CPP Stack Tips and Tricks: Effective Dates

Effective dates are very important for financial aid and billing purposes

**SCENERIO 1:** If you are updating an existing program plan stack and the program/plan change will occur for the following term then use **the day after the current term ends** as the effective date of the program/plan change row with the following term as the admit term.

**SCENERIO 2:** If you are updating an existing program plan stack and the program/plan change will occur for the current term and the request is submitted before the census date then use **the first day of the current term** as the effective date of the program/plan change row with the current term as the admit term.

**SCENERIO 3:** If you are updating an existing program plan stack and the program/plan change would like to occur for the current term and the request is submitted after the census date then use **the day after the current term ends** as the effective date of the program/plan change row with the following term as the admit term.

**SCENERIO 4:** If you are creating a new CPP stack for a student changing colleges you can use the current date unless the change occurs after the first day of the term then you must back date to the first day of the term up until census.

**IMPORTANT:**
- **DO NOT** Discontinue (DISC) a program mid-term
- Effective dates are very important for financial aid and billing purposes

*When in doubt contact the Registrar’s Office we are happy to help*