Standing committees.

Standing committees, consisting of no fewer than three members each, shall be appointed yearly by the chairperson of the board, with the exception of the investment committee which shall be constituted in the manner set forth in rule 3361:20-41-03 of the Administrative Code. The standing committees shall be the academic and student affairs committee, finance and administration committee, governance and audit committee, and the investment committee. In addition, there shall be the following standing subcommittees: health affairs subcommittee of the academic and student affairs committee; compensation subcommittee and real estate subcommittee of the finance and administration committee; and, governance and internal affairs subcommittee and governmental relations subcommittee of the governance and audit committee. The responsibility for each standing committee shall extend, in its sphere, to the east and west campuses and all branches of the university. Each standing committee’s actions and/or recommendations shall be reported to the board for information, approval or confirmation.

1. Academic and student affairs committee action shall be required for:
   a. General policies governing instruction and research;
   b. Appointment and reappointment of deans and academic unit heads, promotion to full professor, granting of tenure, granting of emeritus status, and appointment to the association of graduate fellows;
   c. Student admissions and enrollment policies; and
   d. Student affairs and welfare.

2. Finance and administration committee action shall be required for:
   a. Appointment of the president and officers excepting academic appointments;
(b) Human resources and matters involving negotiations of collective bargaining agreements;

(c) General university policies and business not specifically assigned to another committee;

(d) Questions of law affecting the university, which questions may be referred to the attorney general for an opinion;

(e) Public affairs;

(f) Salary, wage and benefits policies;

(g) Interpretation of the bylaws and rules of the board;

(h) Proposed amendments of the bylaws and rules of the university;

(i) The university’s annual operating budget;

(j) Budget transfers in undesignated general or auxiliary funds above the amount of five million dollars and additional appropriations of undesignated general, auxiliary or plant funds, above the amount of five million dollars which are not provided for in the annual budget;

(k) Contracts and modifications thereof in amounts of and greater than five million dollars, and all land purchase or sale contracts for operating real estate shall require finance committee action, regardless of amount;

(l) Changes in the general fee, instructional fees, residence hall room and board rates, apartment rates, and nonresident surcharge;

(m) Establishment of debt instruments issued by the university;

(n) Changes in overall investment policies relating to the receipt, purchase, sale, lease, and exchange of securities, real estate and other tangible property which may be a part of the university’s assets held for investment;
(o) University building program and naming of buildings;

(p) General policies respecting equipment, maintenance, operation, and use of the university’s physical plant;

(q) Concept approval for all building projects and rehabilitations with an estimated cost over six hundred and five thousand dollars; and

(r) Concept approval for any proposed purchase or sale of land which is or is to be operating real estate.

(s) Receiving information on the following:

(i) All budget transfers of undesignated general or auxiliary funds, and all additional appropriations of undesignated general, auxiliary or plant funds in amounts between one million dollars and five million dollars;

(ii) All contracts, purchase orders, sponsored contracts, sponsored grants and modifications thereof approved by the president in amounts between one million dollars and five million dollars.

(t) The financial limitations of this section shall be automatically increased by ten per cent every three years.

(3) Governance and audit committee action shall be required for:

(a) Receipt and review of the university’s annual financial report.

(b) Receipt and review of all outside audit reports and management letters addressing the system of internal accounting controls.

(c) Receipt and review of specific internal audit reports.
(d) Assessing recommendations in all audit reports and evaluating the risk associated with conditions cited, versus the cost to implement recommended changes.

(e) Making recommendations to the full board regarding actions to be taken in response to findings in audit reports.

(f) Meeting at least annually with outside independent auditors.

(g) Receiving information on all contacts with state and federal auditors, including the internal revenue service.

(h) Reviewing changes in university accounting principles or reporting procedures that would have a major impact on the university’s reported financial condition.

(i) Reviewing changes in university conflicts, conduct and ethics, and compliance policies.

(j) Receipt and review of pending litigation.

(4) Investment committee powers and responsibilities are set forth in rule 3361:20-41-03 of the Administrative Code.

(5) The health affairs subcommittee of the academic and student affairs committee shall oversee all activities that support the academic mission of the university’s academic health center, including the university’s relationship with board approved clinical practice plans as well as affiliations with other healthcare providers and health-related academic institutes and programs, and community health and medical affairs.

(6) The powers and responsibilities of the compensation subcommittee of the finance and administration committee are set forth in rule 3361:30-17-01 of the Administrative Code.

(7) The real estate subcommittee of the finance and administration committee shall oversee the acquisition, disposition, management,
lease, maintenance, and improvement of all operating real estate of the university, subject to the provisions of rule 3361:10-1-06,

(8) The governance and internal affairs subcommittee of the governance and audit committee shall oversee the university’s decision–making processes and the management of the university’s business and legal affairs including oversight of litigation related matters, risk management, compliance with applicable law and regulations, and the organizational structures of the university and its administration.

(9) The governmental relations subcommittee of the governance and audit committee shall oversee the university’s relationships and interactions with elected and other public officials, and with federal state, county, and municipal governments and their agencies.

(B) Non-standing committees.

Non-standing committees of the board of trustees may be appointed by the chairperson to provide advice or recommendations on matters that are not within the jurisdiction of any standing committee.

(C) Attendants.

The chairperson of the board shall be an ex-officio member of all committees. The president and/or his/her designee shall attend the meetings of all board committees. The vice presidents and other administrators as agreed to by the committee chairperson shall attend those meetings of board committees at which are discussed items of business within their sphere of activity.

Effective: July 8, 2013

Certification: ____________________________
Nicole Blount
Executive Assistant to the Board of Trustees and the Senior Vice President for Administration and Finance
Date: June 25, 2013

Promulgated under: R.C. Section 111.15
Statutory authority: R.C. 3361.
Rule amplifies: R.C. 3361.03
Prior effective dates:
March 16, 1978
September 29, 1978
November 25, 1978
September 8, 1980
December 7, 1980
November 8, 1982
November 30, 1983
November 1, 1984
January 10, 1985
March 8, 1985
August 9, 1985
February 3, 1986
December 25, 1987
March 24, 1989
February 13, 1990
April 18, 1990
May 2, 1994
August 12, 1994
February 28, 1995
August 21, 1995
February 12, 1996
April 23, 1996
October 11, 1997
August 4, 1998
April 20, 2000
July 2, 2001
February 11, 2002
December 11, 2002
December 17, 2003
April 23, 2004
July 1, 2004
January 1, 2007
June 8, 2007
June 1, 2009
March 29, 2012