Integrated Core Learning Committee
Meeting Minutes
May 18, 2011

Attendees: Gigi Escoe (Chair), Afsaneh Ardehali, Julie Burdick, Zach Osborne, Daniel Cummins, Michael Sharp, Cheri Westmoreland, Marianne Lewis, Raj Mehta, Wayne Hall, Pam Person, Kurt Olausen, Jennifer Krivickas, Annie Straka

Absent: Cody Clark (student representative)
Excused: Pamela Baker, Tara Warden, Richard Harknett

Performance-Based Budgeting Update: (Gigi)
There has been an on-going conversation of the unintended consequences to students as a result of PBB. With the new emphasis on UCForward courses, which are interdisciplinary in nature and may be team-taught by faculty of different colleges, the PBB committee is discussing how revenue will be distributed. The PBB committee is reviewing these issues with a holistic student centered approach.

Living/ Learning Communities: (Pam Person)
Various stakeholders of the Living/Learning Communities have met to fine-tune its definition. There have been changes through the years in student attitudes about living on campus. More students live on campus and this could continue to grow. The next steps will be to define types of living/learning communities with the goal of having both breadth and depth.

Undergraduate Research: (Cheri)
The Undergraduate Research Poster Session has the largest turn out to date with 140 posters to be on display next month. The assessment of posters is scheduled for June 3rd from 9:15 am to 11:45 am followed by a lunch for students, faculty mentors, and faculty assessors. More faculty assessors are needed and ICL committee members are asked to bring this need back to their college/unit. Registration is web-based at www.uc.edu/ugresearch. Faculty can click on 2011 Faculty Feedback to register for one of two morning sessions. Faculty will typically assess four posters in one hour.

Service Learning and Civic Engagement: (Michael)
Professional Practice has approved several new courses and certificates. The new certificates and two new courses supported through the new Center for Service Learning and Civic Engagement are: Certificate in Service Learning and Civic Engagement, Foundations of Service Learning and Civic Engagement, and Capstone: Leadership through Service. The courses and certificates will raise the stature of service learning and civic engagement and
provide interested students with more depth in learning. Discussion followed regarding the possible blending of the service capstone with a program capstone.

**Internship Update: (Zach Osborne)**
Zach introduced Annie Straka, who will assist with the internship program. Two certificates were approved 1) Introductory courses, a number of hours completing internship, and a capstone course and 2) International internship requiring work in an academic concentration. The best way to get the word out to students is typically through their advisors. This information is important for prospective students too, such as a brochure about internships. Gigi will find out who is leading “UC branding/overall UC image” to inquire about ways to get information out to students.

**Office of Undergraduate Affairs: (Gigi)**
Gigi gave an overview of a new committee that will be formed, the Undergraduate Academic Affairs Council (UAAC). Their charge is to provide leadership and oversight to the University’s emphasis on excellence in undergraduate education.

Proposed members of the UAAC are associate deans representing undergraduates, Frank Bowen, Pam Person, Caroline Miller, Faculty Senate representatives, Kettil, Raj, Debra Merchant, Ombudsman representative, and student representatives. The committee’s charge will be:

- Creating a common diversity experience/module included in FYE or Welcome Week
- Improving coordination and student experiences in light of near capacity enrollments (coordination of LCs, assuring enough courses for students at appropriate times, monitoring GenEd offerings, and identifying conflicts with PBB)
- Enhancing retention and graduation efforts and assessing impacts of same in collaboration with SEM
- Identifying college and program specific contributors to FYE and faculty development
- Developing living/learning communities
- Pushing the ICL agenda by increasing the number, quality, and support for undergraduate experiential learning opportunities (co-op, service learning, undergraduate research, internships, innovation, study abroad, ePortfolios, etc.)
- Increasing opportunities for academically enriching co-curricular experiences (with CSA)
- Supporting the implementation of changes to admission standards (with SEM)
- Addressing “course/program creep” where courses can become too specialized. The question becomes “Is this the right course for the right student?”

**Future of ICL: (All)**
The committee discussed the need to have a more coordinated “blend” of undergraduate student services and undergraduate academic affairs, but also look at redundancy of committee charges. It is important that ICL remain to promote and maintain the undergraduate vision of student learning. If the ICL committee is disbanded, will the sought after quality of curricular transformation occur? Will the UAAC have adequate
representation of experiential learning pedagogy? All committee members gave their opinion regarding ICL disbanding and will continue this discussion at the next meeting:

- Continue ICL as an executive/advisory or a subcommittee of the UAAC
- Keep ICL committee members involved with UAAC, as they have front line experience
- Student life will be best served in context of UAAC
- Keep ICL committee, but change meeting time to quarterly and possibly less formal
- Keep ICL, as the committee has helped synergize the different experiential groups/units
- Keeping the ICL committee will keep the undergraduate vision; UAAC is more management focused
- Having the UAAC will move forward ICL initiatives more quickly
- It is important that the UAAC be transparent with an open dialog of topics from ICL, future subcommittees, and other stakeholders
- A UCForward representative should join ICL

Next Meeting Date:
A summer retreat meeting, date to be determined.

Minutes: Julie Burdick