SEARCHING FOR CLASSES IN CATALYST

1) Go to [catalyst.uc.edu](https://catalyst.uc.edu) and log in with your 6+2 and password.

2) Click **Search for Classes** under **My Dashboard**. The same link is also listed under Classes and Schedule on the **My Academics** tab.
3) Now you can begin searching for classes! Fill in **at least two** search criteria to get a listing of the courses offered for fall. If you have additional information you want to search by, use the **Additional Search** drop-down to filter your results further.

### Search for Classes

**Enter Search Criteria**

<table>
<thead>
<tr>
<th>Search for Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Institution</strong></td>
</tr>
<tr>
<td><strong>Term</strong></td>
</tr>
</tbody>
</table>

Select at least 2 search criteria. Select Search to view your search results.

#### Class Search

- **Subject**
  - Biological Sciences
- **Course Number**
- **Course Career**
  - Undergraduate
- **Offering College**
  - Blue Ash College
- **Campus**

#### Additional Search Criteria

- **Meeting Start Time**
- **Meeting End Time**
- **Days of Week**
- **Instructor Last Name**
  - begins with
- **Course Nbr**
  - is exactly
- **Course Keyword**
  - greater than or equal to
  - less than or equal to
- **Minimum Units**
  - greater than or equal to
  - less than or equal to
- **Maximum Units**
  - greater than or equal to
  - less than or equal to
- **Session**
- **Mode of Instruction**
- **Course Attribute**
- **Course Attribute Value**
- **Requirement Designation**

### WHAT CAN YOU SEARCH FOR?

- Specific meeting days & time
- Instructor name
- Keyword
- Credit hours or unit minimums and maximums
- Specific term session
- Mode of instruction
- Specific course attribute and its associated attribute value

catalyst.uc.edu
4) ...and the results are in! Courses matching your search criteria will appear on one screen.

<table>
<thead>
<tr>
<th>Class</th>
<th>Section</th>
<th>Credits</th>
<th>Attributes</th>
<th>BOK / BACC</th>
<th>Campus</th>
<th>Days &amp; Times</th>
<th>Instruction Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>16377</td>
<td>003-LE</td>
<td>4</td>
<td>NS / CT IL KI</td>
<td>Blue Ash College</td>
<td>MoWeFr 10:10AM - 11:05AM</td>
<td>In Person</td>
<td></td>
</tr>
</tbody>
</table>

Class Number/Section Number and Class Session
Class Attribute/Breadth of Knowledge and Baccalaureate Competencies

In Person or Distance Learning (DL)

5) Access details about the class by clicking the red class number or section number link.

<table>
<thead>
<tr>
<th>Room</th>
<th>Offering College</th>
<th>Instructor</th>
<th>Meeting Dates</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAWALT 148</td>
<td>Blue Ash</td>
<td>Amy Gultice</td>
<td>08/22/2016 - 12/10/2016</td>
<td>Green Circle</td>
</tr>
</tbody>
</table>

Green Circle = Open
Blue Square = Closed

Book information for specific class section
6) In this view on the Class Details page, you’ll be able to see:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prereq</strong></td>
<td>Prereq information found here</td>
</tr>
<tr>
<td><strong>Meeting days/time, room number, instructor and semester length</strong></td>
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</tr>
<tr>
<td><strong>Enrollment information, including any prerequisites tied to that class section</strong></td>
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</tr>
<tr>
<td><strong>Class seat availability (Note: Wait List functionality not available Fall 2016)</strong></td>
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</tr>
<tr>
<td><strong>Combined Section refers to one class offered but under different course numbers</strong></td>
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</tr>
</tbody>
</table>

That’s it! You’ve just learned how to search for classes in Catalyst. Remember, registration for Fall 2016 begins the week of March 28. Happy searching!