

UNIVERSITY OF CINCINNATI

APPLICATION FOR CHANGE IN COLLEGE AND PROGRAM
APPLICATION FOR READMISSION

I. PERSONAL INFORMATION

Name: Student ID#:
*Applying for (check one) Change in College Readmission Cross College Major
Applying for... Year: Term:
Most Recent UC College: Date of Birth:
Last Term/Year Enrolled at UC: New UC College:
Previous UC college(s): Intended Major/Degree:
Dates of Enrollment non-UC College(s):
Current Address: Home Address: (If different)
Street: Street:
City: State: Zip: City: State: Zip:
Phone: Phone:
Email Address:

II. CHANGE REQUESTED

If you are enrolled in an associate degree program at UC, enter your anticipated graduation date:
Briefly explain why you would like to move to another UC college or return to the University. Please be specific about your intended major and career goals. Continue your comments on an attached sheet if necessary. (If you need help with choosing a college, program or major, the Center for Exploratory Studies can help you - 2nd floor French Hall West 513-556-6540.)

Student Signature: Date:

OFFICE USE ONLY

III. ACTION TAKEN

Admission granted Admission denied
Readmission granted Readmission denied
Program Full
Effective Yr/Term H.S. Grades
Major H.S. Course Requirements
Deg. Objective Test Scores
College Cumulative Average
Most Recent Term Average

Comments:

College Representative: Date:

APPLICATION FOR CHANGE IN COLLEGE AND PROGRAM APPLICATION FOR READMISSION

General Information:

The Application for Change in College and Program/Application for Readmission is to be used by current or previously enrolled and matriculated UC students who are seeking to matriculate in a new undergraduate UC college, and by previously enrolled and matriculated students who are seeking to re-enroll in their previous college after a period of absence. **Students who have been enrolled at another college or university since last enrolling at UC must apply for admission through the UC Office of Admissions, 3rd Floor, University Pavilion.**

Applicants to the College-Conservatory of Music must contact CCM Admissions Office (3245 Emery, 513-556-5463) for audition/interview information and program deadlines. Applicants to DAAP must contact the College Office for program deadlines (5470 Aronoff, 513-556-4933).

The Application for Change in College and Program should be received by the "New UC College" by the following dates:
 Fall Quarter – August 1 Winter Quarter – November 1 Spring Quarter – February 1 Summer Quarter – May 1
 Fall Semester – July 1 Spring Semester – November 1 Summer Semester – March 1

The college to which you are applying will review your file and may require a meeting before making an admission/readmission decision. You may also be asked to supply additional information.

Instructions for Students:

- Complete Sections I and II of this application form.
- Send/deliver all copies to the following location for the college to which you want to gain admission/readmission ("New UC College" in Section I.).

COLLEGE CAMPUS COLLEGE LOCATIONS

College of Allied Health Sciences	303 French East	Mail Location 0394
McMicken College of Arts & Sciences	2 nd Floor French Hall, West	Mail Location 0037
College of Business	105 Lindner Hall	Mail Location 0020
College-Conservatory of Music	3245 Emery Hall	Mail Location 0003
College of Design, Architecture, Art, & Planning	5470 Aronoff Center	Mail Location 0016
College of Education, Criminal Justice, and Human Services	One Edwards Center, Suite 1110	Mail Location 0014
College of Engineering and Applied Science	645 Baldwin Hall	Mail Location 0018
College of Nursing	405 Proctor Hall	Mail Location 0038

ACCESS COLLEGES, OTHER LOCATIONS

Clermont College	100 Student Service Building	4200 Clermont College Batavia, Ohio 45103 Mail Location 0103
Raymond Walters College	150 Muntz Hall	9555 Plainfield Road Cincinnati, OH 45236 Mail Location 0086

Instructions for UC Colleges:

"New UC College" – College in which the student is seeking admission/readmission

- If applicable, request credentials from current UC college.
- Evaluate credentials, record decision on application.
- Notify student of decision and send confirmation form to accepted student.
- Send Office of Student Records copy of confirmation form upon receipt from student.