Configuring My Dashboard

This guide will cover:

- Accessing "My Dashboard", a user's personal workspace for holding multiple analyses and objects
- Understanding Dashboard Objects
- Adding Content to "My Dashboard"

Step One
Hover over the **Dashboards** icon in the Global Header and select the **My Dashboard** option.

Step Two
Click on the Edit link in the center of the dashboard or use the Edit Dashboard option from the Page Options menu.
Dashboard Editor

Dashboard Object (used to customize the layout of a dashboard page)

Catalog items stored in the CaRT Web Catalog repository.
Step Three

Add objects to the dashboard by click and dragging into the content area section. Each object that is added will have its own set of properties and options available. You will notice a yellow highlight outlining the object that is being updated.

Column of the dashboard page layout. Pages are laid out in a grid format represented by columns and incrementally identified.

A page column can have one or more sections which hold content such as an analysis, text, or one of the other dashboard objects.

Content added is identified by an icon and by name or description.

Once you add an analysis from the catalog pane, it will housed on the dashboard page within a column and a section. It will default to display the entire compound view of that analysis. For instance, if the analysis contains a title view, table view and graph view, all three will display on the dashboard.
Step Four

To select an individual view, hover over the object to expose the object toolbar and click on the Properties icon, hover over the Show View option then select from any of the available views.

In order for a view to be displayed on a dashboard, it must be added in the analysis first (see work instruction on how to add views to an analysis).

Step Five

Once your dashboard has been configured, click Save.

Step Six

Use the Preview button to see how your dashboard will display when ran. Or click the Run button when ready to run the dashboard from when it was last saved.

You have now completed the steps for configuring the "My Dashboard" dashboard.