CLASS FUNCTION:
The primary focus for all positions in this IT Broadband class is people management. Specifically, all positions in this class are responsible for the day-to-day management of IT professionals.

This IT Broadband class is not to include management positions that supervise a variety of functions with IT being one of them.

Within this IT Broadband class, a full continuum of position complexity and competency from first-line supervision to department-wide management is represented. Within this IT Broadband class there will be positions which may require varying degrees of technical expertise depending on the specific responsibilities of the positions and departmental.

TYPICAL DUTIES:
The following are typical types of duties found in the Information Technology IT Broadband class. Actual functions performed and the complexity of responsibilities will vary by position and by specific departmental need:

- Staff hiring, discipline and firing
- Delegation of work assignments
- Conducting annual performance assessments and feedback
- Providing input to salary recommendations
- Reviewing work and results for staff being managed
- Communication of appropriate information to staff related to department and University issues and activities

QUALIFICATIONS GUIDE:

*Minimum Qualifications* for this band: Bachelor’s degree in Computer Science, Information Technology, Computer Engineering, or related degree and five (5) years of experience; or an Associate’s degree with seven (7) years of experience; or a combination of relevant education and nine (9) years of experience. Experience must include at least three (3) years of supervision.

Specific qualifications including knowledge, skills, abilities, programming language(s) and education will differ from position to position as scope of responsibility varies. Individuals in this IT Broadband class will typically possess specialized knowledge and experience in their functional area. This experience may have been gained in other IT departments whether at the University or elsewhere. Alternatively, this experience may have been gained in non-IT departments utilizing the same sort of support skills. The need for previous management experience may range from very limited to extensive.

Eff: 08/01/2012