

LAST NAME _____ FIRST NAME _____ EMBL: _____ TERM: _____
 FOR OFFICE USE ONLY

INSTRUCTIONS: Please type or print clearly and complete the form in its entirety. This application must be submitted with all supporting documents as outlined in the checklist (pages 4 – 6 of this application).

DEADLINE: This application is due no later than the first day of the semester for which you are applying. We cannot guarantee applications submitted after this date can be applied to that semester's tuition.

In its assessment of a student's eligibility for classification as an Ohio resident for tuition purposes, The University of Cincinnati is obliged to apply the residency eligibility criteria established by Ohio Revised Code 3333.31 and Ohio Administrative Code 3333-1-10. The University of Cincinnati is not empowered to alter or waive these state regulations, and must enforce their provisions for all students under all personal and/or financial circumstances. Students are strongly advised to fully apprise themselves of the criteria established by Ohio Revised Code and Ohio Administrative Code prior to seeking classification as an Ohio Resident for-tuition-purposes.

*** Response Required**

I. Student's Information

* Last Name: _____

* First Name: _____

* UCID or SSN: _____ * Date of Birth: _____

* E-mail Address: _____

* Primary Telephone #: _____ Cell Home Other

* Term and Year for which you are applying: _____ (ex: Fall 2018)

* College _____ Major _____ Undergrad Grad Other

* U.S. citizen or Permanent Resident? Yes No If "no," US Visa type: _____

* Current Address: _____

_____ County: _____ (ex: Hamilton)

* Date you moved to this address:

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* History of residence for 24-month period preceding above address:

My address has not changed within the past 24 months.

Number and Street City and State From: Month/Year To: Month/Year

Your current driver's license or state ID:
 State of Issue: _____
 (copy of currently active driver's license **must** accompany this form)

Date of Issue		
Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Your current vehicle registration (if applicable):
 State of Issue: _____
 (copy of current vehicle registration **must** accompany this form)

Date of Issue		
Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Your current voter registration (if applicable):
 State of Issue: _____

Date of Issue		
Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

* **Marital Status:** Single Married: Month _____ Year _____

II: Personal Income and/or Financial Resources

* **Did your parent(s) / guardian claim you as a dependent on their most recent federal tax return?** Yes No

Name(s) of Parent(s) / Legal Guardian: _____

Parent(s) / Legal Guardian Current Address: _____
 (Number and street)

City _____ State/Country _____ Zip _____

Support Type	Description	Amount Received During the Past Twelve Months
Your employment:	_____	\$ _____
Spouse's employment:	_____	\$ _____
Scholarships:	_____	\$ _____
Grants:	_____	\$ _____
Loans:	_____	\$ _____
Gifts:	_____	\$ _____
Parent /guardian:	_____	\$ _____
Other:	_____	\$ _____
Total		\$ _____

INSTRUCTIONS: There are several ways to be considered an Ohio resident for tuition purposes. The following is a checklist of items that you will need to provide before your request for residency reclassification can be approved. Please review all residency rules below, determine which best fits your circumstances, checkmark the appropriate box and provide all documentation.

IMPORTANT NOTES:

- These checklists are not exhaustive. The Office of the Registrar is permitted by law to request additional documentation if needed to reach a determination;
- Photocopies are acceptable unless otherwise noted. Documents will not be returned to you;
- State guidelines prohibit retroactive reclassification decisions.

*** RULE UNDER WHICH THE STUDENT IS APPLYING (CHECK ONLY ONE)**

The student is...

- C1:** Financially dependent upon an Ohio resident.
- C2:** Financially independent and living in Ohio.
- C3:** Financially dependent upon a parent/spouse with Ohio employment (**Immediate Residency**).
- C4:** A veteran, a spouse of a veteran, or dependent upon a veteran (**Ohio G.I. Promise**).
- C5:** A veteran who is the recipient of federal veterans' benefits under the "All-Volunteer Force Educational Assistance Program," "Post-9/11 Veterans Educational Assistance Program" or any successor program.
- C6:** A recipient of the federal "Marine Gunnery Sergeant John David Fry" scholarship or transferred federal veterans' benefits under any of the programs under the C5 rule.
- C7:** A graduate of an Ohio high school and living in Ohio (**Forever Buckeye**).
- E1:** Financially independent, employed on a self-sustaining basis and attending part-time (**Conditional Residency**)
- E2:** Active-duty military (or dependent/spouse) and an Ohio resident, but stationed outside of Ohio.
- E3:** Active-duty military (or dependent/spouse) from out-of-state, but stationed in Ohio.
- E4:** An Ohio resident transferred outside of the US by their employer or their spouse/parent's employer.
- E5:** A migrant worker in Ohio (or dependent upon).
- E6:** In a community service position (or spouse/dependent upon)
- E7:** Returning to Ohio due to marital hardship.
- E8:** A member of the Ohio National Guard.

*** Signature:** _____

*** Date:** _____

By my signature, I acknowledge that Ohio residency-for-tuition-purposes is governed by Ohio Revised Code 3333.31 and Ohio Administrative Code 3333-1-10. I also acknowledge that a false statement on this application will subject me to a nullification of the Ohio resident classification, resulting in the assessment of out-of-state tuition for current and future enrollments and retroactively to the first term of my enrollment under the classification of Ohio-resident-for-tuition-purposes.

You may return this form and all supporting documentation (see pages 4 – 6) to:

*** Email:** resid@ucmail.uc.edu *** Fax:** 513-556-6579

*** Mail:** University of Cincinnati, Office of the Registrar, ATTN: Residency, PO Box 210060, Cincinnati, OH 45206-0060

OHIO RESIDENCY: SUPPORTING DOCUMENTS CHECKLIST

C1: Financially Dependent upon an Ohio Resident

- Copy of BOTH student's and parent/spouse's Ohio driver's license/state ID;
- Copy of marriage certificate (*if residency is based on spouse*);
- Copy of parent/spouse's most recent federal & state tax returns;
- Current and past leases or deeds showing at least 12 consecutive months of Ohio domicile.
- Current vehicle registration (*if you own a car*);
- Copies of current immigration or Visa status for BOTH student and parent/spouse (*if applicable*).

C2: Financially Independent and Living in Ohio

- Copy of student's Ohio driver's license/state ID;
- Copy of student's most recent federal & state tax returns;
- Current (and past, if applicable) leases or deeds showing at least 12 consecutive months of Ohio domicile;
- Proof of financial resources for the past 12 months (e.g. paystubs showing Ohio tax withheld, unemployment benefits, state benefits, investments, financial aid, etc.)
- Current vehicle registration (*if you own a car*);
- Ohio voter registration (*if applicable*);
- Copy of current immigration or Visa status (*if applicable*).

C3: Financially Dependent upon a Parent/Spouse with Ohio Employment (Immediate Residency)

- Copy of BOTH student's and parent/spouse's Ohio driver's license/state ID;
- Letter from the student's parent/spouse's employer, printed on that organization's letterhead stationary, affirming their full-time employment and specifying of transfer or hiring;
- Copy of parent/spouse's pay stub showing year-to-date earnings and Ohio tax withholding;
- Copy of marriage certificate (*if residency is based on spouse*);
- Copy of parent/spouse's most recent federal & state tax returns;
- Current lease or deed establishing that the student and parent/spouse are residing in Ohio;
- Current vehicle registration (*if you own a car*);
- Copies of current immigration or Visa status for BOTH student and parent/spouse (*if applicable*)

C4: A Veteran, a Spouse of a Veteran, or Dependent upon a Veteran

- Copy of the "Certificate of Release or Discharge from Active Duty" (i.e. DD Form 214, member 4) issued by the US Department of Defense;
- Copy of student's Ohio driver's license/state ID;
- Current lease or deed establishing that the student is residing in Ohio (this address may be different from that of the veteran claimant if the student is the dependent);
- If the student is a veteran's dependent, a copy of the veteran claimant's most recent Federal Income Tax return.

C5: A Veteran who is the Recipient of Federal Veterans' Benefits under the "All-Volunteer Force Educational Assistance Program" or "Post-9/11 Veterans Educational Assistance Program"

- Copy of student's Ohio driver's license/state ID;
- Current lease or deed establishing that the student is residing in Ohio;
- Copy of the letter/certificate of eligibility for GI Bill benefits.

C6: Recipient of the Federal "Marine Gunnery Sergeant John David Fry" Scholarship or Transferred Federal Veterans' Benefits under any of the Programs under the C5 rule

- Copy of student's Ohio driver's license/state ID;
- Current lease or deed establishing that the student is residing in Ohio;
- Copy of the letter/certificate of eligibility for GI Bill benefits.

C7: Forever Buckeye

- Copy of student's Ohio driver's license/state ID;
- Current lease or deed establishing that the student is residing in Ohio;
- Copy of student's Ohio high school transcript or verification of student's graduation on the high schools' letterhead stationary. A copy of a high school diploma is **NOT** sufficient evidence of high school graduation;
- Copy of current immigration or Visa status (*if applicable*).

E1: Conditional Residency

- Copy of student's Ohio driver's license/state ID;
- Letter from the student's employer, printed on that organization's letterhead stationary, affirming their employment and specifying student's date of hire, current salary, and the minimum number of hours they are required to work each week;
- Copy of student's pay stub showing year-to-date earnings and Ohio tax withholding;
- Current lease or deed establishing that the student is residing in Ohio;
- Copy of current immigration or Visa status (*if applicable*).

E2: Ohio Resident Active-Duty Military (or Dependent/Spouse) Stationed Outside of Ohio

- Copy of student's Ohio driver's license/state ID;
- Copy of student's or parent's Leave and Earnings Statement (LES);
- Copy of marriage certificate (*if residency is based on spouse*);
- Copy of parent's most recent federal & state tax returns (*if residency is based on parent*).

E3: Active-Duty Military (or Dependent/Spouse) Stationed in Ohio

- Copy of service member's current military orders for Ohio;
- Current lease or deed establishing that the student is residing in Ohio;
- Copy of student's Ohio driver's license/state ID;
- Copy of marriage certificate (*if residency is based on spouse*);
- Copy of parent's most recent federal & state tax returns (*if residency is based on parent*).

E4: An Ohio Resident Transferred Outside of the US by their Employer

- Copy of student's Ohio driver's license/state ID;
- Letter from employer, printed on that organization's letterhead stationary, affirming that the employee was an Ohio resident at the time of the transfer;
- Copy of employee's most recent federal & state tax returns;
- Copy of marriage certificate (*if residency is based on spouse*).

E5: Migrant Worker

- Copy of student's Ohio driver's license/state ID;
- Letter from the Ohio Department of Job and Family Services verifying that the migrant worker has been working in Ohio at least four months during each of the previous three years;
- Copy of employee's most recent federal & state tax returns;
- Copy of marriage certificate (*if residency is based on spouse*).

E6: Community Service Worker

- Copy of student's Ohio driver's license/state ID;
- Copy of tax form for the year prior to entering the community service organization and a letter from the community service organization verifying the start and end dates in the program;
- Copy of employee's most recent federal & state tax returns;
- Copy of marriage certificate (*if residency is based on spouse*).

E7: Marital Hardship

- Copy of student's Ohio driver's license/state ID;
- Copy of court papers verifying that legal action to end the marriage has been taken;
- Copy of lease or deed for the preceding 12 consecutive months;
- The date the student began living there;
- Sworn affidavit from the person who is now supporting the student.

E8: Ohio National Guard

- Copy of the enlistment papers or an official letter from the personnel officer verifying enlistment;
- Copy of student's Ohio driver's license/state ID;
- Copy of marriage certificate (*if residency is based on spouse*);
- Copy of parent's most recent federal & state tax returns (*if residency is based on parent*).