the digital repository.

About 5-6 years ago, Shannon’s group investigated using ePortfolio through Blackboard – it was not widely accepted. There was some question over whether the new Blackboard version’s functionality would be improved. Pamela will talk to Melinda Rhodes about any functionality in Blackboard.

A shared services approach would add legitimacy to the student’s portfolio by giving a uc.edu URL, and would be great PR for the university as well. Bo believes Matt Hartman in UCIT may have been working on a tool and he will follow up with him. College of Nursing has recently implemented a tool where they passed the cost on to their students. It has been well received. Brian will find out more information. Through discussion, it is becoming apparent that more departments than previously thought could be interested in a single ePortfolio solution, possibly shared-services, including Nursing, CECH, CCM, Business, Daap, and engineering. Pamela can go back to the provost office with this information to see if demand changes priorities.



**Project Management Office**  
**UC Information Technologies (UCIT)**  
University of Cincinnati  
PO Box 210658  
Cincinnati, Ohio 45221-0149

Suite 400, University Hall  
51 Goodman Drive  
(513) 556-9089

This topic should be revisited on next meeting's agenda, and Chris Edwards and Matt Hartman should be invited to discuss their tools.

### **CQ ISSUES**

There is a temporary solution in place in which Josette Riep's development team at UCIT will provide development for CQ, although there will likely be a charge for this. This was necessary because of a lack of developers available for CQ in the colleges. Shannon recently lost the only developer on campus, and hiring one full time may be challenging. Brian would like Mark to review and update this committee's further role in this matter.

Mark Faulkner was not present to review old action items.

### **ACTION ITEMS**

- PMO – Resend previous Meeting Minutes
- Bo - provide a digital copy of the Red Flag Compliance Program
- All - Bo would like to have everybody's comments by next meeting
- Pamela - talk to Melinda Rhodes about any functionality in Blackboard.
- Bo - follow up with Matt Hartman about any other tools he may be working with
- Brian - find out more information about CON's ePortfolio tool
- Mark - review and update this committee's further role in investigating CQ concerns